

AGREEMENT

Between

THE TORONTO STAR NEWSPAPERS LTD.

and

**COMMUNICATIONS, ENERGY AND
PAPERWORKERS UNION OF CANADA,
LOCAL 87-M**

SOUTHERN ONTARIO NEWSMEDIA GUILD

Effective

January 1, 2008 to December 31, 2012

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PREAMBLE

This Agreement is made as of January 1, 2008 between Toronto Star Newspapers Limited, hereinafter known as the Employer, and CEP Local 87-M, Southern Ontario Newsmedia Guild, hereinafter known as the Union, for itself and on behalf of all employees and employees of Torstar.com a division of Toronto Star Newspapers Limited, with the exception of those excluded in Article 1, in the Finance and Administration Department, in the City and Country Daily and Weekly Circulation Departments, the Advertising Department in Metropolitan Toronto, the Editorial Department connected with the production or operation of the Toronto Daily Star, the Toronto Star Syndicate, Wire Photo Service and Star Library, in the Creative Communications Department, in the Public Relations and Promotion Department, in the Newspaper Layout Department and in the Audiotex Department.

ARTICLE 1- EXCLUSIONS

The following (101) through (112 B) shall be excluded from the terms of this Agreement.

(101) Temporary employees (as defined in (2501)), except as provided in (2501) and (2505).

(102) Sheet Metal Workers, Machinists and Electricians in the Delivery-Garage Department covered by other Unions.

(103) Facilities Manager,

(104) Director of Circulation, Circulation Manager, Consumer Marketing & Business Manager, Circulation Marketing Systems Analyst, Director of Circulation Operations, Customer Services Manager, Traffic Analyst, Home Delivery Manager (2), Distribution & Traffic Manager, Single Copy Operations Manager, Consumer

Marketing Strategy, Sales & Marketing Manager, Circulation Marketing Manager, Single Copy Operations Manager, Zone Manager (2), Zone Manager – Provincial (3), Assistant Circulation Manager – Sales, Circulation Business Analyst (5), Financial & Process Improvement Manager, Circulation Sales & Marketing Manager, Sales & Marketing Manager, Subscriber Services Manager, Senior Circulation Business Analyst, Retail Sales & Promotions Manager, Sales & Marketing Manager, Assistant Manager CIS (2), Circulation Business Solutions Manager.

(105) Director of Finance & Administration (3), Controller (2), Manager, Financial Planning & Analysis, Accounting Manager, Financial Analyst (5), Customer Accounts Manager, Payroll Manager, Assistant Customer Accounts Manager, Manager - Office Administration.

(105-A) Data Processing Manager, Manager – Technical Support & Data Processing, Senior Operations Administrator (2), Intermediate Operations Administrator.

(106) Editor-in-Chief, Managing Editor, Editorial Page Editor Emeritus, Travel Services Manager, AME Training & Development, Saturday Editor, Editorial Controller, Public Editor, Deputy Managing Editor, Budget & HR, Deputy City Editor (2), Associate Editor, Associate Managing Editor, Assistant Managing Editor (2), Senior Editor (3), Senior Editor–Digital News, Diversity Editor, Foreign Editor, Associate Editor, City Editor, Senior Editor - Technology, Editorial Page Editor, National Editor, Art Director, Senior Editor – Internet, Manager-Library & Research Services, Assistant Manager - Editorial Administration, Assistant Managing Editor, Sunday Editor, Arts Editor, Sports Editor, Life Editor, Business Editor, Assistant Managing Editor - Photo,

Assistant Managing Editor, Digital, Senior Editor, Graphics, and contributors on a freelance or space basis. The term "contributor" shall include writers, photographers, artists or others whose work may appear in the newspaper(s) or in parts thereof which shall include, without limitation, such products as Star Week and City Magazine.

(107) Sales & Marketing Manager, Assistant Distribution Manager, Distribution Manager, and Distribution Coordinator (8).

(108) Group Director Advertising, Finance & Administration, Director of Advertising, Group Advertising Director (5), Service Manager, Divisional Controller - Advertising, Advertising Sales Manager (13), Group Service Manager, Assistant Service Manager (2), Assistant Manager, Advertising Systems, Classified Manager (3), Advertising Financial Administrator, Financial Analyst (2), Managing Director, Advertising Effectiveness, Manager, Classified Marketing & Strategy, Marketing Development Specialists(2), Manager, Strategic Marketing & Planning, Assistant Manager, Classified Marketing & Strategy, Assistant Manager, Advertising Finance, Internet Sales Manager, Director, Creative Marketing, Manager, Promotions, Integration/Promotions Manager (2), Marketing Analyst, Manager, Toronto Star Syndicate, Director of Integrated Marketing & Sales, Integrated Planning Manager.

(109) Professional personnel in the Medical Centre.

(110) Director of Communications & Operational Planning, Manager-Public Relations, Manager of Communications & Media Relations, Director of Children's Charities & Philanthropy

(111) Group Service Manager

(111A) Senior Editor - Electronic News and Information, Audiotex Administrative Assistant, Product Development Manager (1).

(112) One Administrative Assistant to each of the following: Editor, Assistant Managing Editor (2), Editorial Page Editor, Saturday Editor, Deputy Managing Editor, Assistant Managing Editor – Administration, City Editor, Public Editor, Sunday Editor, Secretary/ Supervisor, Editor –in-Chief, Director of Finance and Administration, Controller, Manager - Financial Planning, Director of Communications & Operational Planning, Director of Children's Charities & Philanthropy, Manager of Communications & Media Relations, Advertising Manager, Deputy Advertising Director, Circulation Administration Manager, Circulation Manager – Provincial, Circulation Sales & Marketing Manager, Distribution Service Manager, Circulation Manager, Director of Advertising (2), Manager - Toronto Star Syndicate, Integration and Promotions Assistant, Director of Circulation Operations, Director of Circulation, Group Advertising Director (2), Advertising Financial Assistant Manager, Advertising Manager

(112A) Assistant Manager-Central Imaging, Manager – Central Imaging, Assistant Manager Imaging, Assistant Manager Imaging: Quality and Projects.

(112B) Director of Electronic Publishing, General Manager, Controller, Secretary to the General Manager and students employed in Torstar.com department during the school vacation period.

(113) New Exclusions

It is understood that management retains the right to introduce and establish additional positions that are properly excluded from the bargaining unit as provided by appropriate jurisprudence pursuant to the Labour Relations Act.

(114) Changes to Exclusions

The Company shall have the right to change any of the excluded position titles contained in this Agreement provided there is no substantive change in job content.

(115) The Company shall have the right to fill a vacancy under Clauses (101) to (112) provided that there has been no substantive change in job content since the position was last filled. If there is a substantive change in job content, the proposed exclusion of the position from the bargaining unit must comply with the jurisprudence cited in Clause (113).

With respect to vacancies under Clause (112), it is also understood that where a new managerial exclusion at the rank of Director/Managing Editor or higher is introduced, the Company is also entitled to fill an existing Administrative vacancy under Clause (112) and that position shall be deemed properly excluded. If no such vacancy exists, the Company may only exclude the additional Administrative position by complying with Clause (113).

(116) Where the parties have a dispute over the following matters:

- a) whether an additional position is properly excluded from the bargaining unit; or
- b) whether there is a substantive change in job content in an

existing position excluded from the bargaining unit, associated with a change of position title change and the position no longer meets the criteria for exclusion under the Labour Relations Act;

either party may submit the dispute to binding arbitration under Article 26 of the Collective Agreement or another agreed to method of dispute resolution.

ARTICLE 2- JURISDICTION & RELATIONSHIP

(201) All matters concerning the operations of the Employer and the conduct of its business are reserved to the Employer and shall be its exclusive responsibility and shall be exercised subject to and in accordance with the provisions of this Collective Agreement. The Employer agrees that, in the exercise of its rights, it shall not act in a manner that is arbitrary, discriminatory or in bad faith.

(202) Both parties to this Collective Agreement agree that mutual respect and courtesy shall form the basis of the relationship and the parties shall make every effort to conduct themselves in this spirit in all aspects of the relationship.

The Employer recognizes that the contractually agreed upon Union activities of Stewards or duly elected Southern Ontario Newsmedia Guild representatives are to be treated on an impersonal basis and may be conducted without prejudice to the future, ongoing, employment relationship of such employees.

The Union recognizes that the exercise of management rights with respect to the supervision and discipline of employee members of the Union is to be treated on

an impersonal basis as actions taken on behalf of the Employer.

The Employer agrees that an employee's engaging in those Union activities provided for in this Collective Agreement, in the manner and to the extent so provided, shall not be construed as a conflict of interest. In all other situations, an employee's engaging in Union activities shall be subject to the provisions of Articles 22 and 23.

Contracting Out

(203) The Employer recognizes that in most cases maximum efficiency of its operations is obtained by having work done by employees, and agrees that all reasonable efforts will be made to preserve the employee status of employees whose work occurs or originates in the City of Toronto. In the operation of this principle any such change in status of any employee will not be made prior to consultation with the Union.

Bargaining Unit Work

(204) The Employer shall not assign to any employee outside the Bargaining Unit covered by this Agreement any work now done by employees within the Bargaining Unit, except to the extent that such work is performed by employees at the date of tentative settlement provided the settlement is ratified. In addition, the Employer agrees to use its best efforts to notify the Union in the event that it assigns any work now done by employees within the bargaining unit to any employee outside the bargaining unit prior to making the assignment.

(205) When the Company introduces a new or revised job classification into the bargaining unit, it shall set the salary

rate. Any dispute as to the classification or salary level may be referred to the grievance procedure.

Bulletin Boards

(206) The Employer agrees to provide bulletin boards for employees covered by this contract for the use of the Union as in the past in addition to Toronto Star satellite offices and depots. Such boards will be displayed in a prominent place.

ARTICLE 3- UNION MEMBERSHIP & DUES CHECK-OFF

Union Membership

(301) All employees in the bargaining unit who were members of the Union on January 1, 2008, or who join thereafter, shall as a condition of continued employment, be required to maintain their membership in good standing in the Union in accordance with its constitution and by-laws for the duration of the Agreement.

(302) All persons accepting employment in the bargaining unit on or after January 1, 2008, shall become Union members within twenty days from the date of commencing employment, and shall, as a condition of employment, remain Union members in good standing for the period of this Agreement.

(303) The Union agrees that it will admit to membership and retain in membership any employee in the bargaining unit, subject to the constitution of the Communication, Energy and Paperworkers Union of Canada and the by-laws of the CEP Local 87-M, Southern Ontario Newsmedia Guild.

Union Dues

(304) The Employer agrees to deduct from the weekly earnings of each employee covered by the Collective Agreement, an amount equal to the regular union dues (as specified by CEP Local 87-M, Southern Ontario Newsmedia Guild and calculated in accordance with the terms below) and to remit the total of such deductions by cheque to the Treasurer of the Union before the end of the month following the month in which deductions are made. The Employer shall, when remitting dues, give the names of the employees from whose pay deductions have been made. Because of the complications and cost involved in making these deductions, it is agreed that the monthly dues schedule shall be as stable as possible, and in any case no more than one change in the amount of the deduction every four (4) months shall be required.

In this Article the term "regular union dues" shall have the same meaning and limitations as provided for in sub-section 47(2) of the Labour Relations Act, 1995, S.O. 1995, c.1, Sch.A as amended.

(305) The formulae to be used in the calculation of weekly dues deductions will be as follows: Taxable Earnings, times the percentage rate of dues. For the purposes of union dues, taxable earnings do not include taxable benefits or earnings not included in calculations for union assessments done prior to 2008.

When in any week an employee receives no pay, dues will not be deductible for that week. The monthly remittance of dues to the Union will be substantiated by a separate listing of deductions for each week of the month. The remittance will include either four or five weeks'

deductions, depending upon the number of pay weeks in the month.

(306) In consideration of the Employer's agreement as stated above, the Union hereby undertakes and agrees to indemnify and save the Employer harmless from and against any and all claims against it for the deduction of regular union dues made and remitted in accordance with the foregoing.

General Assessments

(307) In addition to the foregoing, the Employer agrees to deduct general assessments as required by CEP Local 87-M, Southern Ontario Newsmedia Guild and to remit the total of individual deductions by cheque to the Treasurer of the Union before the end of the month following the month in which the deductions are made. As with the remittance of regular union dues provided for in Clause (304), the Employer shall, when remitting assessments, give the names of the employees from whose pay deductions have been made.

ARTICLE 4- INFORMATION

(401) The Employer shall furnish to the Union in writing:

(a) The Company will provide to the Unit Chair and the Local Representative from CEP Local 87-M, SONG (or CEP National Representative, if applicable) an annual disclosure of merit pay for each bargaining unit employee with the express understanding that this information will only be shared in confidence with the appropriate Chief steward or alternative chief steward for their own department. The parties reserve their respective rights with

respect to the bargaining implications of this material.

(b) Within fifteen (15) days of commencing employment for any new employee covered by this Agreement, information containing name, sex, date of birth, address, telephone number, date of commencing employment, classification, experience rating and experience anniversary.

(c) Within one (1) month reports of resignations, retirements, deaths, and any other revisions in the data listed in (401)(b), with effective dates.

(d) When a leave of absence under the terms of Article 10 is granted, the Union will be informed in writing.

(e) On a quarterly basis complete information with respect to hours worked by regular part-time employees.

(402) Any employee transferred to another position shall be informed immediately of the wage group and job classification of the new position, as well as his/her experience anniversary therein, and this information will also be sent to the Union

When a Union member is transferred to a position outside of the Union jurisdiction, the Company shall supply the Union office, within 30 days, the title of the position to which the member is being transferred.

ARTICLE 5- REPRESENTATION & MEETINGS

Unit Chairperson & Stewards

(501) The Unit Chairperson or, in his or her place, the Local Representative of the Union, as the case may be, shall notify

the Employer in writing from time to time of the names of the Stewards and Unit Chairperson, the effective dates of their appointment and the names, if any, of those former Stewards and chairperson whom they may be replacing. The number of Stewards shall not exceed seventy-five (75) except with the consent of the Employer.

(502) When a Steward leaves the premises of the Employer, the Union may designate an alternate to replace such Steward by notifying the person in charge of the department in which he or she is employed. The names of regularly designated alternates shall also be forwarded to the Director of Labour Relations (or his or her designate).

(503) A Steward may, with the consent of his or her Supervisor or Manager, be permitted to leave his or her regular duties for a reasonable length of time for the purpose of investigating and adjusting grievances in accordance with the grievance procedure set out in Article 26.

(504) A Supervisor or Manager shall not unreasonably withhold his or her consent from a Steward who has been recognized by the Employer as provided in this Article, to leave his or her regular duties for the purpose of investigating and adjusting grievances in accordance with the grievance procedure set out in Article 26.

Union Executive

(505) The Employer agrees to make every effort to schedule any employee who is a member of the Executive Committee of CEP Local 87-M, Southern Ontario Newsmedia Guild to shifts of which the regular quitting time is not later than 6:00 p.m. on those days on

which Executive Committee meetings are scheduled and when such employee is required to be in attendance.

Labour – Management Meetings

(506) The Employer and the Union recognize that meetings between representatives of the respective parties to this Collective Agreement are necessary in order to maintain a proper working relationship between the parties. It is recognized that meetings normally fall into three categories as follows:

- a) Informational meetings.
- b) Meetings related to the resolution of grievances.
- c) Meetings related to the negotiation of Collective Agreements.

Meetings specified in (a) above may be held at the request of either party between the Director of Labour Relations (or his or her designate) and any other representative of the Employer designated by him or her, and up to three (3) employee representatives of the bargaining unit. The Local President and the Local Representative of the Union may also attend such meetings. Agreement to meet shall not be unreasonably withheld by either party.

Meetings specified in (b) above shall be governed by the provisions of Article 26.

With regard to meetings specified in (c) above, the Employer agrees to recognize a bargaining committee appointed by the Union to a maximum of eight (8) employee members. The Employer further agrees to meet with such Union Bargaining Committee within the period of time specified in the Ontario Labour Relations Act, or as may be specified in Article 27, for the purpose of negotiation of Collective Agreements.

Whenever possible, the party requesting a meeting as provided in (a) or (c) above shall provide the other with an agenda containing those items to be discussed at least two (2) days in advance of the meeting.

For the purpose of meetings specified in (a), (b) or (c) above, the Employer shall arrange for permission to attend for the employees concerned; but these meetings must be held at a time convenient to the Employer to avoid unreasonable disturbance to the business.

When employees are required to attend meetings under the provisions of (a), (b) or (c) of this clause, there shall be no reduction in regular straight time pay. This includes meetings called by an appointed conciliation or mediation officer.

Union Activities

(507) CEP Local 87-M, Southern Ontario Newsmedia Guild, agrees that senior executives of the Union, as designated by the Union, shall meet with senior representatives of The Star at regular intervals during the life of the Contract to discuss the resolution of problems, ways and means of improving productivity, and the establishment of principles which should guide the parties in the resolution of future differences.

(508) There shall be a Labour-Management Committee in each department which shall meet no less than every two months to discuss and resolve workplace issues that are not related to grievances or collective bargaining. There shall be up to three (3) members on the committee from each of the Union and the Company. The co-chairs of each

committee will be the Department Head and the Union Chief Steward. Meetings shall be scheduled during working hours and no employee shall lose regular pay for attending. For the purpose of this clause, "each department" shall be Editorial, Advertising, Finance and Administration and Circulation.

(509) Without the written consent of the Employer or his or her designate, the Union shall not hold Union elections on Company premises nor promote Union activities of any kind on company time, other than the collection of monthly dues.

(510) The Company recognizes the rights of Union stewards and officers under the Ontario Labour Relations Act to discharge their duties. It is to be recognized that such Union activities must not undermine or inhibit the Company's legitimate interests.

ARTICLE 6- PROBATION PERIOD, DISCIPLINE & DISCHARGE

Probationary Period

(601) Except as referred to otherwise in this Clause, all persons newly employed (including both full-time and part-time) who are covered by the terms of this Collective Agreement shall be on probation until they have actually worked a period of continuous service composed of 65 normal shifts (as defined in Clause (701)). All persons newly employed (including both full-time and part-time) in Finance and Administration Groups 1 and 2, Data Processing Groups 1, 2, 3, 4 and 6, Circulation Sales Division Groups A, B and C, Circulation Office Division Group 1, Editorial Groups 1(A), 1(B), 1(C), 1(D), 1(E) and TSS Sales Representative (3A), Newspaper Layout Department Group 1, Advertising Groups 1, 2, 3, 3(B), 3(C) and 4, Creative Communications Groups

1, 1(A) and 2, Public Relations and Promotion Groups 1 and 2 and Audiotex Group 1 who are covered by the terms of this Collective Agreement, shall be on probation until they have actually worked a period of continuous service composed of 130 normal shifts (as defined in Clause (701)). The probationary period for employees in Editorial Group 3 and above may be extended for an additional 33 normal shifts (as defined in Clause (701)) of continuous service of actual work performed by the said employees at the request of the Employer.

Notwithstanding the above, the probationary period of a part-time employee shall not exceed the lesser of 450 straight time hours or six (6) calendar months from date of hire unless extended as provided hereinafter.

(602) The above limits referring to 65 normal shifts actually worked and the 33 normal shifts actually worked extension or the lesser of 450 straight time hours or six (6) calendar month maximum for part-time employees may be extended or waived by agreement of the Employer, the employee and the Union.

Probationary Employees

(603) A probationary employee may be dismissed at any time during the probationary period if, in the opinion of the Employer, the employee is not satisfactory. The Employer's decision to dismiss the employee shall not be arbitrary, discriminatory or made in bad faith. The Employer and the Union acknowledge that this constitutes a lesser standard within the meaning of the Labour Relations Act.

(604) A probationary employee shall receive all the benefits of this Collective Agreement not otherwise excluded and

provided that the employee fulfills the time limits of the respective plans during his or her probationary period, but, for greater certainty, the dismissal of a probationary employee during his or her probationary period, regardless of cause, shall not be made the subject matter of a grievance or submitted to arbitration by the employee, the Union or otherwise.

Discipline & Discharge

(605) No employee, other than an employee who, at the time of discharge, has not completed the appropriate probationary period specified in Clause (601), shall be discharged except for just and sufficient cause or to reduce staff and no employee shall be disciplined except for just and sufficient cause.

(606) When dealing with an employee's conduct that could result in discipline, suspension or discharge, the Employer shall advise any such potentially affected employee of his or her right to Union representation. In doing so, the employer agrees to comply with any such employee request, including making all reasonable efforts to secure Union representation prior to commencing the interview.

(607) An employee will be tendered a copy of any warning, reprimand, suspension or other disciplinary action entered on his or her personnel record within seven (7) calendar days of the action taken.

Sunset Clause

(608) It is agreed that written letters of warning and reprimand shall be removed or deemed to be removed from an employee's personnel file 24 months from the date of issue. Records of suspension(s) shall be removed or

deemed to be removed 30 months from the date of issue.

In the application of the above language, the time limit provisions will not apply should further discipline be imposed within the above-referred time periods. For added clarity, the disciplinary file will remain fully active in this instance for all progressive discipline purposes.

The foregoing will have no effect on the Employer's right to rely on past conduct beyond these time limits to establish that the employee knew or ought to have known the Company's disciplinary rules. The Employer agrees not to use such reliance for the purpose of progressing disciplinary sanction(s) beyond what the specific conduct would warrant without consideration of the previous offence.

(609) Following a disciplinary interview(s), and where the Employer now intends to discipline, suspend or discharge the employee, the Company will ensure the employee and the Union are provided with written notice of such final action, including the general reasons for the disciplinary action. Where a final decision has not been concluded following the interview, the Employer shall render its final decision in writing within seven (7) calendar days of the interview and will include with such decisions the general reason(s). While the Employer understands the need for the timely administration of such disciplinary action, should a time extension become necessary the parties agree to not unreasonably withhold such a request. The Employer agrees to provide the aforementioned decision to the union at the same time as the employee.

Nothing in this agreement shall prohibit the Employer from removing an employee from the workplace during the

course of such investigation and/or contemplation of suspension or discharge action described above.

Temporary Employees

(610) No notice is required for temporary employees involving termination with cause nor when the duration of the agreed-upon employment contract has expired.

An employment contract may be extended for temporary employees for a specified term and in that case, no notice would be required so long as the Employer did not unilaterally alter the expiry date of the extended term.

For added clarity, the just cause standard expressed under Clause (605) will not apply to temporary employees but termination for cause shall be subject to Clause (603).

In the event the Employer ends the employment of a temporary employee for reasons other than cause and earlier than the term of the agreed-upon contract contemplated, then termination notice would apply as follows:

- Continuous service of more than 3 months but less than 12 months – 1 week notice or pay in lieu.
- Continuous service of more than 12 months but less than 24 months – 2 weeks notice or pay in lieu.
- More than 24 consecutive months – 3 weeks notice or pay in lieu.

No Discrimination

(611) The Company agrees to comply with the Ontario Human Rights Code in all respects. The Company also agrees that there will be no harassment of any

employee for any reason prohibited by the Code or for lawful union activity.

(612) With proper regard to physical ability and general competence, the Employer agrees to continue the present policy of employing or promoting without regard to sex, race, creed, marital status, parental status, sexual preference, colour or national origin.

(613) It is agreed that demotions are not transfers as defined in Clauses (808) – (810) of the Collective Agreement. It is further agreed that the validity of a demotion is subject to challenge under the terms of Article 26 of the Collective Agreement.

Personnel Files

(614) For the purposes of this Agreement the term personnel file shall be defined as the file containing an employee's basic employment record, but shall not include confidential medical records maintained by professional staff in the Health Centre or files which are developed in connection with the grievance procedure.

Contingent upon Union agreement that personnel files and information contained therein are the property of the Employer, The Star agrees that a regular employee shall be permitted to read and take copies of documents in his or her personnel file once a year or whenever the employee has filed a grievance, provided that he or she shall make a written request to this effect to his or her Department Head. The Employer agrees to provide an employee with an opportunity to read his or her personnel file on Company premises and in the presence of a representative of Management within a reasonable period of time following receipt of such written

request. The employee shall have the right to have a Union Steward present during the time he or she is reading his or her personnel file but the Employer shall not have the obligation to advise the employee of this right. An employee shall have the right to have corrected any confirmed error of fact in his or her personnel file.

(615) The Employer shall not rely solely on computer time clocks or other electronic monitoring devices to assess performance or to record hours of work of employees.

Information obtained by management from electronic monitoring of employees will not be used to discipline or give a negative performance appraisal to an employee unless the monitoring discloses culpable behaviour requiring disciplinary action or it shows the impugned job performance to be typical of ongoing performance and this deficiency has been previously brought to the attention of the employee by management.

ARTICLE 7- HOURS OF WORK & OVERTIME

Hours of Work

(701) The normal working shifts for employees in the Advertising (except employees in the Commission Salesperson classifications), Finance and Administration, Circulation, Editorial (except Sports and Entertainment writers), Public Relations and Promotion, Creative Communications, Newspaper Layout and Audiotex Departments shall consist of 7 hours falling within 8 consecutive hours within one 24-hour period. The normal workweek for these departments consists of five days (35 hours). Employees assigned to the Sports and Entertainment Departments

may be required to split their work shifts. The number of work days, the length of the work day and the number of hours in the workweek shall be the same for employees in the Sports and Entertainment Departments as for other Editorial employees.

Scheduling

(702) The Employer shall designate the time for all employees to report for work (but not necessarily the same time for each employee on each shift), provided that such time shall be as uniform as possible on each day or night. At least one week's notice of any change shall be given by the Employer in the case of an employee changing between day and night shifts; provided that one day's notice for coverage in the case of resignation, suspension, illness, or voluntary absence will be sufficient. Due notice on the previous day of any change of one hour or less in the hours of beginning work shall be given; and at least 24 hours' notice shall be given in the case of an employee changing his or her starting time by more than one hour from his or her established starting time. An employee shall not be scheduled to begin a shift earlier than 10 hours after the end of his or her last scheduled shift. Schedules for shift starting times shall be posted at least two weeks in advance of the week to which they apply.

For the purposes of the foregoing:

- (i) seven (7) calendar days' notice shall constitute "one week's notice";
- (ii) twenty-four (24) hours' notice shall constitute "one day's notice"; and
- (iii) where the starting times or shifts of

- (a) all of the employees in one of the Employer's facilities or operations;
- (b) all of the employees in a classification or group of classifications in such facility or operation; or
- (c) all of the employees in the facility or operation who are in the same classification or group of classifications and are on the same shifts, ``

are to be changed, the notice required hereby shall be sufficiently given if a written notice identifying the employees affected by name, classification group or shift or any combination thereof is posted in the facility or operation involved in a place where it is likely to come to the attention of those who are in or will attend at that facility.

Where the Employer makes a change in starting time in excess of one hour and fails to give notice for such change as required under Clause 702, the employee shall be paid an additional two hours pay at straight time in addition to payment for actual hours worked.

Where the Employer makes a change in starting time of one hour or less and fails to give notice for such change as required in Clause 702, the employee shall be paid an additional one hour pay at straight time in addition to payment for actual hours worked.

The foregoing shall apply in circumstances of the Employer's requiring an employee to work a normal shift (as defined in Clause (701) on a different shift or commencing at a different starting time. In the event that the

Employer requires an employee to perform additional work before his/her anticipated shift starting time and then to work a normal shift as scheduled, the foregoing shall not apply. In those circumstances, provided that the employee works the additional hours as well as the full scheduled shift he/she shall be compensated for the additional pre-shift hours worked as overtime in accordance with Clause (709) (A) and paid at his/her regular straight-time hourly rate for work performed on his/her normal shift.

(704) In the operation of the workweek the Employer shall designate the time off for each member of the staff, and may rotate weekends. Schedules for days off shall be posted at least four weeks in advance of the week to which they apply. In any two consecutive pay week period employees shall not be scheduled to work normal working shifts as defined in Clause (701) for more than six (6) consecutive calendar days except with the consent of the Employer and the employee.

(705) Each employee is entitled to at least one ten-hour interval in every twenty-four hour period; provided that the full shift following the interval (if required by the Employer) shall be worked at straight time in spite of a later starting time.

Meal Periods

(706) All working shifts exclude an unpaid lunch period between 30 and 60 minutes, duration to be designated by the Employer. The time of meal periods shall also be designated by the Employer having regard to the regular work schedule, but meal periods shall not start earlier than two hours after the commencement of a shift nor later than

five hours from the commencement of a shift, except that lunch time if authorized and worked will be paid for at the overtime rate.

Relief Periods

(707) Fifteen-minute relief periods are at the discretion of the Employer.

(708) It is agreed that the Employer may operate the business seven days per week.

Overtime

(709)

A. Except as provided elsewhere in this Agreement, all time required and authorized by the Employer in excess of the unit of hours constituting a work shift or a workweek, shall be considered overtime and shall be paid at the rate of time and one-half of the regular straight time hourly rate with the exception of pre and post shift overtime worked (in quarter-hour units) which shall be paid at the rate of time and one-half of the regular straight time hourly rate for the first two-and-one-half hours of overtime worked and double time thereafter. Subject to legality and to conditions set out hereinafter, employees may elect to be compensated for authorized overtime worked either in cash or in time off, in either case to be calculated at the appropriate contract rate for the overtime worked. When an employee requests to be compensated for overtime worked in time off, such time off must be arranged at a time which is agreeable to both the Employer and the employee within three (3) calendar months

following the date upon which the overtime claim was filed. If it is not possible to arrange such time off at the mutual convenience of the Employer and the employee within the aforementioned three (3) calendar month period, the employee shall be compensated for the overtime worked in cash. Any night and any job differential shall be included in the computation of overtime. The Employer will endeavour, as far as possible, to rotate the opportunity of overtime in a fair and impartial manner.

- B. Columnists engaged in their normal duties in that capacity shall be exempt from all overtime provisions. Staff members on out-of-town assignments who are not required to meet deadlines shall be exempt from all overtime provisions unless specifically authorized or when circumstances have been encountered in the course of assignments which prevented obtaining of authorization.
- C. Advertising Salespersons shall be exempt from all overtime provisions except that equivalent time off will be granted to such members of the staff who work more than five shifts in a calendar week.
- D. If the Company requires an overtime shift (i.e. not pre- or post-shift overtime) to be performed, it will not require mandatory overtime from any employee unless the following requirements have been met:
 - i. the Company first solicits volunteers from within the

- appropriate work group (e.g. the same classification, or within the same classification a person with the required job skills) on the basis of the past practice in the relevant department.
- ii. the Union agrees to assist the Company in soliciting a volunteer;
 - iii. if a volunteer is not found, the Company can require mandatory overtime from the most junior employee; and
 - iv. the Union and the Company will maintain a list, in each relevant work area, of employees who are exempt from mandatory overtime on the grounds of health, safety, or compelling personal circumstances.
 - v. paragraph (iv) above shall also apply to pre- and post-shift overtime. The parties may agree through the Departmental Labour Management Committee to a list of employees who are exempt from mandatory overtime on the grounds of compelling personal circumstances. It is understood that the failure of the parties to make such an agreement may be reviewed by Labour Relations at the request of either party, however the decision of the company is not grievable or subject to arbitral review.
 - vi. the geographic scope of the relevant pool of employees for overtime shall be either One Yonge Street or each Toronto

Star satellite office or each editorial bureau.

(710) The Employer shall keep a record of all hours of overtime worked. Such record shall be sent to the Union upon the Union's request, indicating the time period, the employee group by employee name and employee number, and whether regular full-time, part-time or temporary. Upon the Union's request the Employer shall furnish the starting and quitting times of individual employees.

Sunday Pay

(711)

(a) An employee assigned to work on Sunday in connection with the production and/or distribution of a Sunday newspaper or parts thereof or the production and/or distribution of the Free Weekend Star shall in no way be limited from performing functions relating to newspapers or parts thereof other than the Sunday newspaper or the Free Weekend Star.

(712) For the purpose of calculating compensation of any kind as may be applicable (e.g. overtime or recognized holiday pay), Sunday shall be treated no differently than any other day of the week.

Call-in

(713) Except as provided in Clause (708), a full-time employee called to work on an off day shall receive overtime with a minimum of one shift at straight time for working two-thirds of the length of the shift if required, in addition to regular weekly salary, provided that the provisions of the work- week are fulfilled, and that the employee, except for his or

her own sickness, works an extra shift in the pay week.

Call Back

(714) Any employee called back to work after his or her regular working shift shall not be paid for time travelling to and from work; but the employee will be guaranteed a minimum of five hours' pay at the overtime rate for which he or she will give equivalent service if required at that time.

Meal Allowance

(715) Whenever the finishing time of an employee working a day shift extends beyond 7 p.m. in Advertising, Newspaper Layout, Creative Communications, Public Relations and Promotion, Finance and Administration, Circulation, Editorial, and Audiotex, and when in the same shift the employee works more than 1 hour of authorized post-shift overtime, then (at the Employer's option) either (a) a supper period of between 30 minutes and 60 minutes (as determined by the Employer) will be given without pay and a supper allowance of \$10.25 paid or (b) no supper period given and the \$10.25 supper allowance added to the overtime pay earned. Whenever an employee working a night shift works in excess of 1 hour of authorized post-shift overtime, such an employee shall receive (at the Employer's option) either (a) a supper period of between 30 and 60 minutes (as determined by the Employer) without pay plus a meal allowance of \$10.25 or (b) no meal period and the \$10.25 meal allowance shall be added to the overtime pay earned.

(716) Employees in the Commission Salesperson classifications shall have hours of work and overtime entitlements

as per the terms of Appendix E, and the provisions of this Article shall not apply.

Night Premium

(717) An employee whose working schedule requires him or her to work before 6:00 a.m. or after 7:00 p.m. in the case of Editorial (except Sports and Entertainment Reporters), Finance and Administration, Circulation, Advertising, and Newspaper Layout (except Cleaners), and before 7:00 a.m. or after 8:00 p.m. in Public Relations and Promotion and Creative Communications Departments, shall be paid 10% more than his or her straight-time rate for each shift so worked to a maximum of \$13.00 per shift.

(718)

(a) For absences authorized and paid by the Employer, including vacations, recognized holidays and sick leave, there shall be no deduction of night differential, provided that the employee would have received the night differential if the employee had been working.

(b) It is agreed that Clause (717)(a) will be interpreted in accordance with the principles set out in the arbitration award of Mr. Martin Teplitsky dated January 31, 1978, in connection with the grievance of the Union on behalf of Mr. Alex Dorosh.

(719) Differential and/or overtime claims must be filed within two (2) weeks of the completion of the assignment during which they were incurred, unless unavoidably delayed.

ARTICLE 8- HIRING, PROMOTION and TRANSFER

Vacancy

(801) A vacancy occurs when an employee resigns, retires, dies, is promoted, transferred to another classification and/or department, is dismissed, when an additional employee is to be hired, or when a new position in the bargaining unit is established. A change in job title, where the job function and core duties remain the same, does not constitute a new position under this clause.

The Employer retains the right not to fill a vacancy.

(802) Except for interim coverage or to meet the accommodation requirements of the laws of the Province of Ontario the Employer shall, if desirous of filling a vacancy, proceed in the manner outlined herein:

The Employer shall post notice of the vacancy on the Human Resources Department's job vacancy boards and on the bulletin boards in all Departments and Toronto Star satellite offices and shall send a copy to the Union. The Employer agrees to receive for five (5) working days (and for seven (7) days if an employee is on vacation for the posting period) from the date of posting notice written applications from employees. For purposes of this Clause only, Saturdays and Sundays shall not be considered as working days. Employees who wish to be considered for vacancies in specific classifications or for promotion or transfer, may file standing applications with the Human

Resources Department and their departmental Managers. In all classifications except Editorial Cartoonist (Editorial Group 1C); Columnist (Editorial Group 1E); Art Director (Creative Communications Group 1); Audiotex Coordinator (Audiotex Group 1), the Employer will not hire suitable candidates from outside the Company prior to first consideration being given to employees who have applied pursuant to the procedure outlined herein. It is understood and agreed that it is the intent of this Clause to encourage the promotion of employees from inside the Company and to continue the Company's policy of promotion from within whenever qualified candidates for such promotion are available. Any employee who has applied to fill a vacancy in accordance with the terms of this Clause and who can demonstrate that he or she meets the requirements stated on the job posting shall be entitled to an interview but the Employer shall not be required to interview an applicant more than once within a twelve (12) month period, when that applicant applies for the same job more than once within that time period, unless the applicant can provide evidence in writing which demonstrates that the employee's qualifications for the job have improved significantly by virtue of specialized training and/or education. Interviews will be conducted by representatives of the Employer designated by the Employer.

Nothing in this clause precludes the Company from selecting and

interviewing external candidates simultaneously with internal candidates; however, if a qualified internal candidate meets the requirements of the position, the internal candidate shall be awarded the trial period.

(b) Notwithstanding the above, the Employer shall not be required to post a vacancy for which there was a prior vacancy which was posted and filled within the last two months so long as there were qualified internal candidates to the prior posting who were not successful in the first posting. The vacancy (or vacancies) may, at the option of the Employer, be filled with the previously identified, qualified internal candidates.

(c) The Star is not prepared to agree to any specific requirements with respect to the content of job postings. However, the Company will try to include on any postings, a general description of the duties, the current location of the vacant position and the current hours of work.

(d) If the Employer requires minimum educational standards with respect to a job classification, a posting for a vacancy in that job classification shall include reference to such minimum educational standards. Nothing shall preclude the Employer from selecting a candidate for a trial period who has educational qualifications which exceed the posted basic

minimum educational standards of a job classification and from making superior educational qualifications one of the bases for such selection. The Employer agrees that it will not attempt to preclude an employee from applying for a trial period by setting educational standards which unreasonably exceed the requirements of the job as it exists and is expected to develop.

(e) Notwithstanding other provisions of Article 8, the past practice of appointing employees to the following positions shall apply:

- Senior Salesperson - Advertising Department
- Senior Representative - Creative Communications Department
- Senior District Representative - Circulation Department
- Senior Supervisor - Finance and Administration Department

(f) A candidate for a trial period shall be selected on the basis of qualifications and abilities, including, without limitation, type of experience, educational qualifications, training, individual abilities, reliability and attendance. If, in the opinion of the Employer, two or more candidates for a trial period are capable of performing the work of the higher classification satisfactorily and are relatively equal in respect of their qualifications and abilities, then length of service will be the controlling factor in selecting the candidate for the trial period. If the candidate selected proves himself or

herself suitable, able and competent to perform the duties of the higher classification and satisfactorily completes a trial period as specified in Clause (804), he or she shall then be confirmed as a regular employee in that job.

(g) An employee upon request will be given the opportunity to discuss with his or her Department Head the reasons why his or her application for a vacancy was declined. Upon written request such employee will be provided with a written confirmation of the reasons why his or her application was declined. Employees whose applications are declined are encouraged to seek counselling from the Human Resources Department as to what steps they should take for the purpose of enhancing their qualifications for future job opportunities within the Company.

(h) During a trial period and at any time prior to confirmation pursuant to Clause (802)(f), an employee may return to his or her former job and salary if he or she so desires or may be returned thereto if the Employer determines that the employee is not performing the duties of the higher classification satisfactorily or is not suitable, able, or competent to perform such duties. In either event, other employees who have been promoted as a direct result of the promotion which the employee had accepted may be relocated in equivalent positions or be returned to their former jobs and salaries. The last person employed as a result of the promotion may be dismissed if other suitable employment cannot be found.

(i) In the event the Employer has not filled a posted position within six (6) months from date of posting and if the Employer still intends to fill said position, the position shall be re-posted.

(j) An employee who seeks transfer to a specific Circulation office may submit a standing letter of application. When a vacancy occurs which is to be filled by hiring a new employee or when the Employer is planning employee transfers in general, the Employer agrees to give serious consideration to standing transfer requests prior to determining the Toronto Star satellite and district location in which the new employee(s) is to work or to which existing employees are to be transferred. Circulation Department employees shall not be transferred from one district to another for disciplinary purposes.

(803) In the event that a promoted employee:

(a) elects to terminate his or her trial period, or

(b) at any time during the trial period or following promotion to and confirmation in a higher classification, is found not to be suitable, able or competent to perform the duties of the higher classification or fails to perform such duties to the satisfaction of the Employer, and is returned to his or her former job and salary, such return shall be confirmed without prejudice to the employee's future promotion opportunities; provided, however, that any application by such employee for promotion to the same higher classification made within nine (9) months of the date of his or her return to the former job need not be considered by the Employer.

An employee returned to his or her former position in accordance with the terms of this clause shall receive full credit for the time he or she would have worked in the lower classification but for promotion to the higher classification.

The Employer acknowledges that the return of a promoted employee to his or her former classification during or after the trial period may, if disputed by the employee, constitute the proper subject of a grievance under this Agreement.

An employee who has been confirmed by the Employer in a higher classification shall not, without his or her consent, be demoted therefrom solely on the basis of his or her physical inability to perform the duties of the higher classification to the satisfaction of the Employer where the employee is or was entitled by reason of such disability to compensation in accordance with the terms and conditions specified in Clauses (1306) and (1308) of this Agreement.

(804) An employee who is promoted or transferred to a higher classification in accordance with Article 8 shall be confirmed in that classification not later than three months after commencing work therein, except that employees in Finance and Administration Groups 1, 2, 3, 3(A), 3(B), 3(C), 3(D), 3(E) and 4, Data Processing Groups 1, 2 and 3, Circulation Sales Division Groups A, B and C, Circulation Office Division Groups 1, 1(A) and 1(B), Editorial Groups 1 through 2, 3 and 3(A), Newspaper Layout Department Group 1, Advertising Groups 1, 2, 3, 3(A), 3(C), 4 and 5, Creative Communications Groups 1, 1(A), 2, 3 and 4, Public Relations and Promotion Groups 1 and 2 and Audiotex Group 1, shall be confirmed not later than six (6) months after commencing work in these classifications. The above limits may be

extended or waived by mutual agreement with the Employer, the employee and the Union.

The Union agrees that any extension of trial period required by the Employer as a result of absence or disability during the trial period will be granted automatically upon request of the Employer in writing.

The automatic approval of such trial period extensions shall not apply to extensions designed to provide a longer trial period than that which would have taken place had no absence or disability occurred.

It is understood that previous experience will be taken into consideration and may affect the length of the trial period when an employee has embarked upon a trial period for a posted vacancy.

The terms of this Clause shall not apply to employees working in a higher classification for the purpose of covering an authorized leave of absence or absence due to sickness, except that employees covering such absences shall be confirmed in the higher classification in accordance with the trial period provisions specified in this Clause where the absent employee terminates his or her employment, with the exception of employees in Finance and Administration Groups 1, 2, and 3, Data Processing Groups 1, 2 and 3, Editorial Groups 1A, 1C, 1E, and 1G, Creative Communications Group 1, Public Relations and Promotion Group 1 and Audiotex Group 1. For these designated exceptions, the Employer shall (within thirty (30) days of the date of receipt by the Employer of notification that the employee whose job is being covered is not returning to work) either confirm the employee covering the absence in his or her new position or return the employee to his or her

previous job, in which case such employee shall be given service credit for time worked in the higher classification.

(805) An employee promoted to a higher classification shall be classified therein so as to receive at least the salary rate to match the salary in that classification next above that received in the lower classification; provided that his or her increase shall be to the rate which provides an increase which is not less than ten dollars (\$10.00) per week except in the case of promotions which are to the top rate in the higher classification in which case the rate to be paid shall be the top rate of the higher classification. Notwithstanding anything stated herein however, no promotional increase shall result in an employee's basic rate of pay exceeding the fully qualified straight time rate for the classification and provided further that at no time during his or her progress through the steps in the higher classification shall his or her salary be lower than it would have been through progress in the lower classification. Further step-up increases in the new classification shall be paid starting with the pay day next after the anniversary of employment in that higher classification.

Temporary Assignments

(806) With the exception of regularly designated assistants when they carry on the duties of their chiefs, an employee shall receive the rate of pay of the higher classification, which shall not be less than two dollars (\$2.00) per shift, for those shifts in which the employee actually performs work for the Employer in the higher classification when the employee works in such higher classification for a period of three and one half hours or more during the regular hours of a

normal working shift as defined in Clause (701).

The sole exception to paragraph one of this Clause is that an employee working in a higher classification shall be paid the rate of the higher classification for a recognized holiday shift in which the employee does not actually perform work, provided that the employee has actually performed work in the higher classification for his/her ten (10) consecutive regularly scheduled shifts immediately preceding the recognized holiday and for his/her ten (10) consecutive regularly scheduled shifts immediately after the recognized holiday.

It is understood that the Employer shall notify the employee of the classification in which he or she is to work.

(807) An employee in the bargaining unit need not accept a temporary assignment to a job outside the bargaining unit. If such an assignment is accepted, all the provisions of this Agreement shall continue to be applied during the period of such temporary assignment. With the exception of regularly designated assistants when they carry on the duties of their chiefs who are excluded from the bargaining unit, an employee being paid at a minimum contract rate shall receive a rate of pay 15 percent higher than the basic scale for the employee's regular classification or, in the case of an employee being paid at a premium rate, ten percent higher than actual salary, whichever percentage produces the higher rate of pay for each full shift so worked.

(808) Except as may be required by Article 17 and Article 18 or to meet the accommodation requirements of the laws of the Province of Ontario or as specified hereinafter or elsewhere in this

Agreement, employees shall have the right to refuse promotion or transfer to another classification or to a type of work not covered by their classification and/or Department without prejudicing their position.

(809) Employees working in classifications covering administrative functions shall be subject to transfer to other classifications of a similar nature within the Department in which they work. Such a transfer shall not involve any reduction in rate or level of benefits. The question of whether such a transfer is between classifications of a similar nature and/or is reasonable shall be subject to the grievance procedure as specified in Article 26. As an alternative to the acceptance of a transfer under this Section, an employee may elect to resign with termination pay in accordance with the terms of Clause (1901)(a).

(810) In the event of reorganization requiring transfers to other job classifications other than those referred to in Clause 809 above, the transferability of employees shall be a matter for discussion with the Union but should no agreement be reached, the matter may be referred to a Board of Arbitration as provided for in Article 26 as to whether the proposed transfers are reasonable in the circumstances. Such transfers may not be implemented unless authorized as a result of discussions between the parties to this Agreement or by arbitration decision or by the consent of the employee or employees concerned.

(811) Any employee in the Editorial Department above and including Group 3A may be transferred from one office and/or bureau to another office and/or bureau. If the location of the office or a bureau to which the employee is transferred is more than fifty-one and

two/tenths (51.2) km from the office or a bureau from which the employee was transferred, the employee shall be entitled to at least three months' notice (which notice may be waived by the employee) along with a payment of reasonable moving expenses for the employee and his or her family provided that a change in residence is reasonably required as a result of the transfer. The Company's discretion to give the employee more than three months notice will be exercised fairly. Any disagreement as to whether or not a change of residence is reasonably required under these circumstances may be submitted to arbitration under the terms of Article 26.

Except as provided hereinafter, an employee in any other Department may be transferred to and from the City of Toronto with his or her consent with three months' notice and by payment of all reasonable moving expenses for the employee and his or her family if a change of residence is reasonably required as a result of the transfer. However it is agreed that the Employer shall not be precluded from implementing a staff reduction by virtue of the refusal of an employee to transfer either to or from the City of Toronto. When the Employer finds that it must transfer an employee to or from the City of Toronto in order to effect the staff reduction it requires, the employee named to be transferred shall not be permitted to refuse the transfer which shall be subject to the notice and moving expense provisions set out in this paragraph but the amount of notice may be waived or reduced with the consent of the employee except that the employee named to be transferred may elect to resign with staff reduction termination benefits as set out in Clause (1901)(b) as an alternative to acceptance of the transfer.

The Company's past practice of payment of transportation and reasonable moving expenses for employee relocated from one point to another outside of the City of Toronto shall be continued during the life of the Agreement.

(812) For Commission Salesperson Classifications, the application of this Article is modified in accordance with Appendix "E".

ARTICLE 9- GENERAL WAGE PROVISIONS & SALARIES

New Employees

(901) In the application of the schedule of salaries to new employees, set out in Appendix C, experience shall include all employment in comparable work. The Employer has the right to validate any experience claim. Employees shall be confirmed as to job title and experience rating by mutual agreement between the Union and the Employer, such title and rating to date from date of employment. Every reasonable effort will be made by the Union to confirm the experience rating of new employees within 30 days after receipt of the listing provided in Article 4.

(902) Except as provided in Articles 8, 17 and 18, and except when an employee is demoted at his or her request with the consent of the Employer, there shall be no reduction in salaries during the life of this Agreement.

It is agreed, however, that an employee who is demoted for any reason other than those set out in paragraph 1 of this Clause shall not receive wage increases until such time as the rate of the job in the lower classification catches up to the rate earned by the employee prior to demotion, and this paragraph shall not be

deemed to be a reduction in salary according to the provisions of paragraph 1 of this Clause.

(903) The minimum wages established herein are minimums only. Both parties agree that employees may bargain individually for extra or premium rates above each contract minimum provided in this Agreement as compensation for special industry, efficiency or responsibility.

(904) Any dollar differential above the minimums shall be maintained only when an employee is advanced through the operation of the experience progression schedule until the top minimum is reached. The differential shall not necessarily carry forward to the next higher classification, and shall be defined as the difference between the employee's salary, and the minimum to which the employee is entitled by the experience. Any employee below the top minimum for his or her classification shall receive, except after promotion, the regular step-up increases on the pay day following the anniversary date of his or her experience rating in that classification which may precede his or her employment date in that classification.

Salaries

(905) The weekly salaries as set out in Appendix "C" shall be in effect during the period of this Agreement, except for those employees in the Advertising Department on the Performance Based Incentive Plan, who shall be paid wages and entitled to benefits in accordance with Appendix D and except that for those employees in the Commission Salesperson classifications whose terms of compensation and benefits shall be in accordance with Appendix E. A weekly salary shall be defined as the minimum

rate of pay for a normal workweek as defined in Clause (701).

The following general increases shall apply to all employees shown in Appendix C of the Collective Agreement dated January 1, 2008 to December 31, 2010 as at December 31, 2007:

On January 1, 2008, the wage rate shall be increased by 2%.

On January 1, 2009 the wage rate shall be increased by 2%.

On January 1, 2010, the wage rate shall be increased by 2%.

The Company will make a lump sum payment in an amount equivalent to 1% of an employee's hourly rate base pay for a one year period to each employee in the bargaining unit on January 1, 2011.

On January 1, 2012, the wage rates provided for in the collective agreement will be increased by 2%.

In addition to the above wage rate increases eligible employees will participate in the "Profit Sharing Plan for Unionized Employees of The Toronto Star" ("The Plan"). The Plan, attached as Appendix "B", shall remain in effect for the duration of the collective agreement.

(906) Effective January 1, 2009, the Employer, at its sole and exclusive discretion, may elect to pay wages on a bi-weekly basis.

ARTICLE 10- LEAVES OF ABSENCE

General

(1001) It is recognized that subject to the requirements of law, all leaves of absence must not interfere with the normal business of the Employer, but permission shall not be unreasonably withheld.

(1002) Upon application in writing, leaves of absence of up to six (6) months (or up to one (1) year for educational purposes) may be granted at the discretion of the Employer for good and sufficient cause.

(1003) All requests for leaves of absence shall be in writing from the employee to the Department Head. All leaves of absence covered by this Contract are without pay unless otherwise specified in this Agreement.

(1004) In leaves of absence exceeding three months, other than pregnancy or parental leaves taken in accordance with Clause (1005) and the Employment Standards Act, the employee must advise the Employer in writing at least one month before the expiry of the leave of his or her intention to return to his or her position; failing such notice the position need not be held open.

Pregnancy and Parental Leave

(1005) Employees shall be entitled to pregnancy and parental leave in accordance with the Employment Standards Act, R.S.O. 2000 and Company policy.

The Employer shall pay to an Employee taking a pregnancy leave or combination of pregnancy and parental leave as a pregnancy and parental leave benefit either at the end of the Employment Insurance benefits or at the end of such leave or fifty two (52) weeks following the commencement of such leave, at the discretion of such Employee, a lump sum amount equal to two (2) weeks' Employment Insurance benefit.

Any leave beyond 52 weeks will be treated in accordance with Article 1002 and is at the discretion of management.

In addition to the benefit above, paternity leave of one (1) day with pay shall be granted upon request to a regular Employee; such leave may be taken on any day within seven (7) calendar days of the date of birth or adoption.

The Employer will provide a supplemental employment benefit (SUB plan) pursuant to and upon receipt of appropriate regulatory approval. The SUB plan will pay to an employee granted a leave under this article, who has applied and qualified for pregnancy benefits under the Employment Insurance Act, an amount equal to thirty-five percent (35%) of the difference between the employee's regular weekly salary and the employment insurance benefits paid to the employee for the employee's fifteen (15) weeks of paid pregnancy employment insurance benefits. An employee who terminates employment prior to or within eight (8) weeks after her return to employment shall reimburse the Employer for the SUB benefits paid by the Employer to the Employee.

Bereavement Leave

(1006) In the event of the death of a spouse, common law spouse (including same sex partner), children or step-children, parent, parents-in-law, step-parent, legal guardian, brother or sister, brother in law, sister in law, grandparent, or grandchildren, an employee shall be eligible at his or her option for one (1) to a maximum of five (5) consecutive calendar days off with pay for bereavement leave for any regularly scheduled days not worked during the five calendar days immediately following the day of death.

Nothing described in the above, precludes the Company from granting additional time off, with or without pay, for compassionate reasons.

Jury or Witness Duty

(1007) A regular employee called for jury duty or subpoenaed as a witness will be paid the difference between jury duty or witness pay and his or her regular pay while so serving upon production of jury notice of subpoena, if requested, unless the employee's appearance is the result of activity outside his or her scheduled working hours, for which he or she receives remuneration, and which could reasonably be expected to involve court appearances, and unless the employee is in any way in violation of the terms of (2301) of the Collective Agreement. If the employee's attendance as a juror or witness exceeds one-half of a scheduled shift in a day of service, he or she will not be required to work.

Deferred Compensation Leave

(1008) Employees shall be entitled to participate in a deferred compensation leave plan in accordance with the Supplemental Agreement which is attached to and forms part of this Agreement.

Union Leaves

(1009) In any calendar year, the maximum number of employees who may go on leave of absence under this Clause (1009) shall be ten (10), and not more than three (3) from any one Department. Leaves covering employees in excess of this number may be granted with the consent of the Employer, which shall not be unreasonably withheld.

(a) If an employee is elected or appointed to any office of the Communications, Energy and Paperworkers Union of Canada, the Canadian Labour Congress, the AFL-CIO or affiliate thereof, or office of a Local of the Communications, Energy and Paperworkers Union of Canada, such employee, on his or her own written request, shall be given a leave of absence.

When a leave of absence under this paragraph (a) above extends to more than two years, the employee shall give not less than two months' notice of his or her intention to return to staff.

An employee on leave of absence of more than five working days but less than two years shall give three weeks' notice of his or her intention to return to staff. An employee on leave of absence of five working days or less shall give the Employer at least 48 hours' notice of the commencement of the leave; an employee on a leave of absence which extends to more than five working days shall give the Employer at least two weeks' notice of the commencement of the leave. When an employee returns from such union leave, as described above, the Employer agrees to make its best efforts to return such employee to the assignment held prior to the leave. Should this not occur, the employee will be returned to the same classification to which he or she left.

For an employee in the Advertising Salesperson, Commercial Telephone Salesperson, Commission Salesperson (Outside Sales) or Commission Salespersons (Inside Sales) classifications immediately prior to a union leave as set out in this clause, the employee shall return to the same compensation model (which may be 100% base salary, the PBIP or a commission model) the

employee was on immediately prior to the leave.

(b) Upon request in writing, a leave of absence shall be granted to an employee elected or appointed delegate to Conventions of the Communications, Energy and Paperworkers Union of Canada, the Canadian Labour Congress, AFL-CIO, or any other organization with which the Communications, Energy and Paperworkers of Canada is affiliated, and to delegates to special meetings called by the Communications, Energy and Paperworkers Union of Canada. Such delegates shall give the Employer at least two weeks' notice of their intention to attend such conventions or meetings, and shall state in writing the duration of their absence at the time of their request.

Military Leave

(1010) (a) If an employee enters military service of the Canadian government during a state of war or under compulsory military service, the terms of military leave, last published in the collective agreement between the parties expiring December 31, 2004, shall apply. These terms shall also apply to employees hired as replacements.

(b) Permanent employees who are members of reserve units of the Canadian Armed Forces may apply for leaves of absence to attend periods of annual training which are required as a condition of participation in such reserve units. Requests must be made in writing to the Employer prior to May 1. The Employer will give consideration to such requests pursuant to Section (1001) of this Agreement.

Political Leave

(1011) (a) An employee in the Editorial Department in Group 3A or higher (except for the Artist, Photo-Retoucher, TSS Sales Representative, and Supervisor Library and Research Services) and Group 5A may be required to take a leave of absence to campaign for elected public office either as a candidate or as an official of any candidate's organization or to act as an appointee to a government agency, board or commission. If elected to public office, such employee shall resign. If not elected, such employee shall be reinstated in the same or comparable position upon expiration of such leave.

(b) In cases where the Employer deems it necessary, such an employee may be required to continue leave of absence for a period not exceeding three (3) months following the date of the election in which he or she was an unsuccessful candidate. During this post-election leave of absence period, the employee shall forego public involvement in political activity.

(c) All employees in other Departments, together with those in Group 3A excepted as noted in paragraph (a) above and in Editorial classifications below 3A (Group 5A excepted) may be given permission or granted a leave of absence to campaign for elected office or to act as an appointee to a government agency, board or commission. If elected, such employee may continue in employment unless there is a conflict of interest in his or her continuing in employment or unless the duties of the public office interfere with the normal employment activities, in which case the employee shall resign. If not elected to public office, such employee shall be reinstated in the same or comparable position upon expiration of such leave.

In the circumstances where resignation is called for as described above, an employee may apply in writing for leave of absence without pay which may be granted at the Employer's sole discretion.

ARTICLE 11- RECOGNIZED HOLIDAYS

(1101) Except in the case of employees whose dismissal for cause or whose resignation is effective prior to the recognized holiday, regular employees working in the calendar week in which a holiday occurs shall be entitled to the following recognized holidays with full pay: New Year's Day, Family Day, Good Friday, Victoria Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Christmas Day and Boxing Day. It is understood that holiday shifts shall be those shifts which start within the 24 hours which constitute the day of the holiday, but no employee shall be compensated under this Article for more than one such shift per holiday and it is agreed that in the event that an employee works two shifts starting within the 24 hours of the holiday only the shift of which the greater number of shift hours fall within the twenty-four (24) hours of the holiday shall be paid for or compensated for as a holiday shift. Part-Time employees whose base hours are scheduled on a recognized holiday, but who are not required to work on the recognized holiday, will be paid the scheduled base hours for that day.

(1102) In addition to the above holidays, employees shall be entitled to a holiday with pay on their birthday. It is understood that when the employee's birthday falls on another holiday, on a day off, or on a day on which the employee is not normally scheduled to work, a mutually acceptable alternative

day off with pay shall be granted within thirty (30) days of the birthday.

When, with the consent of the employee and the Employer, an employee works on his or her birthday, he or she shall be granted another mutually agreeable day off at straight time, and this day shall be deemed to be the holiday for all purposes in lieu of the actual birthday holiday. This shall in no way abridge the employee's right to holiday pay when required by the Employer to work on his or her birthday. The birthday holiday provided for in Article 11 shall not apply to temporary employees with less than six months service.

(1103) An employee whose regular time off falls on a holiday or whose vacation time includes a holiday shall receive, at the Employer's option, equivalent time off within three months or shall receive one day's pay at straight time. Scheduling of equivalent time off shall be by mutual consent.

(1104) An employee required to work on any holiday shall receive double the regular straight time hourly rate, in addition to his or her weekly salary, with a minimum of seven hours, for which he or she will give equivalent service if required on that day.

(1105) In the case where any of the above holidays do not fall on an employee's off day the workweek shall consist of one shift less than his or her regular working week, and additional shifts worked, excluding the holiday, shall be treated as overtime.

Religious Holidays

(1106) An employee may exchange up to three holidays provided for in Clause (1101) for a day of holiday more

appropriate to the individual's personal religious beliefs. This is subject to the proviso that in Departments where work is not available on all Clause (1101) holidays, the employee must choose substitution for a Clause (1101) holiday on which work is available for that employee.

An employee who does not wish to exchange holidays may use paid time owing (e.g. vacation banked time, lieu days, etc.) or unpaid time in order to recognize holidays associated with the individual's personal religious beliefs.

An employee wishing to make such exchange must irrevocably notify the Employer in writing of the desire to exchange holidays at least eight (8) weeks in advance of the date the employee wishes to take in substitution for a Clause (1101) holiday. Once the employee has notified the employer of such exchange, the substitute day identified by the employee shall be deemed for all purposes in regard to said employee to be a Clause (1101) recognized holiday and the holiday for which it is exchanged shall be deemed for all purposes in regard to said employee to be an ordinary non-premium day.

Notwithstanding any other provision of the Agreement, an employee making an exchange shall do whatever work is assigned by the Employer at the employee's regular straight-time rate of pay unless the work is for a higher classification in which case the provisions of Clause (806) shall apply.

ARTICLE 12 - VACATIONS

(1201) For the purpose of vacations, a year of service shall be deemed to commence on the anniversary date of hire and to end on the date prior to the anniversary date in the succeeding year.

After one (1) year of continuous service employees shall receive an annual vacation of three weeks with full pay. Employees with less than twelve months of continuous service with the Employer will receive one and one-half days for each month of continuous service or major fraction thereof up to fifteen days.

Any employee who has completed five (5) years of continuous service with the Employer shall be entitled to a fourth week of vacation with full pay.

Any employee who has completed ten (10) years of continuous service with the Employer shall be entitled to a fifth week of vacation with full pay.

Any employee who has completed twenty-five (25) years of continuous service with the Employer shall be entitled to a sixth week of vacation with full pay.

(1202) Vacations in each vacation group shall be arranged by the Employer according to length of service. Vacation lists shall be posted in the Departments concerned prior to April 15, and any employee who fails to choose a vacation time prior to April 1 may lose the priority to which the employee's seniority entitles him or her.

Employees shall be entitled to take their vacations at any time of the year, provided this can be done without undue interference to the operation.

No employee shall be allowed three, four, five or six consecutive weeks of vacation unless all two week vacation periods have been arranged for other members of the same vacation group.

(1203) Upon termination of employment an employee shall receive accrued

vacation pay at the rate of one and one-half days (2 days when entitled to a fourth week, or 2 1/2 days when entitled to a fifth week or 3 days when entitled to a sixth week) for each month of continuous service following the last vacation period ended December 31st; but in no case shall the total vacation pay be greater than that of the number of days to which he or she would normally be entitled.

(1204) An employee, including a part-time employee, may elect to receive his or her earned vacation pay in advance of going on vacation provided that the employee has provided a minimum of two (2) weeks advance written notice on the prescribed form to the Payroll Department. Each employee will be limited to a maximum of two (2) vacation advances during a vacation year.

In general terms the Employer agrees to continue its past practice with regard to payment of vacation pay but reserves its right, however, to withhold unearned vacation pay when circumstances may warrant this action.

(1205) One week of vacation means five working days.

(1206) If at the request of the Employer an employee is unable to take his or her vacation in any year by December 31, he or she shall be paid in cash for any vacation remaining in that year, or the employee may at his or her option, carry over such remaining vacation to be taken not later than May 30 of the following year. Except as set forth in this section, vacation cannot be carried over to increase the vacation in any subsequent year.

(1207) The Star agrees to permit employees who have earned a fifth

and/or sixth week of vacation to "bank" the fifth and/or sixth week so that it may be taken immediately prior to retirement. Under these circumstances, such accumulated vacation shall be paid at the rate of pay being earned at the time at which such vacation is taken. If an employee's employment relationship with The Star ends for some reason other than retirement (quit, discharge, disability, death, etc.), accumulated "banked" vacation will be paid off as a lump sum at the rate of pay at which each accumulated "banked" week was actually earned. Under no circumstances may "banked" vacation be taken except immediately prior to retirement or upon termination or death, when cash in lieu will be paid as described herein.

(1208) The following provisions shall apply with respect to employees within the Bargaining Unit who have become entitled to Long Term Disability payments or will become entitled to same during the currency of this Collective Agreement:

(a) When an employee's absence due to sickness or disability extends beyond the initial six month Short Term Disability period as established by Clause 1306 he or she will, for the purposes of Article 12 of this Collective Agreement, be entitled to all vacation credits to which he or she would otherwise be entitled and will also be considered to have earned further vacation credits as though he or she had worked his or her regular work schedule during the initial six month disability period.

(b) Any vacation credits outstanding at the end of the initial six month period of absence due to sickness or disability will be paid out to the employee at the end of the Short Term Disability period.

(c) Upon the commencement of payment of such Long Term Disability benefits, the employee's sole entitlement to remuneration, benefits or income shall be as provided for in Article 13 of the Collective Agreement and, for greater certainty, the employee shall not be entitled to receive any further vacation pay or credit unless and until he or she returns to active employment and thereafter becomes entitled to vacation pay in accordance with Article 12 of the Collective Agreement or any successor thereof.

(d) Except as provided for herein, the provisions of the Collective Agreement with respect to Vacations (Article 12) and Sick Leave (Article 13) shall be applied in accordance with their terms and any employee on Short Term Disability pursuant to Clause (1306) of the Collective Agreement shall, unless and until his or her circumstances dictate the application of the foregoing, receive and be entitled to vacation credits in accordance with past practice.

(1209) Notwithstanding this Article, employees in the Commission Salesperson Classifications shall have vacation entitlement as modified by the terms of Appendix "E".

ARTICLE 13- SHORT & LONG TERM DISABILITY

(1301) Notification to Employer of Employees Absent Due to Sickness or Disability

An employee absent due to sickness or disability shall notify his or her supervisor (or his/her delegate) within his or her department, of inability to report to work, and shall at the time of notification indicate the probable duration of the absence. Such notification should be

made no later than one (1) hour prior the start of the shift in question. The Employer shall not be required to pay benefits for any missed shift when notification of absence has not been given. Such notification must be made by the employee unless the nature of the sickness or disability makes this impossible and this can be corroborated to the satisfaction of the Employer.

(1302) Reporting in While Absent Due to Sickness or Disability

Unless otherwise notified by the Employer, an employee absent due to sickness or disability must phone in daily (following initial notification as specified in (1301) above) to his or her Supervisor, or to a representative of the Employer within his or her department. Under no circumstances will notification of absence given to the Health Centre be considered proper notification. An employee who provides medical evidence (which may be required in writing) as to the expected minimum duration of an on-going illness or disability shall not be required to phone the Employer daily, but call-in direction shall be at the discretion of Management.

(1303) Returning to Work Following Absence Due to Sickness or Disability.

An employee returning to work following an absence due to sickness and/or disability shall if possible give notice to his or her Supervisor (or his/her delegate) within his or her Department of his or her intention to return on the previous day and within appropriate Departmental business hours. Notice of intention to return to work of at least one hour prior to the start of the shift shall be the minimum requirement however if it has not been possible to give notice the

previous day. Unless otherwise instructed, an employee shall in the first place report to his or her Supervisor and may be required to report to the Health Centre before starting to work.

Employees who comply with the foregoing reporting procedure, but for whom no work assignment is available, shall be paid at the straight time rate for the shift or shifts they were prepared to work. If the employee does not comply with the foregoing procedure and reports to work but there is no work assignment, he or she shall be sent home without pay. It will be the Employer's responsibility to advise the employee whether there is work available, when the employee provides satisfactory medical documentation of his or her fitness to return to work, provided the Employer has given notice to the employee that the documentation will be required.

(1304) Medical Evidence Satisfactory to the Employer

The Employer reserves the right to require medical evidence satisfactory to the Employer for the purpose of verification of absence due to sickness or disability or for the purpose of determining fitness or unfitness to work. Whenever an employee has completed a five (5) month period of service without absence due to sickness or disability, he or she shall not be required to provide a doctor's certificate for the first subsequent absence due to sickness or disability of two (2) consecutive working days or less but not to exceed two occasions in any 12 month period. This shall in no way preclude the Employer's right to a satisfactory verbal explanation for such absence from the employee.

(1305) It should be understood that The Star has the unilateral right to introduce

any form authorizing the release of medical information by an employee to the Employer, provided such form, and its use, are not in violation of the terms of the Agreement. It is equally understood that should The Star introduce such a form, employees would be under no obligation to sign it, and the form shall so state.

(1306) Sick Pay

All employees, regardless of age, are entitled to this benefit

Sick Pay Will be Granted to Each Employee in Accordance With the Terms and Conditions Specified Herein.

Continuation of full pay will be provided for the first six months of disability (accident, sickness or disease). All deductions as authorized by the employee and/or required by law and/or this Collective Agreement shall continue during this time period.

(1307) If an employee receives pay for a recognized holiday he or she will not receive sick pay for that day. No deductions shall be made for sick leave from overtime accruing to the employee.

(1308)

Article 1308 only applies to employees who are less than 65 years old

(a) After the first 6 months of a disability absence and so long as total and permanent disability can be demonstrated, the employee will receive a monthly income of 60 per cent of his or her basic earnings (which is deemed to mean his or her minimum salary as set out for his or her regular job classification in Article 9 plus merit pay plus any night differential which he or she will be

entitled to according to Clause (718)(a) being paid at the end of the initial 6 months' period of disability in accordance with the weekly indemnity Long Term Disability provisions covering Guild Bargaining Unit members contained in the Employer's Long Term Disability Plan, as determined by the Insurer.

Effective January 1, 1990, employees who have had five or more years of continuous service prior to going on Long Term Disability and who have been on Long Term Disability for a period of time in excess of three years shall be entitled to a special annual compensation adjustment calculated as follows:

Three quarters of one percent for each full percentage point of increase in the Canada Consumer Price Index for the twelve months previous (January to January comparison) to a maximum of five percent to be added to the difference between income received from a Canada Pension Plan and/or Workers' Compensation Disability Pension (if any) and the amount of the insured benefit.

(b) For any employee hired on or before January 25, 2008 eligible to receive disability payments at the 60% level from the end of the initial six months' period, payments representing the employee's contribution will be made by the Employer directly to Toronto Star Pension Plan. The employee's rate of pay for Pension Plan purposes will be assumed to be the rate paid at the end of the initial six months' period of disability. For any employee hired after January 25, 2008 and who is eligible to receive disability payments as provided for in 1308(a), payments representing the employer and employee's contribution will be made by the Employer directly to the employee's group retirement savings plan (in accordance with the terms of the

Company's group retirement savings plan). Such employee's rate of pay for Pension Plan and group retirement savings plan purposes will be assumed to be the regular contract rate of pay.

(c) Benefits under the Plan may be reduced by any amounts paid under Workplace Safety and Insurance Board legislation.

(d) Benefits paid under the Plan may be reduced by any amounts paid under the disability provisions of the Canada Pension Plan.

(e) Payments and entitlement under this Plan will terminate at the earliest of the dates upon which an employee resigns, retires, becomes employed in a different classification, in a different Bargaining Unit or by a different Employer, receives or becomes entitled to receive benefits payable under the Toronto Star Pension Plan, or monies paid under the group retirement savings plan due to retirement or is terminated in accordance with the provisions of Clause (1601) or for just and sufficient cause or to reduce staff. An employee who is in actual current receipt of Long Term Disability compensation as provided for in this Article 13 shall not be subject to staff reduction dismissal; however, should an employee who would have been dismissed by virtue of a staff reduction (had that employee not been on Long Term Disability at that time) subsequently become fit to return to work, then such employee shall be subject to staff reduction termination at that time, unless the circumstances at that time would normally allow that person to return to work by virtue of his or her seniority and the continued availability of work in the relevant job classification.

(f) An employee will be considered to be totally and permanently disabled if, during the first two years following the initial six-month period, he or she cannot perform the duties of his or her regular job and if, after these two years, he or she cannot perform the duties of any job for which he or she is suited by way of education, training and experience, as determined by the Insurer.

(g) Following the period of disability as defined in Clause (1308)(f) an employee who is capable of performing the duties of his or former job classification shall be entitled to return to his or her former job classification at a salary not less than that of the prevailing rate at the time of his or her return to employment calculated on the basis of his or her experience rating determined as of the date of the commencement of the sickness or disability absence.

(h) From time to time the employee may be required to submit medical evidence of continued disability, at the expense of the insurance company. If any medical finding of the insurance company is disputed, the employee's physician may consult with the insurance company physician.

(i) Short-term disability benefits will be paid for a maximum of 26 weeks, cumulatively, subject to eligibility. Employees shall be eligible for an additional 26 weeks (cumulative) short-term disability benefits upon return to active employment for 60 calendar days. For clarity, active employment means a return to full shifts, full duties and does not include unauthorized absences or absences due to illness or disability. Any unauthorized absence or absences due to illness shall result in a break in the 60 calendar days period and the number of such days of absence will be added to the

60 day re-qualifying period, such that it is extended by the number of days of such absence. For the sake of clarity, successive disabilities due to same cause will be treated as a continuation of the original disability unless the absences are separated by a return to active employment for 60 calendar days.

(j) It is intended that the administration of the Plan will be the responsibility of Toronto Star Newspapers Limited. The insurance features and commitments, however, will be those set out in the Plan itself.

(k) It is the intention of the Employer that the Plan will operate into the indefinite future. However, the insurance carrier may reserve the right to amend or discontinue any provision of the Plan, subject to adequate notice being given to the Union. In this event, The Star will continue the benefits being paid under the Plan, for the duration of the current Agreement.

(l) It is agreed that the change in the Long Term Disability eligibility provisions in the Collective Agreement dated July 1, 1979 to July 31, 1982, will only apply to employees hired following signing date of that Collective Agreement.

(m) If the company changes insurance carriers with respect to the Plan, and an employee who continues to be covered under the Plan by the former carrier is deemed by the carrier at a subsequent date to no longer be covered, the company shall make its own assessment of the employee's medical fitness and work disability. If the company determines that the employee should remain covered under the Plan, the company will pay benefits under the Plan

directly to the employee until such time that the employee is no longer disabled.

(1309) Medical Interviews and Examinations

Employees may be required to report to the Health Centre for the purpose of interview or examination by professionally qualified medical staff under the following conditions:

- Immediately following an accident which has occurred on the job.
- After returning to work following an absence due to sickness or disability providing the request is made not later than three (3) days after the employee returns to work.
- When an employee wishes to leave work during working hours on account of sickness, or when the Employer has reason to believe that an employee should be sent home on account of sickness.
- When requested by a Supervisor or Manager if the employee has been absent due to sickness three or more times in the course of a calendar year, or when a Department Head has reason to believe that an employee's behavior indicates an alcohol or drug abuse problem.
- Information given to professionally qualified staff in the Health Centre during the course of an interview shall be considered confidential as to detail or diagnosis (except when confidentiality is waived by the employee) and the Health Centre's report to the Employer or its representative shall be limited in general terms to statements of fitness or unfitness to work or to opinions as

to the duration of absences due to sickness or disability.

In the event that any grievance or arbitration proceeding is commenced and information given to professionally qualified staff in the Health Centre as provided for in and protected from disclosure by the foregoing paragraph is or might be relevant or material to the issue(s) involved in such grievance, the employee concerned shall execute such consents as may be required to authorize the release of such information to the Employer, its counsel and any other person who may be consulted, retained or called upon to testify on behalf of the Employer in the course of any grievance proceeding or in preparation for any arbitration proceeding. If such consent is requested by the Employer and is not provided then neither the Union nor the employee shall proceed with the grievance or the arbitration proceeding and the Arbitrator or Arbitration Board shall have no jurisdiction to proceed with a hearing into the grievance unless and until the release of the information has been duly authorized and the Employer, its counsel, consultant(s) or witness(es) have been afforded a reasonable opportunity to consider the information and take such further steps as the Employer might consider prudent in the preparation of its case. In the event that the grievance relates to or might give rise to monetary liability on the part of the Employer, there shall be no such liability and the grievor shall not be awarded any compensation or damages for or in respect of the period during which he or she withheld consent to the release of information by the staff of the Health Centre.

Any information disclosed in accordance with the foregoing shall be used only for the purpose of the arbitration proceeding

to which it is relevant and the Employer undertakes that such information shall not be used by it for any other purpose without the express consent of the employee.

If, during the course of an interview, the Employer's physician requests an employee to undergo a test or examination, it is recognized that the employee shall have the right to have such examination performed by a physician designated by the employee except in cases where safety is involved or in the event of emergencies involving the health of other members of the staff, in which case the tests or examinations may be conducted by a physician designated by the Employer.

When such examinations and tests are performed by a physician designated by the Employer with the consent of the employee or where safety is involved or emergencies involving the health of other members of the staff, then such examinations or tests shall be conducted on the Employer's time and at the Employer's expense.

When such tests or examinations are to be conducted by the physician designated by the employee, they shall be conducted in consultation with the physician designated by the Employer. The employee's and the Employer's physicians shall consult on the results of such tests or examinations. If the Employer's physician is dissatisfied as to the nature or extent of the information received from the employee's physician as a result of consultation, the employee may be considered to have failed to provide medical evidence satisfactory to the Employer.

Under these circumstances, such tests or examinations, if conducted in the

Province of Ontario, shall be carried out without loss of straight time compensation to the employee and in the event of a doctor's fee not covered by any medical insurance program provided in this Collective Agreement arising from such tests or examinations the portion of such fee not covered by insurance shall be paid for by the Employer.

It is agreed that employees have the right to refuse to participate in any medical tests or examinations requested by the Employer other than pre-employment medicals or where safety is involved or in the event of emergencies involving the health of other members of the staff or when such tests or examinations are required by law but an employee who refuses to participate in such tests or examinations requested by the Employer may be considered to have failed to provide medical evidence satisfactory to the Employer.

Except in cases of emergency when the employee is sent home immediately from the Health Centre, the employee must submit this note to his or her Supervisor immediately following the interview. An employee who leaves work on his or her own volition shall provide medical evidence to the satisfaction of the Employer in justification of his or her absence from work within twenty-four (24) hours of leaving work, unless the nature of the sickness or disability makes this impossible and this can be corroborated to the satisfaction of the Employer.

In any case involving a disagreement between the employee's physician and the physician of the Employer, at the request of either party a mutually acceptable qualified doctor of medicine shall be selected by the parties to resolve the medical dispute. His or her medical

findings and opinions shall be conclusive and binding on both parties. This procedure shall be used to resolve medical disagreements only and shall not replace the grievance procedures described in Article 26. Costs of any fees charged by such a third party physician shall be shared equally by the parties.

Nothing stated herein shall in any way modify or negate the terms and conditions of Clause (1308)(h).

The Employer's right to require pre-employment medical examinations and to have such examinations performed by its physician or a physician designated by it, and the Employer's right to determine whether or not a person shall or shall not become an employee, is recognized by the Union, and it is also recognized and agreed that such examinations may be conducted at any time during the probationary period of a new employee, although the Employer agrees that every reasonable effort shall be made to conduct such examinations before a person starts to work.

All medical examinations and tests requested by the Employer in accordance with this Clause shall be promptly complied with by all employees.

(1310) The Union agrees to take whatever steps may be possible in ensuring that the benefits relating to sickness as outlined in Article 13 are not subject to abuse.

(1311) Notwithstanding the terms of this Article, employees on the Performance Based Incentive Plan will be entitled to benefits in accordance with the terms of Appendix D and all employees in the Commission Salesperson classifications will be entitled to benefits

in accordance with the terms of Appendix "E".

ARTICLE 14- BENEFIT PLANS

Clauses 1401 through 1408 apply to Employees below the Age of 65:

(1401) The Employer agrees to pay 100% of the cost of the Ontario Health Insurance Plan (effective January 1, 1990 Ontario Health Insurance premiums will be replaced with an annual payroll tax) and of the Supplement thereto, and of the Sun Life Plan for Extended Health Care, such Plan to be revised so as to eliminate deductibles at no additional cost to the employee.

Effective on January 25, 2008, all full-time employees will have an after tax deduction of \$7.00 per week (if under single coverage) or \$9.00 per week (if under family coverage) deducted from their pay for an Extended Health Care Premium. Part-time employees will have an after tax minimum deduction of \$4.20 per week (if single coverage) or \$5.40 per week (if family coverage) for the Extended Health Care Premium. If a part-time employee works hours in excess of 60% of a full work week, such part-time employee shall have an additional amount deducted from their after tax pay on a prorated basis based on hours paid.

The above amounts shall be increased on an annual basis, commencing January 1, 2009, by the same percentage increase of the overall EHC costs.

(1402) The Employer will pay the premium cost insurance coverage to provide a benefit of \$200,000.00 to be paid in the event of the accidental death of an employee occurring or resulting

from injuries sustained in the course of his or her employment.

In the case of war assignments, insurance provisions will be arranged at the time of the assignment and the benefit to be paid shall be not less than twice that provided heretofore in the event of the accidental death of an employee occurring or resulting from injuries sustained in the course of his or her employment.

The right of an employee to compensation for loss of or damage to his or her personal property not covered by insurance when occasioned in the course of his or her employment, and when clearly not the result of carelessness, reasonable wear and tear, or of an illegal act or of a violation of this Agreement by the employee, is hereby confirmed in accordance with past practice. This section shall in no way apply to loss of or damage to a personally owned vehicle whether authorized for business use or otherwise.

(1403) The group life insurance program available to employees at date of signing of this Agreement shall be continued on terms no less favorable than those available at that date.

Employees covered by this Agreement who have completed at least three months' service shall be eligible to participate in the Group Life Insurance Plan of Toronto Star Newspapers Limited. Such employees may select coverage in an amount equal to \$6,000.00 or equal to one year's salary at base rate, or equal to two years' salary at base rate.

For employees who elect to become members of the Plan, the Employer will pay the cost of the first \$6,000.00 of the

Plan and will pay one-half of the premium cost of the excess coverage.

(1404) Effective August 1st, 1997, Sun Life, Policy No. 25206 (the "Plan") will replace existing dental insurance programs. Subject to the following and the Employer's unilateral right to change carriers, dental services shall be as provided in the Plan and the regulations of the Plan shall govern in all respects including eligibility, enrollment, dependents and exceptions:

- 1) all regular full-time employees of the Employer are eligible to participate in and, subject to paragraph (4), must participate in the Plan unless specifically excluded by virtue of the terms of the Plan;
- 2) all regular part-time employees of the Employer are eligible to participate, but once enrolled may not opt out of the Plan except as provided for in paragraph (4) or under the terms and conditions specified in the Plan;
- 3) temporary employees are ineligible to participate in the Plan;
- 4) participation is optional for employees who are covered for dental insurance through the dental plan of a spouse employed by a company other than the Employer; and benefits under the Plan shall be amended as follows:

- i. the O.D.A. Schedule shall be updated every January 1 such that the O.D.A. Schedule is no more than two years behind the current year O.D.A. Schedule;

- ii. payment for eligible expenses, as defined in the Plan, for Type II -Prosthodontic Services and Major Restorative Services shall be limited to a maximum amount of \$3,500.00 incurred during a period of 36 consecutive months per insured employee and per dependent and the remainder shall be paid by the employee;
- iii. reimbursement for eligible expenses, as defined in the Plan, for Type I - Basic Services shall be limited to a maximum amount of \$1,000.00 incurred during a period of 12 consecutive months per insured employee and per dependent and the remainder shall be paid by the employee; and
- iv. an orthodontic benefit of 50% co-insurance with the Company to a lifetime maximum of \$1,500 per dependent, under 19 years of age.

The premium cost sharing arrangements on behalf of regular full-time employees which have the Employer paying 75% of the premium costs with the employee paying 25% of the premium costs shall be maintained during the currency of this Collective Agreement.

The Employer's contribution toward the premium cost for part-time employees shall be in accordance with the provisions of Clause (2402).

(1405) Subject to the terms of the insurance company's plan the Employer will provide a basic Sun Life Vision Care

Program at a benefit level of \$240.00 towards the purchase of prescription eye glasses or contact lenses once every 24 months, with the plan assuming the cost up to \$240.00 per eligible family member in each 24 month period.

The Star agrees to permit any regular full-time employee requiring, by prescription, special glasses in order to be able to operate video display terminals, to be able to get, in addition to basic vision care coverage, one pair of such special glasses each two years to a maximum of \$240.00. Part-time employees shall be permitted to participate in this benefit on a proportionate basis. It is understood this benefit may be combined with the basic benefit above for a \$480 maximum payment each two years.

(1406) Holding in common the principle that comprehensive health care for all persons is a desirable objective, the Company and the Union mutually undertake to review and share information regarding existing health programs, including group health and welfare plans and attendance management practices, covering bargaining unit employees. The parties agree to convene a meeting annually, or more or less frequently if mutually agreed, with the participation of all the Company's Union bargaining agents.

(1407) Common-law spouse shall be defined for all purposes of this Collective Agreement, with the exception of the Toronto Star Pension Plan, as a person, including a same sex partner, whose name has been provided, in writing, to the Human Resources Department as being a common-law spouse, who have been co-habiting for twelve months or more previous to claiming the benefit that results.

(1408) Notwithstanding the terms of this Article, employees on the Performance Based Incentive Plan will be entitled to benefits in accordance with the terms of Appendix D and all employees in the Commission Salesperson classifications will be entitled to benefits in accordance with the terms of Appendix "E".

(1409) Employees Aged 65 and older: Benefit coverage for employees aged 65 and older is as set out in the Letter of Understanding on Benefits for Employees Age 65 or Older.

ARTICLE 15- RETIREMENT

(1501) For Employees Hired On or Before January 25, 2008

The Toronto Star Pension Plan, as integrated with Canada Pension Plan, shall apply to employees covered who are entitled to participate in the Toronto Star Pension Plan pursuant to the Agreement. The Star agrees that the benefits provided by Toronto Star Pension Plan, as integrated with Canada Pension Plan, shall be at least as favorable to employees as the benefits available under Toronto Star Pension Plan prior to integration.

(1502) Subject to the right of the Employer to remove the Trustees of the Toronto Star Pension Plan and replace them with a corporate trustee, CEP Local 87-M, Southern Ontario Newsmedia Guild shall have the right to appoint an employee of the Employer who is a member of the Union, and who is a member of the Toronto Star Pension Plan, as a Trustee of the Plan. In the event that the Trustees are removed and replaced by a corporate trustee the Union-appointed Trustee shall do all acts

and things required of him/her to convey or join in the conveying of the Pension Fund to the corporate trustee as provided in Section 14 of the Consolidated Trust Deed concerning the Toronto Star Pension Plan as amended and restated as of January 1, 1985.

(1503) With the exception of employees in the Commission Salesperson classification and employees in the Torstar.com department, all full-time employees hired on or before January 25, 2008 were required to join the Toronto Star Pension Plan as contributory members (as that term is defined in the Plan) upon fulfillment of the eligibility requirements of the Plan. The rights of employees in the Commission Salesperson classifications to participate in the Toronto Star Pension Plan are set out in Appendix E.

(1504)

Toronto Star Pension Plan

(a) The base year will be updated as follows:

From January 1, 2004 to January 1, 2005, effective January 1,-2008.

Power to Amend The Plan

(b)The Employer will retain the power to amend the Plan at its own discretion for the purpose of protecting the value of retired member's benefits against inflation and as may be necessary during the term of the Agreement (January 1, 2008 to December 31, 2010) to comply with legislation or to make any other amendments to the Plan which do not affect the employee contribution rate or the benefits under the Plan.

Basis for Calculations

Re: Contributions/Pensionable Earnings

(c) The basis upon which calculations with respect to contributions and pensionable earnings are made shall remain unchanged from what it was during the life of the Collective Agreement (January 1, 1992 to December 31, 1994).

Star Contribution Guarantees

(d) The Star will make an absolute undertaking that it will not withdraw any surplus from the Pension Plan.

As at January 1, 1987, and at any time beyond, The Star's contribution to the Pension Fund will, at minimum, match the regular contributions of its employees. This does not necessarily mean that The Star will match employee contributions dollar for dollar in any given year but that on a cumulative basis The Star will always be in a position of having contributed as much or more than the total amount of employee regular contributions over the life of the Pension Plan. (It should be understood that in some years The Star will be required to contribute more than the employees in order to cover deficits or to pay for enhancements and in other years The Star might be required to contribute less if the Plan is in a surplus position and The Star's cumulative contributions after January 1, 1987 exceed the regular contributions of its employees).

Joint Pension Benefits Advisory Committee

(e) It is agreed that employee union representatives will participate in a Joint Pension Benefits Advisory Committee (equal numbers from management and unions), and that such Committee shall

receive all information that had been previously received by the Toronto Star Pension Plan Trustees prior to their replacement by Canada Trust.

It is also agreed, that where a request is made by a Union to the Director of Labour Relations, permission may be given to allow a substitute Union Officer to attend the meeting in place of an employee Union Representative, while maintaining equal representation from Management and Unions.

Plan Maintenance

(f) The Pension Plan will be maintained during the life of the Collective Agreement between the parties dated January 1, 2008 to December 31, 2010 and will not be changed except as provided in paragraph (b) above, as it affects members of the various bargaining units without the agreement of the Union representing affected members.

For Employees Hired After January 25, 2008

(1505) All regular full-time employees hired after January 25, 2008 shall not become members of or participate in the Toronto Star Pension Plan. Such employees will be eligible to participate in the Company's group retirement savings plan as determined by the Company and subject to the terms of such plan.

(1506) Employees of Torstar.com are not eligible for the Toronto Star Pension Plan and are not covered under this Article. Torstar.com employees shall remain eligible for the Group Registered Retirement Savings Plan (RRSP) under Article 17 of the Supplemental Collective Agreement.

ARTICLE 16 - SENIORITY & SERVICE

(1601) Seniority means length of continuous service. Continuity of service shall be considered broken as set out in Clause (1605). In addition, continuity of service shall be considered broken and employment terminated:

- (i) when an employee is discharged for just and sufficient cause or when an employee is discharged by reason of a staff reduction; or
- (ii) when an employee resigns; or
- (iii) when an employee refuses to accept an offer of re-hire into the job classification in which he or she has worked when discharged by reason of a staff reduction as referred to in Article (1701); or
- (iv) in the event of any other absence for which the employee has not given proper notification and which is not specifically authorized or agreed to by the Employer; or
- (v) when an employee, during the first two (2) years following the initial six (6) months' disability who is no longer considered to be totally and permanently disabled, refuses to return to his or her regular job classification as referred to in the provisions of Clause (1308)(f); or
- (vi) when the employment relationship between the employee and Employer has

been frustrated due to a long term sickness or disability.

If a reason for the absence referred to in Clause (1601) (iv) is given which is acceptable to the Employer or it is established that the employee has not abandoned his or her job or where no discharge has been imposed and the employee has been permitted to continue in employment, the employee shall be allowed to retain any seniority rights accumulated up until the time of the commencement of the absence. Upon return to active employment under this Clause, an employee's seniority rights will recommence accruing on the date of the return to active employment.

(1602) In the event a regular part-time employee attains regular full-time employment status such employee shall be entitled to credit only for straight time hours worked in the period of his or her continuous service immediately preceding and contiguous to his or her attaining regular full-time employment status.

Credit for such part-time service shall be calculated in the following manner:

All straight time hours worked as a regular part-time employee shall be added together and divided by seven (7) to determine the number of normal working shifts which will in turn determine the regular full-time employment value of such part-time service, assuming five (5) normal working shifts per week. Having calculated the equivalent regular full-time service value of such part-time service the employee shall be awarded a new seniority date based upon the equivalent full-time service. E.g. a part-time employee who worked one (1) day each week for five (5) years and then became a regular full-time employee would be awarded the

equivalent of one (1) year of regular full-time service and his or her seniority date would be amended so as to reflect this accumulated service.

In the event that the above formula results in two or more employees having the same seniority date, shift fractions resulting from above formula shall be used to determine the appropriate order of seniority.

(1603) In the event of a disagreement regarding the seniority status of an employee the matter may be referred by the Union to the grievance procedure as set out in Article 26 within ninety (90) calendar days from the date on which the seniority list was issued.

When two or more employees commence work in the same seniority group on the same day, the procedure for establishing their relative seniority shall be as follows:

- a. The employee who commenced work at the earliest hour of the day shall be senior.
- b. When the employees commenced work at the same hour, the one who signed the Company's application for employment first, shall be senior.
- c. In the event the above provisions do not result in identifying the more senior employee, the employee who had the greatest amount of temporary service contiguous to commencing as a permanent employee shall be senior.
- d. In the event that neither a, b, or c results in identifying the more senior employee, seniority shall be determined by the flip of a coin.

Seniority Lists

(1604) The Employer agrees to maintain seniority lists for regularly employed full-time employees and separate lists for regularly employed part-time employees. The lists will be by Department as defined in Clause (1702) and will be produced by job classification showing the date from which seniority accumulates for each employee. An updated copy of the listings will be provided to the Union during the month of April of each year.

The name of a regular full-time or regular part-time employee shall be placed on the appropriate seniority list next published following successful completion of the probationary period by such employee.

Seniority and Leaves of Absence

(1605) A leave of absence up to three months shall not be deemed to constitute a break in continuity of service. A leave of absence longer than three months excepting any pregnancy or parental leave taken in accordance with Clause (1005) and the Employment Standards Act, shall constitute a break in continuity of service and no seniority rights nor any other benefits shall be accumulated effective from the date of the commencement of the leave of absence by an employee on a leave of absence longer than three months. An employee on a leave of absence longer than three months shall be allowed to retain any seniority rights accumulated up until the time of the commencement of the leave of absence. Upon return to active employment under this Clause, an employee's seniority rights will recommence accruing on the date of the return to active employment.

(1606) While an employee is on an authorized and compensable disability Leave of Absence, seniority in the bargaining unit will continue to accrue.

(1607) Benefits which depend on length of service shall be computed from the date of commencing employment or the date of eligibility as determined in the contracts between the Employer and the carriers of group life and health insurance and as further determined by the Toronto Star Pension Plan.

(1608)(a) An employee who transfers into the bargaining unit without any prior service with the Company in the bargaining unit, and who may have previous service and/or seniority with the Company in another bargaining unit or the Management Salary Plan (MSP), shall start to accrue seniority for the purposes of the Collective Agreement from the date of entry into the bargaining unit.

(b) An employee who is in the bargaining unit but who then transfers to MSP or a position in another bargaining unit for some period of time shall on his/her return to the bargaining unit have his/her seniority bridged, meaning that he/she would be given credit for seniority previously accrued in the bargaining unit, but not credit for service to the Company while outside the bargaining unit.

ARTICLE 17- LAYOFFS

(1701)

(a) The Employer and the Union recognize that every reasonable effort should be made to reduce the impact of the possibility of loss of employment from either (i) the introduction of new processes or new types of equipment or

machinery, or (ii) all other types of layoffs, except discharges for cause. The Employer undertakes that reductions in staff shall be based upon sound business requirements.

The following procedures will be in effect during the term of this Agreement:

Notice

(b) The Employer shall notify the Union in writing, at least ninety (90) days prior to the effective date of any proposed termination of:

- the job titles affected;
- number of employees to be terminated in each work classification group; and
- the reasons for the reduction in staff.

The employee or employees shall be terminated from each classification affected on the basis of reverse seniority.

(c) In the administration of this article, the company and the union may agree to modify layoff procedures in order to address legitimate and unique operational requirements or employee interests provided that the spirit and intent of this article is maintained.

Voluntary Resignations

(d) Within the ninety (90) day notice period mentioned above, the Employer shall accept voluntary resignations from other employees in the affected positions in the work classification groups who have not been named for

termination instead of those named as specified in (b) above provided this is acceptable to the employee who has been named to be terminated. The employee accepted for voluntary resignation shall be paid the amount of severance pay provided by Clause (1901) (b).

Where there are an excess number of volunteers for layoff within the affected classification, voluntary layoffs shall be designated on the basis of seniority.

Layoff of Part Time Employees

(e) In the event that it is necessary, in the discretion of the Employer to reduce part-time staff, the part-time employees who shall be named to be laid off shall be those last employed regardless of the number of hours or shifts which such employees might have worked. Remaining layoffs, if any, shall be made in the inverse order of seniority in each work classification group.

Bumping

(f) If an employee named to be laid off under (b) above has the skill, ability and aptitude to perform work in other classification groups of the same or lower work classification, and within the same Department, which is being performed by a more junior employee, the named employee may elect within one week to bump into such work classification to displace the most junior employee while retaining his or her original seniority.

(g) A part-time employee may not displace a full-time employee.

(h) When a full time employee in Circulation elects and is eligible pursuant to the above to bump a part-time employee in Inside Circulation, he/she shall be entitled based on his/her seniority to the greatest number of base hours available in the classification into which he/she is bumping. The affected part-time employee(s) in that classification may then bump the next most junior employee with the greatest number of base hours. Bumping in this fashion will be carried out in sequence. The intent of this article is to recreate an employee list that results in an award of base hours on a weekly basis based upon the current allocation of base hours. It is understood that bumping into a number of base hours is not a guarantee of those base hours beyond what is provided for in the Collective Agreement.

This paragraph shall also apply when a full time employee in Advertising is eligible to bump a part-time employee in classified sales.

(i) An employee bumps into a lower classification in which he or she has worked, shall be paid the top minimum for that classification.

(j) Upon transfer or bump into a work classification in which he or she has not previously worked, an employee shall receive a new experience rating reflecting previous employment in comparable work and shall be paid a salary in his or her new job which

concur with his or her experience rating.

Rights of Displaced Employee

(k) The person so displaced may exercise a similar right to transfer or bump, or he or she may elect to take severance pay equal to that provided by Clause (1901) (b).

Transfers to Available Vacancies

(l) If there is a vacancy in a department or division identified in the preamble of the collective agreement, an employee affected by the layoff may elect to be transferred to that position if he or she has the skill, ability and aptitude to perform the work; a "vacancy" in such cases may be created by the acceptance of a voluntary layoff option exercised as provided herein by an employee in the same work group in the department or division such employee to be paid an amount of severance pay equal to that provided by Clause (1901) (b).

(m) When an employee affected by the layoff elects to transfer, he or she shall retain his or her original seniority for all purposes of this Agreement. Upon such transfer, the employee shall receive an experience rating reflecting previous employment in comparable work and shall be paid a salary for the new job in accordance with that experience rating.

Waiver of Posting Provisions

- (n) During adjustments in staff in accordance with this Clause (1701), the provisions of Clause (802) shall be suspended.

Recall

- (o) Rights of recall to reinstatement in employment apply to an employee who bumps into a different classification, who bumps from full time into part-time employment, a displaced employee and/or an employee who is involuntarily laid off.

- (p) Notwithstanding any of the provisions of this Section or Clause (802), employees who have elected to bump or are displaced and chose to transfer pursuant to subparagraphs (f), (h), and (l) shall be given the first opportunity on the basis of seniority to accept recall to a vacancy (on a full-time or part-time basis) which is to be filled in the classification from which he or she bumped or displaced. Failing recall of such employees, the company shall recall employees on layoff from the affected classification on the basis of seniority.

- (q) Should the employer desire to fill a vacancy in a classification affected by layoff (on a full time or part time basis) that is in addition to the staff complement following decrease of staff by layoff, then (except for interim coverage) a person or persons from the affected classification shall be offered recall on the basis of seniority by a letter addressed to his or her last known address on

the Employer's records (and a copy sent to the Union) before filling the vacancy in accordance with article 8. However, this privilege will not extend for a period longer than two (2) years from the date of layoff.

- (r) A person laid off with recall rights, who is notified of a vacancy, must notify the Employer of his or her acceptance within seven (7) days and report for work within two (2) weeks of acceptance or such later date as specified by the Employer or he or she would be deemed to have refused the offer of reinstatement to employment. The Employer shall extend the date for reporting for work for a reasonable period where extenuating circumstances exist.

- (s) A refusal to accept reinstatement to employment in a position the employee previously held and where such employee was laid off with recall rights, the employee shall be terminated and recall rights deemed exhausted.

- (t) A person who has been laid off and who accepts reinstatement to employment within a period not longer than two (2) years after such layoff shall be allowed to retain any seniority rights accumulated up until the time of such layoff.

- (u) No seniority rights nor any other benefits shall be accumulated by the person reinstated to employment during the interval between his or her layoff and his or her reinstatement to employment under this Clause.

(v) Upon reinstatement to employment under this Clause, an employee's seniority rights will recommence accruing on the date of the reinstatement to employment and he or she will be reinstated in all of the Employer's benefit plans subject to the terms and conditions thereof, and in the same or comparable position held immediately prior to the lay-off under the provisions of this Clause, and at the applicable minimums for that classification plus whatever dollar differential above minimum he or she enjoyed when laid off.

Advertising Staff Employed as of date of 1985-1986 Agreement

(w) In the event of a staff reduction in the Advertising Department, regular full-time and regular part-time employees holding positions in Display Advertising or in Classified Advertising immediately prior to the date of signing the Agreement dated August 1, 1985 to December 31, 1986 shall retain the same rights with respect to staff reduction that they would have enjoyed under the terms of the Collective Agreement between the parties dated August 1, 1983 to July 31, 1985 but any layoff pay shall be paid at the appropriate current Collective Agreement rates of pay.

Rights of Incumbents in Senior Classifications

(x) In the application of the provisions of Article 17, employees in the classifications of Senior Salesperson, Senior Representative, Senior District

Representative and Senior Supervisor shall have their seniority, layoff, bumping, transfer and recall rights considered with the following corresponding classifications:

- Advertising Department Group 2 Senior Salesperson with Group 3 Advertising Salesperson
- Creative Communications Department Group 2 Senior Representative with Group 3 Representative
- Circulation Department Group B Senior District Representative with Group C District Representative
- Finance and Administration Department Group 1 Senior Supervisor with Group 1 Supervisor.

(y) The determination of the seniority of an employee under this article is as identified in Article 16.

(z) Rights of Incumbents in Classifications of Advertising Salespersons, Commercial Telephone Salespersons.

In the application of the provisions of Article 17, regular full time and part time employees holding positions in the classifications of Advertising Salespersons or Commercial Telephone Salespersons immediately prior to the ratification date of the renewal Collective Agreement (commencing January 1, 2005) shall be considered to be in the Advertising

Department and in the Commission Salesperson Department. A list of the employees to whom this clause applies is in Appendix E.

In the application of the provisions of Article 17, regular full time and part-time employees in the classifications of Commission Salespersons – Inside and Commission Salesperson – Outside (Commission Salesperson Department) shall be considered to be in the Advertising Department but at a lower classification than that of Commercial Telephone Salesperson and Advertising Salesperson.

(1702) For purposes of this Article, the following will constitute Departments: Finance and Administration; Circulation; Advertising; Commission Salesperson Department; Newspaper Layout; Editorial including Toronto Star Syndicate and Star Library; Wire Photo Service; Creative Communications including Public Relations and Promotion; Audiotex; Torstar.com.

(1703) Contracting Out

When the Employer intends to contract out work which has been regularly performed by members of the Bargaining Unit prior to the date of signing of the Collective Agreement dated January 1, 1992 to December 31, 1994 and when as a result of such contracting out the employment of regular full-time and/or regular part-time members of the Bargaining Unit will be terminated, the Employer will:

a) give the Union 90 days notice in writing;

b) sit down with Union representatives within the 90 day notice period to discuss its decision and to consider any alternatives which the Union may present without prejudice to any of its rights with respect to contracting out;

c) in the event that no mutually acceptable alternative to contracting out is found, offer voluntary termination options within the job classification or classifications affected to the extent of the number of positions which would be eliminated as a result of the contracting out consisting of one week's regular straight time pay at day shift rates for each five months of continuous service or major fraction thereof for the first 10 years of continuous service and one week's pay at regular straight time day shift rates of pay for each 4 months of continuous service or major fraction thereof for each year of continuous service in excess of 10 years all to a maximum of 65 weeks pay and in addition a once in a lifetime payment equal to 2 weeks pay at regular straight time day shift rates (all not to exceed earnings if remained in employment to normal retirement age). In addition to the aforementioned termination benefits those eligible to retire early will be offered supplemented early retirement pensions as set out in Clause (1805) (2) (i), (ii) and (iii) of the Collective Agreement; and

d) in the event its staff reduction requirements are not met on a voluntary basis proceed in

accordance with the staff reduction provisions of the Collective Agreement including, but not limited to, Clause (1701) (b), (c), (d), (e), (f), (g), (h), (i), (j), (k), (l) and (m).

The type of work currently contracted to freelance or space contributors, transfer agents, vending box operators, wholesalers, crew managers or other subscription sales contractors, motor route operators, juvenile or adult carriers, shall be specifically excluded from the provisions of this agreement. Otherwise the Employer agrees that any contracting out must meet the test of being based upon a sound business decision.

Employees whose employment has been terminated involuntarily as a result of contracting out shall be subject to the recall provisions of the Collective Agreement.

ARTICLE 18 - TECHNOLOGICAL CHANGE

Definition

(1801) "Technological change" means the introduction of electronic input devices, significantly modified types of equipment or machinery, new or significantly modified types of computer software programs or computer hardware or types of equipment or machinery not hitherto employed within the Bargaining Unit.

(1802) The operation of electronic input devices in departments represented by the Union, such as, but not limited to, cathode ray tubes, video display or makeup terminals, or significantly modified types of equipment or machinery, or types of equipment or machinery not hitherto employed within

the Bargaining Unit, shall not be interpreted as changes in types of work covered by existing classifications, provided that such devices, equipment or machinery are used in the performance of work which is the same as, or similar to, work which has historically been performed within their classifications by employees represented by the Union.

Notice

(1803)

(a) The Employer will give the Union three (3) months' notice prior to the introduction of a technological change which will:

1. Create a new job classification significantly different from any existing job classification or significantly alter the job content of an existing job classification; or
2. Involve the significant re-training of an employee;

and four (4) months' notice prior to the introduction of a technological change which will result in a reduction of staff.

(b) Within fifteen (15) days of such notice, the Employer will meet and discuss the details of the proposed changes including timing, procedures, training and transfers, together with any modifications that may be suggested by the Union.

(c) If the Union wishes to make a case for a reclassification and/or change in compensation on the basis of the addition of new work or modification of existing work which is a direct result of the introduction of any technological change, it may file a grievance at any time within the seventh month following any

introduction which affects the classification or classifications involved. The parties shall meet within ten (10) working days of the date of the filing of the grievance and if no agreement is reached within ten (10) working days of the date of the first meeting, either party may submit the matter to Arbitration as set out in Article 26.

(d) If an Arbitrator should find against the Employer, the Employer shall forthwith re-determine the rates and/or classification retroactively and the Arbitrator shall retain jurisdiction to review any re-determination upon the application of the Union within thirty (30) days of such re-determination.

(1804) Upon the introduction of technological change as defined in Clause (1801), any employee who must acquire new skills necessary to perform the job shall be entitled to have a reasonable period of time in which to acquire such skills and if necessary shall receive retraining on the time and at the expense of the Employer. A reasonable period of time shall be defined as no less than the amount of time provided for promotional trial periods in Clause (804).

If, after a reasonable period of time as defined in (1804) above, an employee is unable to perform the job satisfactorily:

(i) The employee may proceed, with no reduction in salary, in accordance with the provisions of Clause (1701) (f), (h), (k), (l), (m); or

(ii) Where an employee elects not to follow the procedures contained in (i) above, the Employer shall inform the employee of vacancies elsewhere in the Company for which he or she may apply and if retraining is necessary to equip the employee with the skills required by such

jobs elsewhere in the Company, it shall be provided on the time and at the expense of the Employer. An employee relocated under this Section shall receive his/her previous salary until the wage classification to which he/she is transferred equals that salary, at which time his/her salary will be that of the wage classification in which he/she is employed.

(iii) Where an employee with less than five (5) years of continuous service, having exhausted the procedures contained in (i) and/or (ii) above, is still unable to perform a job satisfactorily, such employee shall be subject to termination with dismissal pay as set out in Clause (1901) (a) .

Where an employee with more than five (5) years of continuous service, having exhausted the procedures contained in (i) and/or (ii) above, is still unable to perform a job satisfactorily, such employee shall be continued in the employ of the Employer in any job provided by the Employer and shall receive his/her previous salary until the wage classification to which he/she is transferred equals that salary, at which time his/her salary will be that of the wage classification in which he/she is employed.

(iv) An employee who does not elect transfer under the terms of (i) and/or (ii) above shall be subject to termination with dismissal pay as set out in Clause (1901) (b).

(1805) The Employer shall make reasonable efforts to avoid the need to reduce staff following the introduction of technological change. If the Employer concludes in its discretion that attrition will not accommodate the reduction

required by the Employer within a reasonable period of time, it shall:

1. Invite voluntary transfers to vacancies in an employee's own Department or elsewhere in the Company according to the procedures in Clause (802). Where retraining is necessary to equip the employee with the skills required by the new job, it shall be provided on the time and at the expense of the Employer.
2. Where procedures in (1) above do not bring about the desired staff reduction, offer to employees in the classification or classifications affected with 15 or more years continuous service, and aged 55 or more but less than age 65, in order of seniority and in the following order:

(i) For employees aged 64 but less than age 65, the opportunity to take a fully paid leave of absence to normal retirement date.

(ii) For employees aged 60 or more but less than age 64, who elect early retirement under the provisions of the Toronto Star Pension Plan, a pension supplement which would provide him or her with a pension equivalent to that which would have been earned at normal retirement age assuming no increase in salary from date of separation to date of normal retirement. At normal retirement age such pension supplement shall be reduced by the amount of money received by such employee as a result of Old Age Security and/or Canada Pension Plan at the levels applicable on the date of

early retirement. In addition, such employee shall be eligible for dismissal pay in accordance with the terms of Clause (1901)(b).

(iii) For employees aged 55 or more but less than age 60, who elect early retirement under the provisions of the Toronto Star Pension Plan, in addition to dismissal pay in accordance with the terms of Clause (1901)(b), service credits in accordance with the following schedule:--

Age 55 - 5 year credit
Age 56 - 4 year credit
Age 57 - 3 year credit
Age 58 - 2 year credit
Age 59 - 1 year credit

The Employer will subsidize the difference between normal early retirement pension and the pension which would have been earned had service been extended in accordance with the above schedule of credits, assuming no future increase in earnings. When the employee reaches normal retirement age, the amount of the Employer's subsidy will be reduced by the amount of money received by such employee as a result of Old Age Security and/or Canada Pension Plan at the levels applicable on the date of early retirement.

(iv) As an alternative to the provisions of (2) (i), (ii), (iii) above, employees with 15 or more years continuous service and aged 55 or more but less than age 65, in order of seniority who elect a deferred vested benefit under the provisions of the Toronto Star Pension Plan, or an

unsupplemented early retirement pension, may elect a severance payment in the amount of one week's pay at straight time day shift rates in effect at the time of separation for each 4 months of continuous service to a maximum of 104 weeks' pay, subject only to the provision that no employee may receive a severance payment in excess of the straight time earnings which he or she would have received had no separation taken place.

3. If, following the exhaustion of (2) above, further staff reductions are desired, the Employer shall offer to employees with 15 or more years of continuous service, aged 40 or more but less than 55, in order of seniority, the right to terminate their employment and receive dismissal pay equal to one week's pay at straight time day shift rates in effect at the time of separation for each 4 months of continuous service, to a maximum of 104 weeks' pay.
4. If, following the exhaustion of (2) and (3) above, further staff reductions are desired, the Employer shall offer to employees with less than 15 years of service the right to terminate their employment and receive dismissal pay as provided in Clause (1901)(b).

If, following the application of the foregoing procedures, a further staff reduction is desired, those named to be dismissed shall be the most junior in point of service in the group to be reduced in number. Those named to be dismissed shall, on the basis of seniority, be offered transfers to fill vacancies

elsewhere in the Company, or if no such vacancies are available, be permitted to proceed in accordance with the provisions of Clause (1701)(f) without a reduction in salary for the 12 months immediately following such transfer. Where retraining is necessary to equip the employee with the skills required by the new job, it shall be provided on the time and at the expense of the Employer.

Where no vacancies exist to which an employee named to be dismissed may be transferred, dismissal pay shall be at the rate set out in Clause (1901)(b).

An employee named to be dismissed who refuses a transfer to a vacancy elsewhere in the Company shall receive dismissal pay as set out in Clause (1901)(a) upon the Employer giving 30 days notice in writing to the employee and the Union.

(1806) The Employer shall monitor and regularly inspect the operation of new or significantly modified processes, or new or significantly modified types of equipment or machinery to assure continual compliance with laws and regulations applicable to such new or significantly modified processes or new or significantly modified types of equipment or machinery. The results of such monitoring and inspections shall be made available to the Union upon request.

(1807) The Employer agrees to advise the Union in advance of any proposed introduction of a technological change in any department represented by the Union, irrespective of whether or not such technology falls under the terms of Clause (1803)(a).

ARTICLE 19- SEVERANCE PAY

(1901)

- (a) Upon dismissal, an employee shall receive dismissal pay in a lump sum equal to one week's pay for every six (6) months of continuous service or major fraction thereof with the Employer, but not in excess of fifty-two (52) weeks' pay.
- (b) Employees who are dismissed pursuant to (1701)(b) and employees who resign pursuant to (1701)(d) shall receive dismissal pay at the rate of one week's pay for every five months of continuous service or major fraction thereof with the Employer, but not in excess of 52 weeks' pay, the maximum for employees who resign pursuant to (1701)(d) shall be 52 weeks' pay, and, in addition, employees so dismissed shall receive a once in a lifetime lump sum payment equal to two (2) weeks' pay at the basic day shift rate in effect immediately prior to the date of termination.
- (c) Employees who are named to be displaced pursuant to Clause (1803) and who resign prior to the commencement of a retraining and relocation procedure shall receive dismissal pay at the rate of one week's pay for every five months of continuous service or major fraction thereof with the Employer, but not in excess of 52 weeks' pay and, in addition, employees so dismissed shall receive a once in a lifetime lump sum payment equal to two (2) weeks' pay at the basic day shift rate in effect immediately prior to

the date of termination; and, employees named to be displaced who resign after the commencement of a retraining or relocation procedure shall receive dismissal pay at the rate of one week's pay for every six months of continuous service or major fraction thereof with the Employer, but not in excess of 52 weeks' pay.

(1902) An employee is not entitled to dismissal pay when he or she has been discharged for gross misconduct, or when he or she has self-provoked his or her own dismissal for the purpose of collecting dismissal pay, or when his or her employment has been terminated for failure to maintain his or her membership in the Union in good standing, or when his or her employment has been terminated for any one of the reasons as set out in Clause (1601) (ii), (iii), (iv), (v) or (vi).

(1903) Any lump sum payment made under this Article may be deferred up to twenty-four (24) calendar months at the employee's request.

(1904) Any period of employment for which dismissal pay has actually been paid, and not refunded, shall not be counted as service in calculating the amount of dismissal pay which may again become due after reinstatement to employment or in the calculation of eligibility for any other benefits based on length of service except as specified in Clause (1701) (o) to (v).

ARTICLE 20 - EXPENSES

(2001) The Employer shall pay all authorized expenses incurred by the employee in the service of the Employer, if supported by vouchers or receipted bills when normally obtainable.

Vehicle Expenses

(2002) Compensation for the authorized and/or casual use of an automobile owned by the employee in the service of the Employer (excluding private use and kilometrage to and from work) shall be at the rate of 41.2 cents per kilometer for the first 5,000 kilometers driven and 35.1 cents per kilometer for all subsequent kilometers driven.

Compensation for kilometrage shall be adjusted upwards or downwards every three months at the rate of .176 cents per kilometer for each one cent change in the price per litre of regular grade gasoline, such changes to be monitored by the average price of regular unleaded gasoline as supplied by Statistics Canada, but in no case shall the rate paid per kilometer drop below 41.2 cents for the first 5,000 kilometers driven or below 35.1 cents for all subsequent kilometers driven. Should the information source for gasoline pricing used by the Company change during the term of this agreement, the Company will notify the Union of such change.

The above levels of compensation are intended to cover reimbursement for kilometrage involving the use of gasoline fueled vehicles. In the case of vehicles requiring other forms of fuel, the Employer reserves the right to reimburse on a basis which it deems appropriate.

The employee must submit proofs for all kilometrage claimed and the Employer has the right to satisfy itself that such kilometrage figures are accurate.

(2003) Each employee, who is authorized to use his or her personal automobile in the conduct of the

Employer's business must carry a minimum of \$1,000,000.00 liability insurance with a recognized insurance carrier.

The Employer will pay the full cost of any additional liability or collision insurance required for business purposes in accordance with the specifications issued by the Employer. It is understood and agreed that such specifications will include the indemnification of the company for all costs in respect of accidents resulting from employee negligence or malfeasance.

(2004) When an employee is authorized and required as a condition of employment to provide a car for the Employer's business, a kilometrage allowance at the rates herein specified shall be paid equal to the specified rate times 16,093 kilometers per fiscal year, except as provided herein. If the Employer initiates a change in this arrangement during any year, nevertheless the full minimum payment for the year shall be made. If a change in this arrangement arises, (a) by termination of employment or promotion or (b) for any reason not initiated by the Employer, the minimum payment for that year shall be pro-rated over the period of actual use of the automobile, except if the change arises as a result of the sickness or disability of the employee, in which event the minimum payment shall be pro-rated over the period of actual use of the automobile, but shall not be less than \$500.00.

Employees required to provide automobiles as a condition of employment must provide automobiles suitable for the job to be performed as specified by the Employer and must maintain their vehicles in a good and clean condition".

(2005) An Advertising Salesperson who was hired on or before January 25, 2008 who is required and authorized in writing to use a vehicle in the performance of his or her outside sales duties shall elect between the following options:

The employee may elect to operate his or her own vehicle and be reimbursed in accordance with Clause (2002),
or

A vehicle may be provided to eligible Advertising salespersons. This vehicle may be selected by the Advertising salesperson, but must be, in the opinion of TSNL and the leasing company, suitable for the requirements of the job, and shall be based on a base cost of \$18,600.

The employee may request, at his/her own possible extra expense, to exceed this base cost to a maximum value of 25% of its base cost, excluding G.S.T. and P.S.T.

The base cost will be reviewed annually and adjusted in accordance with the adjustments made to the capital costs in the schedules of the TSNL vehicle policy. The annual capital cost increase will be at the discretion of the publisher or his or her designate, however the cost increase shall not be less than 1% per calendar year.

An employee who elects to be provided with a leased vehicle shall be obliged to use such vehicle (to the exclusion of his or her own vehicle) for the duration of the lease term. If the employee wishes to use his or her own vehicle after the expiration of a lease period, the employee shall so notify the Employer not later than 30 days prior to the expiration of the lease term.

Terms and conditions of an employee's use of a leased vehicle, including terms and conditions relating to insurance, use by family members, personal use and reimbursement to the Employer therefore, accidents, maintenance and service, fuel expense and liability in respect of fines and like charges shall be as established by the Employer and notified to the employees and the Union from time to time.

An employee who loses or has his or her driving license suspended, or who is employed in a position or under circumstances in respect of which the Employer is not obliged to provide a vehicle, or who is terminated, or who is absent on Long Term Disability benefits shall be obliged to return his or her leased vehicle to the Employer.

An employee shall be allowed an opportunity to purchase the leased vehicle at the end of the lease term or, subject to the approval of the lessor, to assume the lease in the event of the employee's being assigned to duties in respect of which the Employer is not obliged to provide a vehicle.

New hires shall be entitled to a car allowance and mileage as per the Runzheimer plan. As of January 2008, the monthly car allowance is \$529 and mileage is 11.3 cents per kilometre.

(2006) An employee shall be granted five (5) working days without pay, exclusive of Saturday, Sunday and recognized holidays within which to obtain reinstatement of his or her license to drive before the employee is dismissed for cause or removed from payroll by reason of suspension of the license under The Highway Traffic Act for failure to pay

penalties, payment of which will bring about reinstatement of the license.

If the Employer has been required to cover such absence at the overtime rate, then the employee absent may be required to make up such shift or shifts lost by working the same number of days off at straight time within the following three (3) calendar months.

(2007) In the case of Journalists who use their own equipment in the service of the Employer, a mutually satisfactory rental rate of compensation shall be agreed upon.

Submitting Expenses

(2008) Expenses claims must be filed within two (2) weeks of the completion of the assignment during which they were incurred, unless unavoidably delayed.

ARTICLE 21- HEALTH & SAFETY

(2101) The Employer, Union and employees recognize that they share the responsibility of ensuring that the workplace environment is healthy and safe and that that can only be achieved through mutual respect and cooperation. The Occupational Health and Safety Act of Ontario ("OHS"), or successor legislation, sets out the rights, responsibilities and obligations of the workplace parties in this regard and the Employer, Union and employees agree that they shall be bound by OHS in all respects.

(2102) The Employer and CEP Local 87-M, Southern Ontario Newsmedia Guild agree that they have a mutual objective with respect to the maintenance of a safe and healthy work environment and that they will endeavour to co-operate with

each other with a view to maintaining an excellent safety record at the newspaper.

(2103) There shall be no imposition of duties constituting a severe hardship or severe risk of personal injury upon any employee.

The Employer recognizes the right of an employee to refuse in the manner and to the extent provided by the Occupational Health and Safety Act of the Province of Ontario, to perform work which he or she has reason to believe is likely to endanger himself, herself or another person or under any other circumstances provided in Section 43 of said Act.

Joint Health and Safety Committee

(2104) A Southern Ontario Newsmedia Guild/ Employer Health & Safety Committee shall be maintained consisting of equal representation of Bargaining Unit employees and representatives of the Employer. The number of official Health & Safety Committee representatives from either party shall not exceed five (5). Each party shall notify the other in writing of its appointees and any subsequent changes. The Health & Safety Committee referred to herein shall be the official Health & Safety Committee with regard to all matters of safety with respect to areas falling within the Southern Ontario Newsmedia Guild jurisdiction and subject to all of the terms and conditions of the appropriate health and safety legislation of the Province of Ontario. Notwithstanding this provision the Employer's Manager, Health and Safety shall be empowered to set up and schedule sub-Committee meetings to deal with specific problems relating to specific Departments. Safety representatives shall be appointed by CEP Local 87-M,

Southern Ontario Newsmedia Guild as follows:

Circulation Department	1
Advertising	1
Editorial	1
Finance & Administration	1
Other	1

Designated back-ups shall also be appointed by CEP Local 87-M, Southern Ontario Newsmedia Guild and the names of safety representatives and their back-ups shall be provided in writing to the Employer's Manager, Health and Safety. CEP Local 87-M, Southern Ontario Newsmedia Guild representatives at safety sub-Committee meetings scheduled by the Employer's Manager, Health and Safety shall be made up of safety representatives or official back-ups from the appropriate areas under discussion. The obligation of a safety representative shall include bringing to the attention of the Employer at the departmental level any appropriate matters relating to health and safety pertaining to his or her Department. A record of all complaints with respect to health and safety made by departmental representatives shall be maintained and shall be subject to review by the Health & Safety Committee described herein. The Health & Safety Committee shall meet not less than once every two (2) months. Minutes of Health & Safety Committee meetings shall be maintained and distributed to each Committee member. The agenda for a Health & Safety Committee meeting shall be distributed to all Health & Safety Committee members at least one week in advance of the meeting date. Committee members wishing to have items placed on the agenda, which shall be prepared by the Employer's Manager, Health and Safety, shall provide him/her with the necessary information to prepare the agenda at

least forty-eight (48) hours prior to distribution date.

(2105) Both parties agree to maintain a joint Star Management/CEP Local 87-M, Southern Ontario Newsmedia Guild Committee during the life of the Collective Agreement for the purpose of discussing issues relating to the use of video display terminals by employees of The Employer who are represented by CEP Local 87-M, Southern Ontario Newsmedia Guild.

The Union and the Employer will appoint an equal number of representatives to this Committee, but this number shall not exceed four (4) except by mutual consent. Either party wishing to schedule a meeting of the Committee shall so advise the other in writing providing at least fourteen (14) calendar days' notice together with a proposed agenda. The time and place of such meeting shall be set by mutual consent but in no case shall such meeting result in any undue interference in the production or distribution of the Employer's products.

Video Display Terminal

(2106) When a pregnant employee whose regular work involves use of a video display terminal requests temporary reassignment to work not involving use of a video display terminal during the course of her pregnancy, the Employer agrees to canvas every department in which the employees are represented by the Union to determine if a suitable vacancy exists. The Employer further agrees that such a transfer application shall not be rejected on the grounds of lack of experience if it is reasonable in the Employer's judgment to expect that this can be overcome by training within a one week period.

If no alternative position is available, the employee may apply for leave of absence without pay until she returns from pregnancy or parental leave of absence. Employees who take such a leave of absence are responsible for payment of the full premiums of group health care plans, however, the employee may elect to have the Employer pay 100 percent of contributions to premiums of group health care plans as provided for in Clause (1005) at the commencement of this leave of absence or to delay such Employer contributions until the commencement of normal pregnancy or parental leave of absence. In any event the Employer's obligation to pay 100 percent of contributions to premiums of group health care plans shall not exceed a period of 12 calendar months.

Safety Equipment

(2107) The Employer agrees that during the currency of this Collective Agreement it will maintain its policy with respect to the payment and issuance of safety equipment, a copy of which shall be provided to CEP Local 87-M, Southern Ontario Newsmedia Guild.

Safety Footwear

(2108) The Employer agrees to make footwear safety overlays available for use by Office Messengers when they are required to perform work in areas requiring the use of such safety devices

(2109) The Employer agrees to provide assessment and treatment services for musculo-skeletal injuries, including soft-tissue injuries such as repetitive strain injury, through the services of the Company's onsite physiotherapy provider or through another service provider as agreed to by the Medical Consultant for The Toronto Star and/or the Occupational

Health Nurses employed by The Toronto Star. Physiotherapists that are registered with the Ontario College of Physiotherapists must staff the Clinic of referral.

The terms and conditions under which these services will be provided are as follows:

1. All regular full-time and regular part-time employees of the Employer are eligible.
2. Temporary employees are ineligible.
3. Dependents of employees are ineligible.
4. The Employer will assume all costs of providing the service up to a maximum of one thousand, five hundred dollars (\$1,500) per regular full-time or part-time employee per calendar year (January 1 - December 31). Missed appointments, without giving the Health Centre notice of cancellation will follow the prescribed cancellation policy in "The Toronto Star Physiotherapy"
5. The Employer may, in its sole discretion, agree to provide additional coverage in excess of the one thousand, five hundred dollar (\$1,500) limit if it deems it necessary in the circumstances.
6. In all cases, employees must first contact the Employer's Health Centre prior to receiving treatment under this provision. The Employer's Health Centre prior to treatment commencing may require a recommendation from the employee's physician for treatment. In the event that the

employee is to receive treatment, such treatment must be initiated and approved by the employer's Health Centre.

7. The employee will be required to sign a waiver releasing information on the assessment and progress of treatment to the Employer.
8. The Union and the Employer will jointly promote the use of the services in the workplace and will encourage employees with musculo-skeletal injuries to take advantage of these services.

ARTICLE 22 - EDITORIAL ISSUES

(2201) An employee's by-line or credit line shall not be used over his or her protest. Whenever substantial changes are made in a Reporter's story, an effort will be made to discuss the changes before publication of the story, failing which the by-line shall not be used.

(2202) Except where libel or legal action has been threatened or appears probable, the Employer will not publish a correction or apology in respect of an employee's work until a reasonable effort has been made to discuss the matter with the employee. To do this the Employer shall attempt to contact the employee by telephone at home and at work, and if not reached in this way, by a note sent to the employee at his or her place of work prior to publication of such correction or apology.

(2203) Except where libel or other legal action has been threatened or appears probable, no Letter-to-the-Editor criticizing an employee's work shall be published without such criticism being

reviewed with the employee prior to publication if it is practical to do so.

(2204) Every reasonable effort will be made to resolve matters under Clauses (2201), (2202) and (2203) during the employee's scheduled shift, but under no circumstances will the Employer be liable for any additional overtime cost as a result of these clauses.

(2205) No employee shall be required by the Employer to give up custody of or disclose any knowledge, information, notes, records, documents, films, photographs or tapes or the sources thereof to any party other than the Employer. The Employer agrees that the foregoing shall not be released to any other party without discussing the matter with the employee.

If the employee is proceeded against under law on account of his or her refusal to surrender or disclose or authenticate to any party other than the Employer and when the Employer concurs with the position of the employee in this matter, the Employer shall meet all expenses incurred by the employee, such expenses to include fees and expenses of legal counsel selected by the Employer. The Employer shall further indemnify such employee against any monetary loss including but not limited to fines, damages, or loss of pay, provided the employee has not knowingly falsified material for publication.

No person shall lose employee status as a result of exercising his or her rights under this Clause providing the employee has not knowingly falsified material for publication.

Both parties to this Agreement agree that readers have a right to be informed as to

sources of information published in the newspaper.

The Employer agrees to advise an employee whose by-lined material is to be submitted for an award, prior to its being submitted, to give consideration to any objection the employee voices with respect to submission of such material.

Both parties agree that protection of the identity of news sources can be a matter of considerable importance and that every reasonable effort shall be made to protect the identity of a news source when a Reporter has accepted a story on the understanding of non-attribution where it can be shown that revelation of the identity of such news source would either place the individual concerned in serious jeopardy or where information of significant social importance would otherwise be withheld from the newspaper and therefore be made unavailable to its readers.

(2206) The Guild reserves to its members the right in each particular instance in the Editorial Department to refuse to handle work emanating from or destined to other Guild offices at which a legal Guild strike or lock-out is in progress, following a declaration by the Guild that such a situation exists.

(2207)
It is understood and agreed by the parties to this agreement that the management of the paper is solely the responsibility of the Company and any such decisions on editorial content remain solely with management.

That being said, it is also recognized and understood that:

- The contributions made to The Star by its editorial staff are valued by

the Company and staff stories are given higher priority than freelance stories;

- The Company will continue to provide opportunity for staff to develop their careers;
- The purchase and use of freelance editorial content will be in accordance with the terms of this agreement and for the purposes of supplementing the contributions of editorial staff by adding diversity of voice, the expertise of marquee writers and to add the dimension of unique access or knowledge over and above what regular staff can provide.

Freelance Protocol

1. In the CMA, the Company has the right to accept material from freelancers that may otherwise be used by our competitors. The company will not assign news stories or news photographs to freelancers in the CMA.
2. The Union will present any examples of freelance use it deems inappropriate at the next regularly scheduled monthly labour-management meeting after publication. The Union agrees not to file grievances over specific freelance issues until they have been first discussed at said monthly meeting. The Company agrees that should the regular meeting be cancelled or delayed for any reason, the Union's right to grieve specific freelance use would not expire due to time limitation.
3. It is agreed that normal regular coverage by freelance columnists is twice a week. The Company will discuss with the Union more frequent use of columnists should

extraordinary circumstances deem it necessary.

4. The Company may continue its practice of giving editorial assignments outside the CMA to staff or to assign or accept freelance material at its discretion outside the CMA.
5. No employee will be involuntarily laid off as a direct result of the increased use of freelancers.

ARTICLE 23- MISCELLANEOUS

(2301) Employees shall be free to engage in activities outside business hours, provided:

(i) That such activities are not with a direct competitor and do not render him or her at any time incapable of discharging his or her duties to the Employer.

(ii) That without permission no employee shall exploit his or her connection with the Employer in the course of such activities.

(iii) That in the case of Editorial material intended for the Canadian news and magazine publications deemed to be in direct competition with the Employer, such material shall first be submitted for sale to the Employer, in brief summary form for non-fiction and in full text for fiction. Such material shall be accepted or rejected by the Employer within five days. If accepted the writer shall be compensated on terms and conditions as agreed to by the writer and the Star. If rejected, the material may be marketed elsewhere, but not to another Toronto-based newspaper or magazine, nor to any publication which is distributed as part of, or in connection with, any newspaper published in Ontario

(iv) That such activities do not constitute a conflict of interest with the employee's normal employment activities.

(2302) As required by the Labour Relations Act, there shall be no strike or lock-out so long as the Agreement continues to operate.

(2303) Any major change in the basic or fundamental depot distribution/inserting system will only be made after three (3) months' notice to and discussion with the Union.

(2304) The Employer will post, in a conspicuous place, its policy for handling Company funds and the rules of conduct for Circulation sales contests in all Toronto Star satellite offices and will supply all Circulation employees with a copy at regular intervals.

ARTICLE 24- PART TIME EMPLOYEES

(2401) A part-time employee is one who is hired to work regularly 80 per cent or less of the work week described in Article 7 but in no case shall any part-time shift be less than three (3) hours.

For the purpose of coverage under Clause (2501), any part-time employee may be permitted to work up to thirty-five (35) regular straight time hours per week (five (5) shifts of seven (7) hours excluding a lunch period as described in Clause (706), and any overtime which may be required and authorized, without his or her part-time status being affected, except that to the extent of the additional hours worked by the part-time employee in such circumstances he or she shall not be eligible for benefits provided under the terms of Article 14.

(2402) A part-time employee is covered by all provisions of this Agreement, and

shall receive proportionately all conditions of this Agreement.

The proportion shall be based upon the ratio of hours worked by the employee to the regular hours for the same class of work under this Agreement; provided, however, that for the purposes of determining the employee's entitlement to benefits provided for in Article 14, the proportion shall be based on the ratio of hours worked by the employee, exclusive of hours in excess of his or her normal hours worked in accordance with Clauses (2401) and (2501)(c), to the regular hours for the same class of work under this Agreement. The Company agrees to pay 60% of the Extended Health Care Plan and Dental Costs for part-time employees. In addition, a part-time employee working hours in excess of 60% of full time hours, the employee's costs for benefits shall be prorated as per this paragraph, as per (1401).

(2403) In computing experience for the purpose of regular step-up wage increases, part-time employees shall be credited with one-and-one-half times their actual hours worked, to a maximum of the unit of hours constituting a normal workweek as described in Article 7.

Call-In

(2404) A part-time employee called to work on a shift in addition to the number of shifts constituting a normal workweek (when such additional shift is within the same calendar week), as described in Clause (701), shall be paid at overtime rates for hours worked with a minimum guarantee of one-half day's pay, for which he or she will give equivalent service if required at that time.

In the event the part-time employee in question has worked the full hours of a

normal workweek, as described in Clause (701), and such employee is then called to work an additional shift within that calendar week, then the minimum guarantee shall be two-thirds of a normal shift, as described in Clause (701), to be paid at overtime rates.

Sick Pay Benefits

(2405) The following records the agreement of the parties concerning the method of determining the basis upon which sick pay under Clauses (1306) and (1308)(a) is to be calculated for part-time employees:

Notwithstanding the provisions of (2401) and (2402), with the exception of hours worked for the purpose of vacation coverage, all regular straight time hours worked by a part-time employee will be included in the calculation of sick pay entitlement which shall be based on the number of hours worked by the employee in the six (6) months immediately preceding the sickness, excluding the period May 15th-September 15th. The four (4) month period of May 15th-September 15th will be considered the vacation coverage period. An employee absent due to sickness on a day or days forming part of his or her base hours will receive a sick benefit not less than those scheduled base hours.

(2406) The Employer agrees that a part-time or temporary employee shall not be employed if his or her employment would eliminate, displace or prevent the hiring of a regular full-time. This restriction shall not apply to part-time employees who held such positions on or before June 17th, 1971, and is to be interpreted and applied recognizing that the efficient operation of certain departments requires the employment of part-time and/or temporary employees.

(2407) The parties recognize and agree that the provisions of this Article are limited to the precise subject matters addressed herein and are not to be applied or interpreted so as to affect any determination pursuant to the provisions of the Agreement, including any determination concerning an individual's status as a part-time or full-time employee.

(a) Base Hours

For the purpose of the following provisions, "base hours" shall mean the normal aggregate number of hours to be worked by a part-time employee during any workweek.

At the time of hiring part-time employees shall be advised of the possibility of having their base hours increased or reduced in accordance with the terms of this Agreement and shall be provided with a copy of the provisions of this article.

Part-time employees who are hired on or after the date of signing of this Agreement shall have their base hours established at the time of hiring and the Union shall be provided with a document confirming these hours within ten (10) calendar days from date of hire.

(b) Part-Time Employees - Categories

Whenever the Employer hires part-time employees it shall make clear as to whether the opening is for "A" list or "B" list employees. Part-timers hired for "A" list employment shall be placed on an "A" list immediately following hiring and part-timers hired for "B" list employment shall be placed on a "B" list immediately following hiring.

(c) Category "A" Part-Time Employees

"A" list shall identify part-time employees who agree to make themselves regularly available for additional hours, additional shifts or both upon request by the Employer. In the event that he or she works such hours, he or she shall be paid therefore at the regular straight time rate, except that hours worked in excess of a normal working shift (as defined in Clause (701)) shall be paid for at the appropriate overtime rate.

The Employer agrees that the occasional inability of "A" list part-time employees to work additional shifts and/or hours as a result of bona fide personal situations shall not be prejudicial to that employee's future work relationship. The Union agrees that frequent inability of an "A" list part-time employee to work additional shifts and/or hours for any reason is just cause for the transfer of such employee to "B" list status.

Except as provided in Clauses (713) and (1104), any extra shifts worked by "A" list part-time employees shall be paid for at regular straight time rates of pay.

The notice requirements and the penalties provided by Clause (702) shall not apply to part-time employees placed on the "A" list. A part-time employee who has not been notified in advance of a change of shift starting time and who has actually reported to work shall not be subject to change in shift starting time on that shift.

Notwithstanding the provisions of Article 7, unless a change of starting time has been given by 8:00 p.m. on the previous day, an "A" list employee called into work prior to and contiguous with his or her regularly scheduled starting time shall be

paid at the overtime rate (as provided in Clause (709)) for such time worked prior to his or her previously scheduled starting time. If notice of a change of shift starting time has been given prior to 8:00 p.m. on the previous day, such hours shall be worked at regular straight time rates of pay.

(d) Category "B" Part-Time Employees

Employees electing to be placed on the "B" list shall be recognized as not being regularly available for additional hours or additional shifts. Except as provided elsewhere in this paragraph, it is nevertheless recognized and agreed that in order to ensure the efficient completion of the Employer's work requirements such employees may be required to work extra hours at the end of regularly scheduled shifts or periods of work and without exception this shall apply to assignments involving the distribution of newspapers or parts thereof in the Circulation Departments. In any other Departments a "B" list employee who has advised his or her Supervisor in advance of his or her inability to work beyond his or her scheduled finishing time by virtue of a bona fide reason such as a parent having to care for a child, another employment commitment, or other serious reason shall not be subject to disciplinary action if at the end of their normal scheduled shift hours they are unable to complete an assignment and in fact refuse to do so. Should this happen, and if the Employer is unable to have the work assignment completed by available and qualified members of the Bargaining Unit who are physically within the Department at the time, then the performance of the work required to complete the assignment by an excluded member of the staff shall not be made the subject of a grievance.

"B" list employees will not be asked to work extra shifts until all "A" list employees within the same classification and work location have been asked. "B" list employees shall not normally be asked to work extra hours when an "A" list employee from the same classification and work location is immediately available and willing to perform the work.

The notice provisions set out in Clause (702) shall apply with regard to changes of regularly scheduled shifts and changes of starting times for "B" list part-time employees.

(e) Adjustment of Base Hours

- (i) The base hours of a part-time employee shall not be adjusted for disciplinary reasons.
- (ii) If there is a downward adjustment of base hours, the Union and the employee shall be notified in writing immediately, and reasons for downward adjustment shall be given to the Union.
- (iii) In circumstances in which the Employer wishes to effect a downward adjustment of base hours, the Employer shall be obliged to consider seniority only in respect of selections between two or more employees who have identical hours and shifts. If there are such employees, the employee or employees with the least seniority shall be subject to having his, her or their base hours reduced. In this context, "identical hours and shifts" shall mean the same number of base hours of work on the same day or days of the week. In the event of an

upward adjustment of base hours, seniority shall not be a factor.

(iv) The original or subsequently increased base hours of a regular part-time employee shall only be subject to reduction of 35% or more:

A. when the employee has failed to cover his or her original or subsequently increased base hours to an extent which justifies such a reduction which may be determined through the grievance procedure in the event of a disagreement between the parties

or

B. with the consent of the employee and the Employer.

(v) When a regular part-time employee's base hours or subsequently increased base hours are reduced 35% or more as a result of (a) above, that employee will be entitled to terminate his or her employment with dismissal pay in accordance with Clause (1901)(a) as an alternative to accepting his or her revised base hours.

(vi) In the event that such an employee elects to terminate in those circumstances, dismissal pay calculations shall be based on the average number of weekly straight time hours worked by the employee during the shorter of (i) the thirty-six (36) calendar month period of employment immediately prior to termination or (ii) his or her term of service as a part-time employee. Such calculation shall

exclude any additional hours worked during the annual vacation period of May 15th to September 15th inclusive.

(vii) Notwithstanding anything stated herein, dismissal pay shall not be paid when an employee fails to cover his or her base hours for the purpose of collecting dismissal pay. The terms of these clauses (2407)(e) (iv), (v), (vi) and (vii) shall in no way be interpreted as a limitation on any disciplinary rights accruing to the Employer by virtue of the provisions of this Collective Agreement.

(viii) In addition to the foregoing, it is agreed that any reduction in base hours that would disqualify a part-time employee (whose base hours were previously sufficient to qualify him or her for Employment Insurance benefits) from such eligibility shall entitle the employee to elect to terminate his or her employment with dismissal pay to the extent and calculated as provided for herein.

(ix) The Employer shall be required to give two (2) calendar weeks' notice of any reduction in base hours for any part-time employee except that in the event of a base hours reduction of 35% or more as described in clause (2407)(e)(iv)A. above, the Employer shall be required to give thirty (30) calendar days' notice.

(x) If a part-time employee regularly works hours or shifts in his or her regular job classification in excess of his or her base hours for a period of three (3) consecutive calendar months, his or her base

hours shall be adjusted upward to reflect those additional hours which have been worked on a regular basis on specific shifts. Extra hours or extra shifts worked by a part-time employee for vacation coverage purposes (during the period May 15th to December 15th, inclusive) or in a higher classification shall not be included in the determination of any base hours adjustment. An employee whose base hours are adjusted in accordance with the foregoing will be advised in writing of his or her new base hours within two (2) calendar weeks of the establishment of the new base hours. In the case of a dispute, the Employer will supply the employee with a record of that employee's hours worked for the most recent three (3) calendar month period.

(f) Minimum Hours

On any day on which the Employer schedules a part-time employee to work he or she shall not be scheduled to work less than three (3) hours.

(g) Transfer of Category

A part-time employee may be permitted to transfer from the "B" list to the "A" list subject to providing the Employer with notice in writing prior to the date upon which he or she wishes to be transferred. An "A" list employee wishing to be transferred to the "B" list shall only be permitted to do so at the sole discretion of the Employer which consent shall not be unreasonably withheld.

(h) Staff Reduction

In the event of a reduction in part-time staff in any classification, such reduction shall be carried out in accordance with the provisions of Article 17 and/or Article 18.

(i) Extra Hours

(a) Any additional hours beyond base hours shall be offered in a fair and impartial manner among "A" list part-time employees in the classification and in the geographical location in which the additional hours are required. Each zone, each bureau and One Yonge Street shall be considered separate geographical locations.

A part-time employee who is scheduled to work, (under the terms of Article 7) additional hours beyond the base hours and who does not work those hours due to sickness, shall be paid for such hours under the application of the Sick Leave provisions under Article 13 and Clause (2405).

(b) It is also understood that in the event of an emergency, such as late newspaper distribution, employees working on shift at that time shall be asked to work the available extra hours.

(c) The Employer shall keep up-to-date records of all hours worked or offered beyond base hours and shall post such records on a quarterly basis. If any employee is offered extra hours but refuses or is unavailable or unreachable, such hours shall be recorded as offered for the purposes of extra hours. An employee who is off on leave or

on Short Term or Long Term Disability shall not be offered extra hours.

ARTICLE 25- TEMPORARY EMPLOYEES

(2501) A temporary employee is one who is hired:

- (a) To cover a leave of absence for the duration of the leave except that in the case of coverage of leaves of absence of thirty (30) calendar days or more (if required by the Employer) all qualified regular part-time employees shall first be offered such temporary positions as provided in Clause (2401); or
- (b) To cover an absence due to sickness or disability for the duration of the absence and for up to one week beyond the duration of the absence, provided all qualified regular part-time employees shall first be offered such temporary positions as provided in Clause (2401); or
- (c) To cover vacation absence for a maximum continuous period of five (5) months and for not more than six (6) months in total within any calendar year, provided all qualified regular part-time employees have first been offered such temporary positions as provided in Clause (2401); or
- (d) For special project or for a specified time, in either case not to exceed a total of 630 straight time hours within a six (6) month period from date of hire in any calendar year, or a maximum of 140 straight time hours on an intermittent basis in any calendar

year, provided all qualified regular part-time employees shall first be offered such temporary positions as provided in Clause (2401).

The Union shall be notified in writing of the nature of such a project and its probable duration prior to the hiring of such a temporary employee.

- (e) For the purpose of offering temporary positions to regular part-time employees as required in this Clause (2501), it shall be understood that such offer will be made to those employees who work in the location in which coverage is required. For example, in the Circulation Department, this shall mean that in the Sales Division, the Employer's obligation to offer such coverage first to all qualified regular part-time employees shall be limited to an offer to all qualified regular part-time employees employed in the Toronto Star satellite office in which the coverage is required or in the case of the Office Division, the Employer's obligation to offer such coverage first to all qualified regular part-time employees shall be limited to an offer to all qualified regular part-time employees employed in the Office Division.

- (f) Students hired to participate in any bona fide student training program shall be considered as temporary employees. Duration of employment for students hired as participants in training programs shall be in accordance with those specified in Clause (2501) (c) above. It is understood that the Employer's ability to hire students

within the framework of a training program is in no way dependent upon regular part-time employees being given the opportunity to work full-time on a temporary basis.

- (g) The method of selecting part-time employees for coverage under this Clause shall be in accordance with Article 2407 (i).
- (h) It is agreed that the total number of straight-time hours worked by temporary employees hired as vacation replacements under (c) above shall not exceed the total number of hours of vacation absence in each department in any calendar year. For the purpose of this Clause, the term department shall be defined to mean Finance and Administration Department (including Data Processing), Circulation, Editorial, Advertising, Newspaper Layout Department, Creative Communications and the Public Relations and Promotion Department.

Hours worked by a part-time employee who works additional hours for the purpose of covering vacations as provided for in Clause (2401) shall not be considered in any way to be part of the calculation of total hours worked by temporary employees covering vacation absences.

Coverage by the Collective Agreement

(2502) Article 1 notwithstanding, temporary employees shall be covered by all provisions of this Agreement except Articles 8, 10, 13, 15, 17, 18 and 19. The birthday holiday provided for in Article 11 shall not apply to temporary

employees with less than 6 months service.

(2503) Temporary employees shall not establish seniority under this Agreement.

(2504) Employees hired to replace employees absent on extended periods of disability will be treated in the same manner as employees hired to cover leaves of absence, but in any case for a period not longer than two and one half years from the date the employee being replaced commenced disability leave.

Change of Employee Status

(2505) The Employer agrees that a temporary employee shall become a regular employee and will be given credit for temporary employment whenever his or her term of employment exceeds that set out in (2501)(a), (b), (c), (d) or (f), unless such term of employment is extended by mutual consent.

Summer Vacation Replacements Wage Rates

(2506) Summer vacation replacements shall not be entitled to rates in excess of the starting rates provided in Appendix C.

(2507) The Union agrees that temporary coverage of absence is a requirement to which the employer is entitled. The Employer agrees that an employee may only be required to work in another classification for the purpose of covering absence if such coverage cannot be met on a voluntary basis.

(2508) A temporary employee may apply for a vacancy within his/her department (as defined in Clause (1702) and shall be considered for that vacancy under the provisions of Article 8 provided:

- a) at the time of the application, the employee has been working for the company as a temporary employee in the bargaining unit for at least twenty-four (24) consecutive months;
- b) the temporary employee shall be considered for the vacancy without any credit for seniority as per the Collective Agreement; and
- c) if the employee is the successful candidate, the Company shall be allowed to effect the transition of the employee from his/her former position to his/her new position without unduly disrupting operations.

(2509) Temporary employees may be terminated in accordance with Clause 610.

**ARTICLE 26 - DISCIPLINE,
GRIEVANCE, DISPUTE RESOLUTION,
& THE ARBITRATION PROCESS**

(2601)

A. The parties agree that their interests are best served by the speedy resolution of issues in dispute. The common goal of the parties is to promote dispute resolution, mutual respect in the workplace, and good labour relations. To accomplish this, the Company, the Union and the employees will in every instance give prompt attention to disputes and whenever possible, will endeavour to settle all differences at the level of management closest to the employee concerned prior to filing a grievance on the interpretation, application, or alleged violation or administration of the collective agreement.

B. Both parties agree to make every reasonable effort to present grievances within 30 days following the circumstances which gave rise to the grievance, however, it is agreed by the parties that a grievance which is raised more than 90 calendar days following the circumstances which gave rise to the grievance shall be considered untimely and may be declared by either party as not grievable.

C. Any dispute or disagreement, including any question as to whether a matter is arbitrable, that arises between the parties hereto shall first be raised by a union representative in the department to the management representative concerned.

D. Grievances shall normally contain the following information:

- The names of affected employees;
- The time frame or date of the event giving rise to the grievance;
- The nature of the grievance;
- The remedy sought from the company;
- Identification of the Article(s) allegedly violated;
- Any other information.

E. It is understood that the information above is important to the success of the grievance procedure and where possible should be included.

F. First step – A first step meeting shall be scheduled within seven (7) days following the Union's submission of the grievance.

G. When a grievance is presented by the Union, the Union representative shall meet with the departmental manager or his/her designate and attempt to resolve the grievance. At the

discretion of the union, the grievor may or may not be in attendance at this meeting.

- H. The manager has seven (7) calendar days from this meeting in which to render a decision. The decision shall be in writing and shall provide the date of the decision and the specific reasons why the grievance is accepted or denied.
- I. Second step – If a grievance is not resolved at the first step of the grievance process, it may be submitted to the second step grievance committee for resolution. The grievance committee shall be comprised of representation from each party.
- J. Notice of the decision to proceed to a second step grievance committee shall be given to the Director of Labour Relations or to his or her designate within fourteen (14) calendar days of the decision at first step. The meeting shall be scheduled within fourteen (14) calendar days of the request.
- K. Following the second step grievance committee meeting, the Company shall provide a decision in writing to the Union no later than seven (7) calendar days following the date of the meeting. The decision shall be in writing, provide the date of the decision and the specific reasons why the grievance is accepted or denied.
- L. The union shall be entitled to file a grievance at the second step of the grievance procedure in the event of termination of employment or another urgent matter.
- M. Time limits for the steps of the grievance and arbitration process may

be extended only by mutual agreement.

It is understood that the Company may also file a grievance. In the event of a company grievance, the grievance procedure shall apply as if the Company is the grieving party and the Union is the responding party.

- N. In an effort to promote cooperative and speedy resolution of grievances the parties may, by mutual consent, elect to use mutually agreed upon alternative dispute resolution methods including mediation or expedited arbitration.
- O. The parties agree that these alternative dispute resolution methods shall be informal and the legalistic processes normally used in conventional dispute resolution shall not be used.
- P. The Union agrees to advise the other party in writing of its intention to proceed with the grievance to arbitration within thirty (30) calendar days of the decision at the final stage of the grievance procedure or alternative dispute resolution process.
- Q. It is agreed that the right to arbitrate shall be restricted and limited to issues pertaining to the application, interpretation, administration or alleged violation of the collective agreement. An arbitrator or arbitration board shall have no authority in any way to alter, modify or amend the terms of this Collective Agreement or the terms and conditions herein.
- R. The parties agree that the grievance may be referred to a single arbitrator or an arbitration board for resolution

and that the decision of the arbitrator or the arbitration board shall be final and binding upon the Company, the Union and any employee affected by it.

- S. Where the parties agree to refer the grievance to a single arbitrator, the arbitrator will be selected in sequence from the list below, by the parties within seven (7) calendar days of the notice of arbitration (subject to availability). Both parties reserve their rights to expedited arbitration under Section 49 of the OLRA. The list of arbitrators shall be reviewed and agreed annually by the parties to the Collective Agreement.

List of Arbitrators

- S. Raymond
- W. Kaplan
- L. Davie
- R. Levinson
- B. Langille
- M. Tims
- L. Trachuk

- T. Where the parties agree to refer the grievance to an arbitration board, the Union and the company shall each appoint a member of the board. The two members of the board will then in turn appoint a third person as chairperson. Should the two members of the board fail to appoint a chairperson within seven (7) calendar days of his or her appointment, the matter may be referred to the Ministry of Labour on the request of either party.
- U. The costs of the arbitration shall be shared equally between the Union and the Company.

ARTICLE 27- DURATION & RENEWAL

(2701) This Agreement shall become effective (except as provided herein) on January 1, 2008 and shall expire on December 31, 2012. It shall be binding upon the successors and assigns of both parties.

(2702) Within ninety days prior to the termination of this Agreement, the Employer or the Union may open negotiations for a new Agreement to take effect upon the expiry of this present Agreement. It is agreed that new Contract increases or decreases in basic wages are to be made retroactive to January 1, 2008, but during negotiations all other terms and conditions of the Agreement shall remain in effect until the Agreement has been lawfully terminated.

CEP LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA GUILD
PER:

Mike Sullivan Maureen Dawson

Steve Gjorkes Elizabeth Marzari

Dan Smith Leslie Veszlenyi

Cathie Nichols Craig Wattie

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan K. Bower Myfanwy Marshall

Demir Vangelov Elaine Muller

Catharine Tunnacliffe

Dated this 25th day of January, 2008.

**SUPPLEMENTAL AGREEMENTS TO
THE MAIN AGREEMENT**

and

**LETTERS OUTSIDE THE
COLLECTIVE AGREEMENT**

ADVERTISING

LETTER OF AGREEMENT

January 16, 2008

Mike Sullivan
CEP, Local 87-M
5915 Airport Rd., Suite 510,
Mississauga, ON L4V 1T1

Dear Mike,

Re: Cross-Selling Initiatives

This letter will confirm our discussions in bargaining for the renewal of the collective agreement regarding cross-selling practices between Star Media Group properties. The Star Media Group properties currently includes the Toronto Star, Metro Free Daily Newspaper, Sing Tao Newspaper and Sing Tao Daily, Toronto.com, livedeal.com, NewinHomes.com, Fantasy Sports, Toronto Star Syndicate, Real Estate News, Canadian Immigration and various magazine properties.

The Star confirms that it is the intention of the Star to utilize and engage in cross selling initiatives, as outlined below, in order to maximize the synergies that are (or may be) realized by and amongst the properties of the Star Media Group with the objective of increasing the revenues of the Star and other Star Media Group properties. It is not the intention of the Star that such cross-

selling initiatives will result in the layoff of any Star employee or have a negative impact on an employee's compensation. The Star agrees that no employee will be involuntarily laid off nor will there be any material negative effect to an employee's compensation as a direct result of any cross-selling initiatives.

Accordingly, it is understood and agreed that, those employees in the Star's Advertising Department (as described in the preamble of the collective agreement), can sell advertising into any of the properties and publications of Star Media Group. In addition, the Star can accept



advertisements for publication in the *Toronto Star* newspaper or thestar.com that have been sold by individuals who are employees working on or for Star Media Group publications and properties (excluding the Toronto Star).

Yours truly

Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Limited

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT
(and forming part of the Main
Agreement)**

Between: Toronto Star Newspapers
Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008

Re: Service Verifiers

Days of Operation

Monday to Friday plus evenings as
well as Saturday but no more than
five (5) days in calendar week.

Terms and Conditions of Employment:

Service Verifiers shall be permanent
part-time employees and shall be
covered by all of the provisions of the
Collective Agreement except Articles 9
(but not Clause 906), 7, 13, 14,
(1601) and Clauses (2304). Any
annual bonuses shall apply on a
proportionate basis as for other
permanent part-time employees.

Notwithstanding the exclusion of
Article 13, they shall have up to three
sick shifts per year paid to the extent
of the scheduled hours lost on those
shifts. Those sick shifts shall be
subject to the same justification
requirements as all other staff are
subject to under Article 14.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

TORONTO STAR NEWSPAPERS
LIMITED
PER:

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT
(and forming part of the Main
Agreement)**

Between: Toronto Star Newspapers
Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

**Dated this 25th day of January,
2008**

**RE: ZONING OF CLASSIFIED
ADVERTISING**

Subject to the limitations, if any,
contained in the Pay Equity Act of
Ontario, and resolution of the specific
details of any agreement between The
Star and the Guild on whether zoned
classified advertising is to be sold
using employees, The Star agrees to
continue to consider and discuss the
Guild's request as contained in its
proposal tabled prior to the onset of
collective bargaining, to have new
employees in the bargaining unit
perform this work.

Inasmuch as The Star views zoned
classified advertising as a new venture
involving new business, The Star is
prepared to make the following
representations to the Guild and those
employees who might be seen to be
affected by this venture.

In the course of determining how the
new venture will be pursued, The Star

will identify, in consultation with the Guild, those bargaining unit employees then involved in classified advertising sales who might be considered to be negatively affected by the implementation of the new arrangement. The Star will develop a list of those regular full-time and regular part-time employees. Employees who are listed and who are in active employment on the date of the implementation of the new zoned classified structure, shall not be subject to staff reduction as a result of the implementation of the arrangement. All of this is subject to The Star's right to reduce staff by attrition or for reasons unrelated to the implementation of the arrangement.

The Star's commitment to regular part-time employees shall be limited to the maintenance of an employee's base hours as at the time of the arrangement and shall not be construed to require the provision of additional hours, regardless of the number of hours that the employee might have worked in prior periods. Similarly, the commitment to regular full-time employees shall be limited to normal straight-time hours and shall not be construed to require the provision of any additional or overtime hours.

In fulfilling its undertaking, The Star shall not be obliged to replace any employee who leaves, quits, dies, retires, is absent due to disability, transfers, is promoted or demoted, or is discharged after the implementation of the arrangement.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

Mike Sullivan Maureen Dawson

Elizabeth Marzari Craig Wattie

Dan Smith Leslie Veszlenyi

Steve Gjorkes Cathie Nichols

TORONTO STAR NEWSPAPERS
LIMITED
PER:

Alan Bower Myfanwy Marshall

Demir Vangelov Elaine Muller

Catharine Tunnacliffe

**MEMORANDUM OUTSIDE OF THE
COLLECTIVE AGREEMENT**

Between: Toronto Star Newspapers
 Limited
(hereinafter known as the "Employer")

And: CEP Local 87-M,
 Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.
(Previously dated February 4th, 2003)

**Re: Training-Career Development
 in Advertising**

In the spirit of the agreement between the parties regarding "Pods", dated March 26th, 1998, the union and the company desire to assist employees who wish to further their careers in the Advertising Department by including a training program as described below.

1. If the leading bargaining unit candidate for a posted Sales vacancy is considered by the

company not to be qualified for the job, but scores within 5% of the company's qualifications threshold, the company shall offer that candidate the option to enter a training period in the vacancy for a period of six months. The employee will be identified as an "Outside Salesperson-Trainee" or an "Inside Salesperson-Trainee."

2. The training period may be shorter than six months if the vacancy is temporary and expected to last less than six months. In other cases, the training period may be longer, if agreed by the parties.
3. If two bargaining unit candidates are within 5% of the threshold but are relatively equal to each other, the more senior candidate shall receive the first offer from the company.
4. During the training period, the follow conditions will apply:
 - a. The company shall identify before the training period the skill areas in which the candidate requires training and improved demonstrated ability (e.g. sales techniques, ability to sell against other media).
 - b. The candidate shall be assigned to an area manager who shall be responsible for training and mentoring the candidate throughout the training period with particular focus upon the identified skill areas.
 - c. The manager shall meet with the candidate at the beginning of the training period for the purpose of identifying skills requirements, training objectives, the company's general expectations with respect to the performance of the trainee position and any other matter than may be relevant to the candidate's successful completion of the training period.
 - d. The training regime shall include at least weekly meetings between the manager and the candidate to review and evaluate progress. Once a month, this meeting shall also include another management representative and a union representative.
 - e. The rate of pay for an Outside Salesperson-Trainee shall be the employee's normal rate plus half of the wage difference between their normal rate and the normal rate for an Outside Salesperson with similar length of service. The rate of pay for an Inside Salesperson-Trainee shall be determined by Article 806.
 - f. The candidate shall be reimbursed for business usage of his/her personal automobile (in accordance with Clause (2002) or she/he may choose to have a company provided automobile (in accordance with Clause (2005)). The arrangements for the lease

of a new vehicle will be made only if existing fleet vehicles are unavailable. Parking accommodation will also be provided at the company's expense.

5. Upon completing the training period, or at any time prior to that expiry upon agreement of the parties, the company shall decide in good faith whether the candidate has met the required improvement in skill areas that have been identified. A representative of the union will participate in the management meeting that makes this final determination.

6. In the case of a permanent position, the candidate shall be subject to a trial period as described in article 804 of the collective agreement. The trial period shall end after six months or nine months after the commencement of the training period, whichever occurs first.

7. Upon appointment to the permanent position, the candidate shall be subject to a trial period as described in article 804 of the collective agreement. The trial period shall end six months after appointment to the permanent position or nine months after the commencement of the training period, whichever comes first.

8. An employee who is unsuccessful in reaching the required level of improvement is not entitled to another "training" opportunity contemplated by this agreement

within the period of twelve months following the completion of the first opportunity if there are other candidates eligible to attempt the next training opportunity.

9. The number of Training opportunities may be limited to two positions in each of the Outside Sales and Inside Sales positions at any given time.

10. Nothing in this agreement shall diminish or eliminate any employee's rights under the collective agreement.

CEP LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

Mike Sullivan Maureen Dawson

Elizabeth Marzari Craig Wattie

Dan Smith Leslie Veszlenyi

Steve Gjorkes Cathie Nichols

TORONTO STAR NEWSPAPERS
LIMITED
PER:

Alan Bower Myfanwy Marshall

Demir Vangelov Elaine Muller

Catharine Tunnacliffe

MEMORANDUM OUTSIDE OF THE
COLLECTIVE AGREEMENT
BETWEEN:

Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And

CEP Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the
"Guild")

**Dated this 25th day of January,
2008.**

**RE: ADVERTISING JOB
COMPETITION PROTOCOL**

All job competitions must follow the obligations under Article 8 of the Collective Agreements.

Note: This protocol shall in no way be considered part of the Collective Agreement.

JOB POSTINGS/INTERVIEW LISTS

1. Job postings will contain all the key job requirements, or provide candidates with access to documents that outline these requirements.

2. If necessary, Human Resources will screen applications to ensure that all applicants meet basic requirements for the interview and may establish an interview shortlist of no less than nine candidates.

Human Resources shall only establish an interview shortlist in consultation with a member of the selection panel. Prior to interviews commencing, the short list shall be shared with the Guild Observer along with the screening criteria and supporting documentation. The candidates short-listed for interviews must be the best candidates for the position based upon the employer's screening criteria. Notwithstanding that this protocol is outside the collective agreement, the parties agree that a dispute over whether the nine candidates are the

"best candidates" is an arbitrable dispute and may be subject to Article 26.

INTERVIEWS

3. The interview committee will include representation from Advertising Management (two). In addition, a Guild observer (to be appointed by the Guild) will be present for the interview. The two Advertising Managers will form the selection panel. Members of the various selection panels should rotate (to be reviewed on a yearly basis - where possible). The Guild Observer is excepted from the requirement to rotate.

4. Prior to the interview process, the selection panel shall determine review process including: areas, in general, of the questions to be asked in the interview and whether to conduct any skills testing; and the relative weighting of each portion of the review process (which may include the interview; any testing; past work record; past relevant experience; performance reviews; and reference checks). Those weightings shall be reasonably related to the requirements of the position. Any changes to the grid will be communicated in writing to the Guild Observer.

5. The material covered in interviews shall be the same for all candidates, but interview questions need not be exactly the same. Material covered and/or questions may change from candidate to candidate and from posting to posting. The Company will ensure that it has no more than 4 sets of questions per competition.

6. A performance evaluation and reference check will be conducted with the individual in the direct line of supervision over the candidate. This is usually performed after an interview but may be done prior to the interview. Following an interview, the selection panel may require further clarification/validation with regards to specific skills/experience of a candidate.

7. Where members of the selection panel are/have been, in the direct line of supervision over a candidate, the member shall declare this to the other members of the committee and the panel shall make every effort to solicit a separate reference check for that candidate.

8. Members of the selection panel shall score their own evaluations of the interview. A discussion may take place to clarify and confirm individual scoring, however, a "consensus" is not be sought (nor is it mandatory). When there is no agreement among the members of the panel, the final score will be averaged.

9. When an applicant applies for the same job more than once within a twelve (12) month period, the selection panel will evaluate his or her written submission to determine if a significant improvement in the candidate's qualifications has been demonstrated. The interview committee and the Guild observer will meet (prior to conducting any interviews) to review the candidate's submission. If the selection panel agrees that the improvement has been achieved that will be of significance to move their score closer for consideration for a position (including a training opportunity), an interview will be scheduled. The

candidate's score will change only as a result of another interview.

GUILD OBSERVER ROLE

10. The Guild Observer is an "ex-officio" member of the interview committee. Their role is to ensure that all candidates will be asked the interview questions in a consistent manner. The Guild Observer shall not ask or solicit questions or make comments during an interview. The Guild Observer shall not contribute a score for final evaluation.

11. The Guild Observer will be present for all interviews as well as the post interview evaluation. If an applicant applies more than once in a twelve (12) month period, the Guild Observer will also be present when the selection panel evaluates the applicant's written submission demonstrating significant improvement in their qualifications.

12. The Chief Steward will be advised prior to any formal announcement when:

- a candidate has been selected for promotion;
- an external search will be undertaken; and
- an employee has successfully completed a "Training Program" and is to be confirmed in the job.

13. The Guild Observer shall not take any action to encourage or discourage a candidate or take any action to influence a candidate's decision.

CEP LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

TORONTO STAR NEWSPAPERS
LIMITED
PER:

CIRCULATION

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**
(and forming part of the Main
Agreement)

Between: Toronto Star Newspapers
Limited
(hereinafter known as the "Employer")

And: CEP Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")
**Dated this 25th day of January,
2008**

RE: CREW MANAGERS

The following represents the terms of
agreement with respect to the above
captioned matter:

1. There will be no more than thirty-
six (36) Crew Managers operating
within the NDM in any week.
2. Crew Managers will not be
permitted to engage persons who
would in effect act as an additional
Crew Manager for the purpose of
exceeding the Crew Manager
numerical limitation set out in 1
above.
3. The Employer will provide the Union
with the names of Crew Managers and
will update this at regular intervals.
The Star will provide the Union with
the names of persons replacing Crew
Managers for more than two (2)
weeks.

4. The Employer will provide the Union
with the numbers of verified
subscriptions sold by Crew Managers
quarterly, upon request.

The terms and definitions contained
herein shall be without precedent or
prejudice, but binding and grievable if
breached.

PER: _____
CEP LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD

PER: _____
TORONTO STAR NEWSPAPERS
LIMITED

LETTER OF UNDERSTANDING

**Dated this 25th day of January,
2008.**

April 27, 2002

Mr. Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Re: ONDM Home Delivery

Where the Employer reassigns an
ONDM circulation employee from his
current ONDM location or
headquarters to a different ONDM
location or headquarters, and this
reassignment reasonably requires the
employee to move permanently his
residence, the Company shall provide
at least three (3) months notice of the
reassignment to the employee. The
Company shall also pay to the

employee moving expenses as provided in Clause (811). The Company's discretion to give the employee more than three months notice will be exercised fairly.

A permanent move of residence shall be interpreted to provide that –

- a) "permanent" does not include a temporary assignment as defined in Article 25;

and

- b) a move of residence shall not be required under any circumstances in which the employee's current residence is closer to the new location or headquarters than the current location or headquarters.

Yours truly,



Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Ltd.

EDITORIAL

APPENDIX 'A' TO COLLECTIVE AGREEMENT

EDITORIAL CLASSIFICATION CONSOLIDATION

The classifications of Journalist and Editor will be created effective upon ratification. There will be a consolidation of certain classifications in the Editorial Department. The

impacted classifications are as set out in Schedule A and will be consolidated into Journalist, Editor, Page Editor and Team Editor classifications, as set out in Schedule A.

- Until the end of December 2009, the consolidation of classifications will proceed on a voluntary basis.
- On January 1, 2010, impacted employees will transfer into one of the consolidated classifications in accordance with the process set out Schedule A (which sets out the mapping of the each consolidation).
- An employee will be entitled to volunteer to transfer into one of the consolidated classifications at any time after the date of ratification. The employee will be reclassified in the new consolidated classification immediately upon volunteering to transfer to the consolidated classification. An employee will begin receiving the rate of pay for the consolidated classification at that time.
- As of January 1, 2010, consolidation is implemented and all employees who are not already in a consolidated classification will be transferred into a consolidated classification. Thereafter such employee will receive the rate of pay for the consolidated classification. Such employee will still have certain legacy position assignment rights as set out below.
- The following classifications will not be impacted by the editorial consolidation:
 - Columnist
 - Editorial Cartoonist
 - TSS Sales Representative

- Supervisor Library & Research Services
 - Editorial Support Systems Specialist
 - TSS Sales Assistant
 - Library & Research Specialist
 - TSS Library & Research Specialist
 - Assistant Library and Research Specialist
 - Make-Up Assistant – What’s On
 - TSS Sales Assistant
 - Editorial Assistant
 - Syndicate Accounting Clerk
 - Syndicate Sales Co-Ordinator
 - Editorial Student Trainee
 - Head Office Messenger
 - TSS Clerk Typist
 - Office Messenger
- There will also be no change to the overtime rules with respect to columnists. Nothing prevents the assignment of columns to other classifications, as is the current practice.
 - Editorial Writers shall be grandfathered for the life of the collective agreement, at which time they shall migrate to Journalist. If an Editorial Writer leaves the classification, the Company would not fill the classification, but rather if a vacancy is declared, a Journalist would be posted.
 - Deputies - There are currently 4 Deputy classifications that have incumbents (Deputy National Editor, Deputy Business Editor, Deputy Entertainment Editor, Deputy Life Editor). Effective upon January 25, 2008, the Company will create one Deputy classification. There will be five assignments in the classification: Foreign Editor, National Editor, Business Editor, Entertainment

Editor, Life Editor. The classification will be in group 1.

- As part of the consolidation five positions will be deleted when the incumbent in the position at January 25, 2008 “leaves” (Artist, Art Room Supervisor, Graphics Researcher, Star Probe Researcher, Designer). NOTE: Any work remaining from these above 5 classifications after the retirement, resignation or departure of the current incumbents will be transferred into other classifications. For added clarity, the remaining work of the Artist classification will migrate to the Journalist classification, the work of the Designer will migrate to the Page Editor and the work of the Graphics Researcher will migrate to the Library.
- The vacant classifications, set out in Schedule ‘B’, will be deleted upon ratification.

Pay

- No loss of pay as a result of the consolidation. Wage rates of the consolidated classifications are set out in Appendix C.
- Wage progression introduced for Team Editors and Page Editors, as well as Editors and Journalists.
- All staff shall be eligible to apply for a voluntary severance program which will be launched by the Company in the first quarter of 2008.

Training

- The Company will provide training which encompasses internal training, peer to peer training, self-development tools and external

training. No employee can refuse training.

- The Company will undertake an assessment of the training needs of employees. From this assessment, the Company will develop a training plan(s) for classification(s)/employee(s). Training plans may be amended from time to time.
- Training Committee – the Company agrees to set up a training committee that is comparable to the committee for PrePublishing for Editorial.
- While it is anticipated that training will be completed by end of the transition period, the Company agrees that the Training Committee can, among other issues, review concerns about whether a particular employee has been sufficiently trained. The committee can make a recommendation to management regarding additional training for an employee.
- Company will create new Guild position of Team Editor, assigned to Training and Development, who would be responsible for (and will be a member of the Training Committee):
 - Craft Champion – serve as mentor and coach to employees and groups, accountable for raising the bar for copy editing, pagination and other craft skills in the newsroom;
 - Training and Development – in furtherance of the training objectives, develop, organize and co-ordinate training programs for the newsroom

in conjunction with the AME Training and Development; and,

- Style Advocate – chair the revived Star Style Committee and with the Senior Editor News, be responsible for enforcing “Star style”.
- “Legacy Position Assignments”: existing employees can elect to remain in the classification held as at January 1, 2010 until December 31, 2011.
- Company retains its right to move employees between beats, departments and assignments based on operational needs.
- Employees electing to retain their “Legacy Position Assignment” shall continue in the assignment to December 31, 2011 subject to operational requirements and the work continuing to exist. Nothing would preclude people wishing to do so from performing additional tasks and duties of the consolidated classification, assuming the employee has the skills to perform the additional tasks and duties.
- Work will be focused in two fields: text and images. Text includes news or feature articles, columns, editorials and the written word in other forms (for example, blogs). Images include still photography, video, online slide shows and other forms of multi-media such as audio. After December 31, 2011, the core duties of Editors and Journalists could continue to be in their preferred field (text or images) as long as such work is available. Editors and Journalists

may be assigned duties in the other field (i.e. not their preferred field) following the transition period and subject to having been trained but duties in the other field shall not represent the majority of their duties on an ongoing basis.

seniority and layoff entitlement. The parties agree that the employees will be treated as being in the consolidated classifications for the purpose of any such layoff.

- Once training has been provided, employees cannot refuse assignments but Company will continue to issue assignments based on employee preference. If no employee volunteers, work will be assigned to those trained.
- Employee will not be disciplined as a result of accepting an assignment involving new skills for which they have not been trained and falling below an acceptable standard in the performance of the assignment.
- The result of the classification consolidation will have no impact on the current provisions of Article 16 as a result of this consolidation. For added clarity, bargaining unit seniority continues to apply as described under Article 16. Employees will be reclassified as of January 1, 2010, seniority rights thereafter are based on the consolidated classification.
- Assignment postings: the Company shall continue its current practice with respect to posting assignments.
- The editorial reorganization will be completed no later than December 31, 2011.

Layoffs

- In the event of a general layoff on or before December 31, 2009, the Company and the union will meet to address issues relating to

SCHEDULE 'A'**Consolidated Classifications Chart**

Classification Title	New classification	Number of incumbents
Chief Photographer	Team Editor	2
Head Copy Editor	Team Editor	1
Photo Assignment/Picture Editor	Team Editor	1
Starweek Editor	Team Editor	1
Travel Editor	Team Editor	1
Associate Sports Editor	Team Editor	4
Associate Travel Editor	Page Editor	1
Asst City Editor	Team Editor	4
Ontario Editor	Page Editor	1
Photo Assignment Editor	Team Editor	2
Special Sections Editor	Team Editor	1
Assistant Art Director`	Page Editor	2
Asst Entertainment Editor	Page Editor	4
Asst Features Editor	Page Editor	1
Asst Financial Editor	Page Editor	1
Picture Editor	Editor	3
Asst Foreign Editor	Page Editor	1
Asst Life Editor	Page Editor	8
Asst National Editor	Page Editor	1
Asst Sports Editor	Page Editor	3
Book Editor	Page Editor	1
Children's Page Editor	Page Editor	1
Fashion Editor	Page Editor	1

Food Editor	Page Editor	1
Copy Editor	Editor	55
Reporter	Journalist	112
Bureau Chief/Reporter - City Hall (Not Classification In C.A.)	Journalist	1
London Bureau Chief (Not Classification In C.A.)	Journalist	1
Middle East Bureau Chief (Not Classification In C.A.)	Journalist	1
Photographer	Journalist	16
Queens Park Bureau Chief (Not Classification In C.A.)	Journalist	1
Washington Bureau Chief (Not Classification In C.A.)	Journalist	1
Production Coordinator	Editor	1

SCHEDULE 'B'
Classifications to be Eliminated

Position Title	Number Of Incumbents	Guild Pay Group
Features Editor	0	1
Graphics Director	0	1
Insight Editor	0	1
News Editor	0	1
Ottawa Bureau Head	0	1
Ottawa Editor	0	1
Regional Editor	0	1
Special Sections Art Director	0	1
Zones Editor	0	1
Co-Ordinator Darkroom Electronic Publishing	0	1
Condo Living Editor	0	1a
Daily News Desk Make-Up Editor	0	1a
New In Homes Editor	0	1a
Suburban Editor	0	1a
Wheels Editor	0	1a
Supervisor Electronic Imaging	0	1a
Assistant Systems Editor	0	1a
Articles Editor	0	2
Assistant Head Copy Editor	0	2
Assistant New In Homes Editor	0	2
Assistant Photo Editor	0	2
Assistant Travel Editor	0	2
Deputy Graphics Editor	0	2
Home Editor	0	2
Science Editor	0	2
Weekend Editor	0	2

Deputy Sunday Editor	0	1
Assistant Book Editor	0	2a
Assistant Financial Editor (Co-Ordinating)	0	2b
Photo Retoucher	0	3
Layout Person	0	3
Writer-In-Training	0	3a
Dark Room Technician	0	3d
Make-Up Asst - Sports	0	3e
Make Up Assistant - Starweek	0	3e
Magazine Artist	0	4a
Magazine Co-Ordinator	0	5
Make-Up Assistant	0	5
Community News Reporter	0	5a
TSS Stockroom Clerk		5b
TSS Picture Desk	0	6
Entertainment Co-Ordinator	0	6
Secretary-Stenographer	0	7
Library Clerk	0	7
Stenographer-Typist	0	8
Steno Pool Supervisor	0	10
Syndicate Clerk		10
Teletypist	0	11
Starweek Listings	0	11
Clerk In Library	0	13
Dicta-Typist	0	14
Shipper	0	14
Clerk	0	15
Clerk-Typist	0	15
Receptionist	0	15

Dated this 25th day of January, 2008.

March 26th, 1998

Mr. Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Re: Bureau Chiefs - Weekly Rate

Journalists assigned as Foreign or National Bureau Chiefs in Washington, Beijing, Middle East, London, Montreal, and Vancouver and in addition Journalists assigned as Bureau Chiefs to Queen's Park and City Hall Bureaus shall be paid a minimum weekly rate of not less than \$50.00 over the regular basic straight time rate of pay for a fully qualified Journalist.

Any such Journalist currently earning in excess of \$50.00 per week over the basic fully qualified Journalist rate shall not be eligible for any increase in compensation as a result of this commitment.

The fundamental job of an employee assigned as a Bureau Chief will remain that of a Journalist Group 2.

Yours truly,



Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Ltd.

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**
(and forming part of the Main Agreement)

Between: Toronto Star Newspapers
Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

RE: EDITORS

This will confirm agreement between the parties that the Employer may test candidates from outside the Company for the position of Editor by having them perform live copy editing on a pre-employment trial basis for a maximum of twenty (20) working days. It is also agreed that the amount of time spent on the pre-employment trial shall be deducted from the probationary period of that Editor.

The manner in which such a person is compensated and the amount of such compensation shall be determined by the Employer but shall not be less than the starting rate of pay for Editor as shown in Appendix C, Editorial, Group 1F when computed on an hourly basis for time worked. Such rate shall also include shift differential and overtime if applicable in accordance with the provisions of Clause (709) and/or Clause (717). It is further agreed that the Employer may not test any more than an

average of three (3) candidates per month in any calendar year.

The Employer agrees to provide the Guild in advance, in writing when possible, with the name of each candidate and the date of the start and finish of the test.

The testing of Editors as described above shall not relieve the Employer of following any of the procedures required under Clause (802).

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

Mike Sullivan Maureen Dawson

Elizabeth Marzari Craig Wattie

Dan Smith Leslie Veszlenyi

Steve Gjorkes Cathie Nichols

TORONTO STAR NEWSPAPERS
LIMITED
PER:

Alan Bower Myfanwy Marshall

Demir Vangelov Elaine Muller

Catharine Tunnacliffe

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**
(and forming part of the Main
Agreement)

Between:

Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And:

CEP, Local 87-M, Southern Ontario
Newsmedia Guild
(hereinafter known as the "Guild")

**Dated this 25th day of January,
2008.**

Re: Radio Room

The radio room in the Editorial Department will be staffed by a pool of roughly a dozen students to be paid the Editorial Trainee rate, working eight (8) hour shifts. Shifts may vary according to staffing needs, with an objective of not more than three (3) shifts per week for any one student.

Applications for radio room shifts will be considered from Editorial Assistants and/or other junior newsroom staff seeking opportunities for advancement. Management will use temporary fill-ins on the city clerks' desk to facilitate the participation of Editorial Assistants on an occasional shift basis. Hours worked by junior staff in the radio room will be paid at their current rate.

Students and/or junior staff in the radio room can file police blotter-type stories and other radio room-type files, with the appropriate credit, as would any full-time journalist. Radio room students are not available for use as journalists outside the radio room.

The Collective Agreement is amended to the extent necessary to give effect to the foregoing terms and conditions of this Supplemental Agreement.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA
GUILD
PER:

Mike Sullivan Maureen Dawson

Elizabeth Marzari Craig Wattie

Dan Smith Leslie Veszlenyi

Steve Gjorkes Cathie Nichols

TORONTO STAR NEWSPAPERS
LIMITED
PER:

Alan Bower Myfanwy Marshall

Demir Vangelov Elaine Muller

Catharine Tunnacliffe

**Date this 25th day of January,
2008.**

March 26th, 1998

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Re: Scheduling Journalists

This is to confirm the company's undertaking to schedule all Journalists not included in the City assignment pool to weekend duties in the GA pool on the basis of no more than once in every 40 weeks. The company also undertakes to explore other scheduling options that require such

Journalists to provide weekend general assignment coverage less frequently than once each 40 weeks.

This schedule will be introduced no later than June 1, 1998 and will be subject to change at the discretion of the Managing Editor.

Yours truly,



Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Limited

January 25, 2008

Mr. Mike Sullivan
National Representative
CEP LOCAL 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Re: Staff Development and Work Practices

It is the mutual intention of the parties to improve editorial quality, productivity, and working conditions by working cooperatively together to reevaluate and restructure certain work practices in the Editorial Department.

The core focus of these cooperative efforts will be an ongoing program of staff development. This staff development program will apply both to new hires and the established workforce. The program will be

implemented for groups and/or classifications of employees but may also include individualized development. A prominent feature of these programs will be the mentoring of new staff.

The restructuring will also involve some changes in assignments, schedules, and staffing in a manner that is guided by the goal of improving editorial content, productivity and working conditions. It is not intended as a downsizing project in any shape or form.

Yours very truly,



Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Ltd.

GENERAL

Jurisdiction & Relationship

**SUPPLEMENTAL AGREEMENT TO
AND
FORMING PART OF THE
COLLECTIVE AGREEMENT**

B E T W E E N:

**TORONTO STAR NEWSPAPERS
LIMITED**

(the "Company")

- and -

**COMMUNICATIONS, ENERGY AND
PAPERWORKERS UNION OF
CANADA,**

**LOCAL 87-M, SOUTHERN ONTARIO
NEWSMEDIA GUILD**

(the "87M")

- and -

**COMMUNICATIONS, ENERGY AND
PAPERWORKERS
UNION OF CANADA, LOCAL 591G**

(the "591G")

**Re: Pre-Publishing Department
(formerly Imaging and Pre-
Press Departments)**

Preamble

There is a collective agreement between the Company and the Guild (referred to as the main collective agreement and for the purposes hereof, the "87M collective agreement") and a collective agreement between the Company and 591G ("591G collective agreement"). There has effectively been an amalgamation of the departments previously known as the Pre-Press Department (87M jurisdiction) and the Imaging Department (87M and 591G jurisdiction) into the PrePublishing Department. The parties have agreed to enter into this Memorandum of Agreement in order to give effect to certain agreements reached in bargaining relating to the performance of work in the Pre-Publishing Department.

Jurisdiction of 87M and 591G

1. This Agreement shall not affect the respective work jurisdictions of 87M and 591G as set out in the collective agreement applicable to each and as provided for herein. Notwithstanding the foregoing, the parties agree that the work of PrePublishing Technician, as set out more fully below, may be

assigned by the Company to employees in either bargaining unit without objection by the respective unions. The parties further agree that the jurisdictional rights of each union shall not be, or be utilized as, a barrier by any party to such assignment of work.

Incorporation into Collective Agreements

2. This Agreement shall be incorporated into and form part of the 87M collective agreement and 591G collective agreement respectively and is enforceable as such. In the event any provision of this Agreement is inconsistent or in conflict with any provision of either collective agreement, the terms of this Agreement shall prevail. It is understood and agreed that the terms of the 87M collective agreement and the 591G collective agreement shall be deemed to be modified hereby only to the extent necessary to give effect to terms of this Agreement.

Work

3. The work of the PrePublishing Department is as follows:

Scanning

- electronic scanning of all continuous tone, black and white and color images for advertising copy from all hard copy sources for final output and reproduction in the paper.
- electronic scanning of all line art for advertising copy from all hard copy sources for purposes of final output and reproduction in the paper except for line art that is two

ad columns by two inches or below that size of final reproduction. For clarity, all copy containing screens shall not be considered line art.

- electronic scanning of all line art and continuous tone, black and white and color images for editorial copy from all hard copy sources for final output and reproduction in the paper.
- all scanning that is not for final output and reproduction in the paper can be performed in any department designated by the Company.
- Scanning and enhancement of all images for the purpose of electronic archiving.

Image Manipulation and Output

- electronic colorization of completed advertising material from hard copy for final output and reproduction in the paper. For greater certainty, this does not confer jurisdiction of color creation in the ad make-up process.
- correction or alteration of the image for advertising copy with respect to color values, form or size. However, subsequent manipulation of size of the image may be performed by non-bargaining unit employees subject to values prescribed by the Company. Once copy has been scanned and/or corrected or altered, it shall be at The Star's sole

- discretion as to how and by whom such material shall be stored and/or redirected electronically, positioned, repositioned or killed.
- advertising copy may be received in digital electronic form directly from an advertiser or advertising agency and it shall be at The Star's sole discretion as to how and where such material shall be received and/or stored and as to how and by whom such material shall be redirected electronically provided that if such material requires correction or alteration of the image as described above, such work shall be performed by members of the bargaining unit.
 - correction or alteration of the image for editorial copy with respect to color values, form or size. However, subsequent manipulation of size of the image may be performed by other bargaining unit members or non-bargaining unit employees subject to values prescribed by the Company. Once copy has been scanned and/or corrected or altered, it shall be at The Star's sole discretion as to how and by whom such material shall be stored and/or redirected electronically, positioned, repositioned or killed.
 - editorial copy may be received in digital electronic form directly from any source and it shall be at the Star's sole discretion as to
- how and where such material shall be received and/or stored and as to how and by whom such material shall be redirected electronically provided that if such material requires correction or alteration of the image as described above, such work shall be performed by members of the bargaining unit.
- printing of black and white and color images through all processors.
- None of the above shall preclude Journalists from performing functions which they have historically performed in limited circumstances where creative considerations are necessary. Similarly, none of the above shall preclude Editors from continuing to direct the technicians in the performance of their functions.
- General**
- Work also includes the following duties, functions and tasks:
- Pagination of classified advertisements
 - Page inspection/Transmission
 - Adjusting Adstack
 - Processing and Tagging Display Ads
 - Electronic Input of copy and data / proofreading advertisements prior to publication
 - Build, design, correct and modify advertisements and/or digitally retrieve and repair ads prior to their incorporation into the workflow for publication

- Proofread selected news pages prior to publication
- Provide basic technical and creative support regarding advertising to sales staff (but not information technology support)
- General archiving as required
- Co-Ordinating with Advertising Department

Operational Maintenance

Operational maintenance shall be performed by bargaining unit members but not to the exclusion of management or others.

All of the foregoing applies to technology to be used on the Employer's premises.

4. Such work will be performed by bargaining unit employees except as otherwise provided for in the 87M collective agreement and the 591G collective agreement.

Classification Consolidation

5. The classifications of Ad Builder, Imaging Technician (which includes Photoengravers), Assistant Supervisors and Copy Processors (the "Legacy Classifications") are hereby consolidated into the new classification of PrePublishing Technician. A PrePublishing Technician can perform any and all job functions of each of the Legacy Classifications. Any employees hired into the PrePublishing Department after January 25, 2008 will be hired into the PrePublishing Technician Classification.

6. The parties agree that the following employees will become members of the 87M bargaining unit as PrePublishing Technicians (the "former MSP employees") and that the work

performed by such employee will be included within the work of the PrePublishing Technician:

Page Release Technicians:

Robert McMehen
Alan Stanley
Bill Arbon
Joe Vassallo
Jurgen Kloss
Ian Chisholm

Classified Pagination Technicians:

Richmain Yu
Tim Zubek

Lead Positions:

Jon Hole

Jim Jamieson

Donald Wayne Stratton

Paul Christie

Gus Miranda

Seniority

7. A consolidated seniority list (including the former MSP employees) shall be prepared for all employees in the PrePublishing Technician classification. Seniority for all such employees, including the MSP employees, shall be based upon the employee's original date of hire with the Employer.

Staffing

8. **(i) New Hires (Employees Hired After January 25, 2008)**

All employees hired into the PrePublishing Department after January 25, 2008 shall be hired into the classification of PrePublishing

Technician in the 87M bargaining unit. This classification shall be paid at the rate and grid currently set out for the Ad Builders (Adv Group 6D) in the 87M collective agreement, with general wage increases ("GWI") applicable in accordance with the applicable collective agreement. The top rate for a PrePublishing Technician is the current 6D Ad Builder rate of \$1,172.05 (including current wage progressions but not the ex-composing rates).

(ii) Existing Permanent Part-time Employees

Permanent part-time employees hired on or after September 2006 and before January 25, 2008 (list attached as Schedule A), shall be reclassified as PrePublishing Technicians and shall remain in the 87M bargaining unit. Their salary shall not be altered, except that any general wage increase provided for in the applicable collective agreement shall apply. The Company will convert five (5) of the part-time employees to full time PrePublishing Technicians. Part-time employees will be offered the opportunity to convert to full time on the basis of their seniority.

(iii) All permanent full time employees on staff before January 25, 2008, excluding the permanent part-time employees ("Existing Employees"), shall have their wage rate determined in accordance with the wage rate provided in the applicable collective agreement. There shall be no reduction in salary for such employees. Such wage rate (including any above scale wage rates) is subject to any general wage increase.

(iv) The wage rate of the former MSP employees shall not be reduced

and shall be as listed in Schedule B. Such wage rate is subject to any general wage increase.

(v) Wage Grid

Schedule B attached sets out the wages provided for in (i) through (iv).

Work Rules

9. The parties agree that the work rules which previously applied to the Composing Room (closed in 1998) and which had been applied to certain 87M employees (the "ex-composing room work rules") are discontinued on and after January 25, 2008.

10. The work rules and provisions of the 87M collective agreement shall apply to the PrePublishing Technicians for all purposes, except vacation scheduling, on and after January 25, 2008.

Vacation Scheduling

11. Vacation entitlement for PrePublishing Technicians is determined in accordance with the applicable collective agreement. Scheduling of vacation for PrePublishing Technicians will be the subject of a joint labour-management committee whose objective is to attempt to reach a mutual agreement on the rules applicable to vacation scheduling. The committee shall commence discussions as soon as reasonably possible after January 25, 2008 and complete discussions by no later than June 30, 2008. In the event that the parties cannot reach such mutual agreement, the issue shall be referred to mediation/arbitration. The arbitration, if required, shall be based on final offer selection but, in such arbitration, no party can put forward the ex-

composing vacation scheduling rules for selection by the arbitrator.

Training

12. The Company will train all employees in the PrePublishing Technician classification (including part-time employees) who are on staff on or before January 25, 2008.

13. To facilitate this training, within 3 months of the ratification of the collective agreement, the Company will undertake an assessment of the training needs of employees identified in paragraph 12. From this assessment, the Company will develop a training plan or plans for the department/employee. This training plan will be shared with the employees for input. Following the input from employees, the Company will meet with 87M and 591G to review and obtain input from each on the training plan(s). The plan(s) may include employees rotating through training or training in groups, such that some employees may complete the training before others. The plan may also be amended by the Company as necessary to ensure an employee is receiving the training best suited to that employee and to the Company. Any changes to the plan shall be shared with any impacted employees, 87M and 591G.

14. The Company, 87M and 591G will have a joint training committee that consists of two employees in the PrePublishing Technician classification (one of which may be the steward for the department) and up to two representatives of 87M and 591G (which would include the Stewards for each), two members of management of the department and a representative of Human Resources, for a total of 9 committee members.

Upon agreement of the Parties, additional individuals may be invited to some of the joint committee meetings in order to address specific issues or provide expertise, but shall not form a part of the committee.

15. The Committee shall meet every 6 months to review the status of the training plan, discuss any changes made to the training plan and review the training schedule.

Legacy Protection

16. Should an Existing Employee or a former MSP employee be trained but be unable to perform their duties satisfactorily, the Company shall continue to assign such employees the duties of their "legacy" roles (subject to operational needs) for so long as such work exists. Thereafter, the Company and 87M or 591G, as applicable, will meet to discuss the options available to such employee. If, during the life of this collective agreement, the employment of any such employee is terminated because work no longer exists for such employee, such employee will have the right to take the VSP set out herein or a payout based on the calculation set out in Article 18 of the 87M collective agreement. This commitment ends upon the expiry of the collective agreement. The Company agrees that any employee who is entitled to and applies for the VSP set out herein will be approved by the Company to participate in and receive the benefits of the VSP, notwithstanding any restriction in the VSP Program.

17. In the event of an involuntary layoff under either collective agreement, employees on staff before January 25, 2008 will have the following rights:

(a) If the involuntary layoff is for employees performing the work of the Legacy Classification or former MSP employees at the time of the layoff and because such employees have been determined to be unsuitable for the work of the PrePublishing Technician, the layoff will be in order of seniority within the Legacy or former MSP classification;

(b) If the involuntary layoff is for employees in the PrePublishing Technician classification, the layoff will be in reverse order of seniority of all employees (and based on the seniority list provided for in paragraph 7).

For the sake of clarity, this includes Existing Employees, former MSP employees and part time employees. For the purpose of any such layoff, the former MSP employees will be treated as one classification under the 87M collective agreement.

Voluntary Separation Program

18. Subject to the provisions of paragraph 16, the Company will introduce voluntary severance program ("VSP") on the terms set out in the VSP document attached as Schedule C and on the implementation schedule set out in the letter attached as Schedule D.

Grievance Rights

19. The grievance rights of 87M and 591G are as set out in the applicable collective agreement. Each union can file a grievance under its collective agreement as amended by the provisions of this Agreement. In the

event either of 87M or 591G files a grievance and the other union reasonably believes that such grievance could have an impact on its rights (i.e. a grievance respecting a work rule), the parties agree:

a. that the Company, 87M and 591G are all parties to the grievance and have the rights associated with such;

b. the grievance procedure to follow regarding such grievance is as set out in the collective agreement applicable to the union which filed the grievance but both unions have the right to attend on any grievance meeting;

c. no grievance can be settled without the consent of both unions;

d. in the event the matter is referred to arbitration, the parties agree that it will be referred to one of the following three arbitrators: Randy Levinson; Mary Lou Tims and Gail Brent and that the parties will make reasonable efforts to ensure that the arbitration is scheduled as soon as reasonably possible. The costs of the arbitration shall be shared equally by the parties.

e. both unions and the employer shall be afforded equal status at any arbitration hearing.

Supplemental Letters and Letters of Understanding

(a) 87M

The agreements herein replace and supersede the following letters in the 87M collective agreement and all are moved to the Historical Supplemental Agreements and Letters section of the Supplemental Agreements and Letter section of the 87M collective agreement: Supplemental Agreement re: CIA-Shared Work Agreement at page 91, Memorandum of Agreement re: A Living Agreement –CIA Shared Work Agreement at page 98, Letter re: CIA Imaging Area –Bargaining Unit Work at page 99, Letter re: PDF Workflow at page 100; Letter re: Ad Builder Jurisdiction at page 100 and Letter re: CIA Agreement GCIU, Local 500M & 87M at page 102.

(b) 591G

The agreements herein replace and supersede the following letters in the 591G collective agreement and such will be designated as Historical in the 591G collective agreement: The Supplemental Letter of Agreement re. Jurisdictional Issues at page 20; Electronic Scanning of Art for the Inclusion of Display Advertising at page 21; the Supplemental Agreement to the Main Agreement re. CA shared Work Agreement at page 22; Memorandum of Agreement outside the Collective Agreement re. A Living Agreement re. Central/Imaging Area (CIA), shared with Agreement at page 27 of the Collective Agreement, the PDF Workflow at page 28; the letter outside the Collective Agreement re. CIA Agreement – GCIU, Local 500M and 87M at page 29, CIA Agreement at page 29.

For the purposes of Article 17 of the Guild Collective Agreement, all of PrePublishing

shall fall under the Advertising Department.

AGREED TO:

TORONTO STAR NEWSPAPERS LIMITED

and

COMMUNICATIONS, ENERGY AND PAPERWORKERS UNION OF CANADA, LOCAL 87M, SOUTHERN ONTARIO NEWS MEDIA GUILD

and

COMMUNICATIONS, ENERGY AND PAPERWORKERS UNION OF CANADA, LOCAL 591G, SOUTHERN ONTARIO NEWS MEDIA GUILD

SCHEDULE 'A'

Abi Benjamin
Stephanie Lazarevski
Mark Hughes
Bahaar Sacheva
Holly Febbraro
Amanda Regas
Venetia Butler
Michael Kavouris
Ciara McKeown
Lisa Grim
Elizabeth Roszler
Rebecca Kohler
Vanessa Wu
Nella Pascal

SCHEDULE 'B'

Wages for PrePublishing Technicians Weekly rates

87M – Existing Jan 1 2007

Legacy wage rates subject to GWI

Employees (old title)		First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Imaging Technician		1034.23	1120.26	1236.51	1338.82			
Asst Supervisor Imaging		957.48	1054.5	1121.86	1220.4	1280.97	1404.2	1476.9
		Intern	First Year	After 1 Yr.	After 2 Yrs.	Ex-Composing		
Ad Builder		923.54	1004.31	1052.77	1172.05	1347.2		
		First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	Ex-Comp 1	Ex-Comp 2	
Copy Processor		883.53	927.09	968.59	997.89	1309.28	1347.2	

Note: Anita Storey and Pam Bucholski - \$1,172.05

591G – Existing Jan 1 2007

Legacy wage rates subject to GWI

Employees (old title)		Day shift	Night shift
Photoengraver		1338.89	1403.89
		First Year	After 1Yr.
Assistant Supervisor		1404.2	1476.89

87M and 591G Jan 1 2007

New Hires and current PPT wage rates subject to GWI

		First Year	After 1 Yr.	After 2 Yrs.
PrePublishing Technician		1004.31	1052.77	1172.05

Employees Transferring into 87M Bargaining Unit (wage rate subject to GWI)

Robert McMehen	1347.19
Alan Stanley	1347.19
Bill Arbon	1347.19
Joe Vassallo	1347.19
Jurgen Kloss	1347.19
Ian Chisholm	1347.19
Richmain Yu	1172.05
Tim Zubek	1172.05
Jon Hole	1441.31
Jim Jamieson	1417.79
Donald Wayne Stratton	1441.31
Paul Christie	1441.31
Gus Miranda	1441.31

For clarity, Larry Howarth and Max Hafner are excluded from the bargaining unit

**SUPPLEMENTAL AGREEMENT TO THE
LETTER OUTSIDE OF THE COLLECTIVE
AGREEMENT**

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Unit Chair and Local Officer

- If an employee is elected or appointed any office of the CEP-Local 87-M, such person shall not be paid wages or salary and will be placed on an unpaid leave of absence. If an employee is elected or appointed to the position of Unit Chair, the person will be placed on an unpaid leave of absence. The Company will be billed back for up to half of the time, not to exceed half of the regular base salary that otherwise would have been earned. Such time may be verified by the Company.
- Seniority and service will continue to accrue for the period of the leave. Such leaves will be tied to length of the term of union office.
- The employee shall be permitted to continue to participate in the benefits plans under the terms and conditions of such plans and will continue to pay his or her share of the group benefits. The Employer cost of any and all premiums will be billed to the union on a quarterly basis.
- The employee on such leave will not be permitted to participate in the STD

or LTD portion of the benefits plan and therefore will not be required to pay premiums associated with such.

- The employee shall be permitted to continue to participate in the pension plan for up to a maximum of 5 years for accrual of service. The union will remit to the Company the value of both the employee and employer contributions to the pension plan. The Company will then make the appropriate contributions to the plan on behalf of the employee. Adjustments would be made consistent with contribution levels to reflect any general wage increases. Such provision is subject to changes in Pension and Tax laws.
- The employee on such leave would be eligible for any improvements or upgrade to the pension plan.
- The employee shall remain eligible for any special severance or voluntary exit packages.
- The employee on such leave of absence will, at the expiry of the leave, return to either their home position, should it be vacant or exist or to a vacant position within their department and for which they qualify. In the event that no such position exists, the rights will be governed in accordance with the terms of the collective agreement.
- At the expiry of the leave of absence, the employee will be provided with up to 30 calendar days in which to return to active duty with the Company.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

**SUPPLEMENTAL AGREEMENT AND
FORMING
PART OF THE COLLECTIVE
AGREEMENT**

January 18, 2008

Mike Sullivan
CEP, Local 87-M
5915 Airport Rd., Suite 510,
Mississauga, ON L4V 1T1

Dear Mike,

Re: Torstar.com Employees

This letter will confirm that the employees under the Torstar.com Supplemental Collective Agreement on staff as of date of ratification shall be moved under the main collective agreement. Torstar.com shall be its own department under the main collective agreement (Article 1702). These employees are covered by all provisions of the collective agreement save and except those relating to pension.

For clarity, Torstar.com employees are not eligible for and shall not become members of the pension plan. These employees, however, may continue in the Group Registered Retirement Savings Plan (RRSP) under Article 17 of the Supplemental Collective Agreement. (Set out below)

In the event that employees at Torstar.com are laid off during the life of the Collective Agreement, as a consequence of the ongoing Editorial Workflow Review and/or the implementation of image-processing tool ("TED2"), the Company agrees that such employees will be entitled to the following:

- i) first preference for any then open position in the main bargaining unit for which the employee has the skill and ability to perform the job and the Company would be prepared to waive the posting requirement for such;
- ii) subsequent to timing and consequent availability, first preference for open positions which will be replaced in the main bargaining unit created by employees who depart pursuant to the VSP, so long as the employee has the skill and ability to perform the job and the Company would waive the posting requirement for such; and
- iii) in the event that the impacted employee(s) is not successful in obtaining a position in the main collective agreement, such employee will be entitled to receive a severance payment calculated in accordance with 1805 of the main collective agreement, or the VSP provided for in this proposal.
- iv) The Company agrees to meet within 30 days of ratification to discuss the matter of the classification of the Data Entry Internet Processor.

Note: The Company determines whether the open positions in (i) and (ii) are to be filled.

Yours truly,

B E T W E E N

**TORONTO STAR
(the "Company")**

and

**COMMUNICATIONS, ENERGY AND
PAPERWORKERS UNION OF CANADA,
Local 87-M, SOUTHERN ONTARIO
NEWSMEDIA GUILD**

(the "Union")

CEP HUMANITY FUND



Alan K. Bower
Director of Labour Relations

**ARTICLE 17 – GROUP REGISTERED
RETIREMENT SAVINGS PLAN (RRSP)**

17.1 Employees may participate in the Group RRSP commencing the first of the month following the completion of one (1) year's service. Employees shall contribute a percentage of salary and the Employer will match their contribution in accordance with the following table:

- 1 - 3 years of service – employee may contribute to a maximum of 2% of salary – Employer will match 50% of employee's contribution.
- 4 - 9 years of service – employee may contribute to a maximum of 4% of salary – Employer will match 75% of employee's contribution.
- 10+ years of service – employee may contribute to a maximum of 6% of salary – Employer will match 100% of employee's contribution.

Date: January 25, 2008

Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Road, Suite 510
Mississauga, ON
M4V 1T1

Dear Mike,

The employer shall in each pay period, deduct \$0.01 per hour for all regular hours worked from the wages of employees covered by this Collective Agreement.

The monies so deducted shall be remitted to the charitable foundation known as the CEP Humanity Fund in the month following the month in which the hours were worked. The Employer shall include with the remittance the names of employees for whom contributions have been made and the amount.

It is understood that participation in the program of deductions set out above is voluntary. Employees who do not wish to participate must so inform the Employer in writing within thirty (30) days of the ratification of the Agreement, or within thirty

Union Membership and Dues Check-off

**LETTER OUTSIDE OF THE COLLECTIVE
AGREEMENT**

(30) days after being hired, or between November 15 and December 15 of any year. Any timely notice of opt out must be provided by the employee to the payroll department in writing with the employee's name and employee number.

All such employee contributions to the CEP Humanity Fund shall be recorded on the employee's T4 form.

Yours truly,



Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Limited

Hours of Work & Overtime

SUPPLEMENTAL AGREEMENT TO THE MAIN AGREEMENT

(and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And: CEP Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, ON
L4V 1T1

Dear Mike:

Re: Compressed Work Week

This is to confirm our understanding of the framework for potential implementation of a compressed work week arrangement in certain departments where the Guild has representational rights.

Any compressed work week schedule or arrangement must not interfere with The Star's production requirements and would take into account the needs of the employee and the business and operational requirements of The Star. Also, the overriding, but not exclusive guideline and concern of The Star is that no additional direct or indirect costs shall result to The Star in connection with the implementation of any compressed work week arrangement.

It is our view that compressed work week arrangements would not be suitable for all areas and one of the matters that would have to be discussed is the identification of areas or classifications that would be potentially suitable to such schemes.

The implementation of specific compressed work week arrangements would necessarily be on a trial or preliminary basis. In the event that an implemented schedule in fact resulted in additional costs to The Star or adversely affected its business or operational performance, the arrangement would be subject to suspension or cancellation.

We recognize the possibility that a participating employee would wish to return to his or her regular work schedule and would contemplate that that would be done on notice, subject to The Star's being able to accelerate the individual's return in certain circumstances.

Compressed work week arrangements would be implemented on a voluntary basis and employees would not be required to participate simply to accommodate the desires of fellow employees.

The Union may propose to the Company a four day work week in any particular work area.

In exercising its discretion to approve a four day work week, the Company will follow the following process:

- i. it will provide to the Union any scheduling or overtime data that is relevant to its decision to approve or deny the Union's request, including operational difficulties and indirect costs, and will explain fully the reasons for approving or denying the request. This discussion will normally take place at the departmental level between the chief steward and the appropriate department head;
- ii. if either party wishes to request the assistance or involvement of Labour Relations staff or the Guild Unit Chair, a further meeting will be held to discuss the union's proposal;
- iii. adherence to this process is subject to the grievance procedure, however, the Company's decision will not be subject to the grievance or arbitration provisions of the collective agreement.

In the event that the preceding process leads to an acceptable framework for the implementation of a compressed work week trial arrangement, The Star agrees that it will implement that framework for a trial period as settled between us. All terms and conditions for that framework and trial period would be as agreed to by The Star and the Guild at that time. Upon completion of the trial period, compressed workweek may be implemented however, it would be subject to cancellation or suspension by either the employee or Employer upon 30 days notice.

Yours truly,

Alan K. Bower



Director of Labour Relations
Toronto Star Newspapers Ltd.

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**

(and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

RE: FLEXIBLE WORK SCHEDULE

Employees shall have the right to select a flexible part-time work schedule in accordance with the conditions set out in this Supplemental Agreement:

1. (a) Each flexible work schedule shall be subject to approval by the Employer, taking into account the needs of the employee and the business and operational requirements of the Employer. In considering employees' requests, the Employer shall not act in a manner which is arbitrary, discriminatory or in bad faith.
- (b) An eligible employee is one who is:
 - (i) in a regular full-time position; and
 - (ii) in a non-probationary status.

2. (a) An employee who selects a flexible work schedule after approval pursuant to section 1(a) must give the Employer at least six (6) weeks' written notice before the schedule can be implemented. The Employer must advise the employee within four (4) weeks from the time the employee submits his or her request for a flexible work schedule whether approval is granted under the conditions set out in Section 1(a).
 - (b) The schedule must cover a period of not less than six (6) months and not more than twelve (12) months.
 - (c) At the end of the flexible work schedule, the employee shall have the right
 - (i) to revert to his or her prior full-time position or a comparable full-time position within the employee's job classification or, if the flexible work schedule is in a different job classification, the employee's prior job classification;
 - (ii) subject to the conditions set out in section 1(a), to renew his or her flexible work schedule for one (1) further term of not less than six (6) months and not more than twelve (12) months. Upon request, the Employer may, at its sole discretion, and notwithstanding paragraph 1(a) above, agree to renew the employee's flexible work schedule by a further term of not less than six (6) months and not more than twelve (12) months ; or
 - (iii) subject to the conditions set out in section 1(a), to agree with the Employer that the flexible work schedule shall be permanent.
 - (d) If the employee wishes to renew the flexible work schedule for one further term; or if the Employer, at its sole discretion, agrees to renew an employee's request for a further term for a flexible work schedule as permitted under section 2 (c) (ii) above or if the employee wishes to make the flexible work permanent, the employee shall initiate that process by giving the Employer at least six (6) weeks' written notice before the end of each successive flexible work schedule period, failing which the employee shall not be permitted to continue the flexible work schedule and will revert to his or her prior full time position or a comparable full time position within the employee's job classification or, if the flexible work schedule is in a different job classification, the employee's prior job classification.
 - (e) If the employee and the Employer shall have agreed to renew the flexible work schedule, at the end of the second flexible work schedule period or, in the case where the Employer, in its sole discretion, agrees to a third flexible work schedule under section 2(c)(ii) above, the employee shall have the right
 - (i) to revert to his or her prior full-time position or a comparable full-time position within the employee's job classification or, if the flexible work schedule is in a different job classification, the employee's prior job classification or,
 - (ii) subject to the conditions set out in section 1(a), to agree with the Employer that the flexible work schedule shall be permanent.
- In order that the employee might seek to make the flexible work schedule permanent,

the employee shall give the Employer at least six (6) weeks' written notice before the end of the last flexible work schedule period.

3. In applying for any flexible work schedule, the applicant shall ensure that the Union receives a copy of his or her written application. An applicant who is approved as provided for above shall sign an agreement that includes a declaration by the employee that he or she has been made aware of, fully understands, and accepts the conditions of employment as a part-time employee as provided for in this Supplemental Agreement and that the employee has been advised by the Union of the implications of his or her decision. Any request by an employee to make his or her flexible work schedule permanent shall be on notice to the Union and shall be subject to Union approval. In considering such requests, the Union shall not act in a manner that is arbitrary, discriminatory, or in bad faith.
4. During the period of an employee's participation in a flexible work schedule, his or her prior full-time position may be filled by a temporary employee or by additional hours being offered to part-time employees pursuant to the provisions of Article 25. Such additional hours shall not prejudice the part time status or base hours of any part-time employee. If the flexible work schedule is made permanent, any available position or additional hours may then be filled on a permanent basis.
5. The employee shall suffer no loss of seniority as a result of participating in a flexible work schedule.
6. When participating in a flexible work schedule, the employee shall be reclassified from regular full-time to regular part-time. Benefits for the employee on a flexible work schedule

shall be adjusted on a pro rata basis the same manner as part-time employees' benefits are adjusted in accordance with Clause (2502). All other rights of the employee with respect to terms and conditions of employment shall be those of a regular part-time employee for all purposes as set out in the Collective Agreement, except that the employee shall accrue seniority as a full time employee while on the flexible work schedule and, for the purposes of Article 16, shall remain on the full-time seniority list applicable to his or her prior full-time position.

7. When the employee's flexible work schedule is confirmed as permanent, the employee shall no longer have the right to revert to his or her prior or any full-time position. Any subsequent change in employment status shall be subject to the provisions of the Collective Agreement, including, but not limited to, the provisions of Article 8 with respect to the posting of vacancies and selection of candidates. If, after having entered into a permanent flexible work schedule, the employee succeeds in returning to full-time status, he or she shall be entitled to retain all seniority earned prior to transferring to part-time status and to any seniority acquired as a part-time employee, all to the full extent provided by the Collective Agreement.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA GUILD
PER:

Mike Sullivan	Maureen Dawson
Elizabeth Marzari	Craig Wattie
Dan Smith	Leslie Veszlenyi
Steve Gjorkes	Cathie Nichols

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan Bower Myfanwy Marshall
Demir Vangelov Elaine Muller
Catharine Tunnacliffe

Dated this 25th day of January, 2008.

March 26th, 1998

Mr. Mike Sullivan
CEP 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, ON
L4V 1T1

Dear Mike:

Re: Flexible Work Schedule

The parties agree, on a trial basis for the term of this Collective Agreement, to expand employee opportunities to participate in a flexible work schedule.

An employee may opt for a third period of flexible work schedules (of not less than six months and not greater than twelve months) as an extension of the second period described in paragraph (2c ii) of the Supplemental Agreement re: Flexible Work Schedule.

It is understood that all rights and obligations of the employee and the Company that apply to the second period of flexible work schedules in paragraph (2c ii) shall also apply to this third period (e.g. operational requirements, notice, right to

revert to full-time work, Employer's option for further extension of the schedule).

The Employer's decision with respect to a fourth term shall not be subject to the grievance or arbitration provisions of the Collective Agreement.

Yours very truly,

Jagoda S. Pike

Alan Bower

**MEMORANDUM OF AGREEMENT
OUTSIDE THE COLLECTIVE AGREEMENT**

B E T W E E N

**TORONTO STAR
(the "Company")**

and

**COMMUNICATIONS, ENERGY AND
PAPERWORKERS UNION OF CANADA,
Local 87-M, SOUTHERN ONTARIO
NEWSMEDIA GUILD**

(the "Union")

Dated this 25th day of January, 2008.

**A LIVING AGREEMENT RE: Flexible Work
Schedule Letters**

The Company and the Union acknowledge that during the term of this agreement, the parties have agreed to enter into discussions on various collective agreement letters that are either incorporated inside the collective agreement or stale letters with a shared goal of clarifying and improving the contract

administration of this collective agreement. The parties will also seek to agree on amendments related to various letters to improve various workplace processes, address old or stale contract provisions, and to seek opportunities for a more consistent understanding on various work processes.

With this goal in mind, the parties agree to engage in joint management / Union discussions following the ratification of new collective bargaining agreement and to commence such discussions no later than 4 months following ratification.

It is agreed that both parties shall identify their representatives that will participate in this living agreement no later than June 30, 2008. Such representatives shall be empowered and authorized by both the Company and the Union to recommend formal changes to the respective collective agreement; formal approval of any contract language must receive final approval of both the Director of Labour Relations and the Local Representative of the Union.

The parties agree that neither party will refuse to engage in the discussions on the issues set out above and that representatives shall be reasonably available to meet for such discussions.

The parties agree that they will engage in such discussions with the intent of reaching a mutual agreement on the issues and making the required amendments or modifications of the collective agreement. However, during the term of this collective agreement, no amendments or modifications shall be made to the collective agreement without the agreement of both parties. If no mutual agreement can be reached through such discussions, the collective agreement shall not be changed. Furthermore, if no such mutual agreement can be reached by March 31, 2009, this process shall be concluded unless by mutual agreement of

the parties to extend the process for a reasonable period for the purpose of obtaining agreement.

Toronto Star

CEP Local 87-M (the Guild)

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**

(and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

RE: JOB-SHARING

1. (a) Any two eligible employees working in the same Department and in the same job classification may make application to the Employer to share a full-time job. Such an arrangement shall be subject to approval by the Employer and the Union, taking into account the needs of both the employees involved and the Employer.
- (b) An eligible employee is one who is (i) in a regular full-time position (ii) in a non-probationary status and (iii) performing at a satisfactory level which shall include

but is not limited to having a satisfactory attendance record.

2. Each approved job-sharing agreement shall be implemented on an experimental basis for a period of up to 6 months. Prior to the end of that period, the employees involved, the Employer and the Union will be required to (i) agree to make the job-sharing agreement a permanent arrangement or (ii) establish a termination date within the experimental period to the job-sharing agreement with the employees involved returning to their pre job-sharing full-time position or a comparable full-time position. During the experimental period, previous regular positions of the employees involved may be filled by temporary hire. If the job-sharing agreement becomes permanent such positions may be filled on a permanent basis.
3. A regular work schedule shall be established in the job-sharing agreement. Changes to the regular work schedule which are of a permanent nature may only be made by mutual agreement of the participating employees and departmental management.
4. Employees who are job-sharing shall be reclassified from regular full-time to regular part-time at the commencement of the job-sharing agreement. The rights of the participating employees with respect to pay and benefits and conditions of employment will be those of regular part-time employees as set out in the Collective Agreement.
5. (a) During the experimental period the job-sharing agreement may be terminated by either of the participating employees or the Employer on thirty (30) days written notice to the other parties. In that event, the employees involved revert

to their pre job-sharing regular full-time positions or comparable positions at the end of that period.

- (b) When a job-sharing agreement is confirmed as permanent as provided above, the participating employees shall no longer have the right to revert to their pre-job share regular full-time positions. Any change in employment status shall be subject to the provisions of the Collective Agreement including, but not limited to, the provisions of Article 8 with respect to the posting of vacancies and selection of candidates. If either participating employee is successful in returning to regular full-time status he or she shall be entitled to retain all of his or her seniority earned prior to his or her transfer to part-time status and to any seniority acquired as a part-time employee, to the extent provided by the Collective Agreement.
 - (c) In the event that either participating employee elects to resign from employment or if the employment of one is terminated in some other manner or if one is successful in moving to another position, the other employee, at the discretion of the Employer, shall be reclassified as full-time or continued as part-time in the position which was being shared unless a replacement job-sharing participant can be found within thirty (30) days of such employee's ceasing to be a party to the job-sharing agreement. Any replacement must be an eligible employee as defined above and must be approved by the Employer.
6. Employees wishing to apply for a job-sharing arrangement shall complete and submit to the Employer a job-sharing

application which shall be available from the Employer. Copies must be submitted to the applicable department manager and the Union. Applicants who are approved pursuant to the foregoing will be required to sign a job-sharing agreement which shall include as one of its terms a declaration that the participating employees have been made aware of and fully understand the conditions of employment of regular part-time employees and have been advised by the Union of the implications of their decision.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA GUILD
PER:

Mike Sullivan Maureen Dawson
Elizabeth Marzari Craig Wattie
Dan Smith Leslie Veszlenyi
Steve Gjorkes Cathie Nichols

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan Bower Myfanwy Marshall
Demir Vangelov Elaine Muller
Catharine Tunnacliffe

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Clause (707) – Relief Periods

The Employer agrees to continue its past practice with respect to the administration of relief periods for the duration of this Collective Agreement.

The aforementioned commitment will not preclude the Company from making necessary adjustments to the administration of relief periods, based upon changes to operational requirements that may necessitate such change. Should that occur, the Company agrees to provide notice of such change to the Union along with the potentially affected employees.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Clause (704) – Administrative Guidelines

Clause (704) of the Collective Agreement expresses a limitation on the number of scheduled working shifts as defined under Clause (701), over a two consecutive pay week period.

For added clarity, the consent to exceed the scheduling limitation in Clause (704) is voluntary and is intended to allow the balancing of individual lifestyle considerations with operational requirements – whenever possible and efficient to do so.

The Company agrees that the aforementioned administrative guidelines continue to be harmonized with The Employment Standards Act (Part VII), with specific respect to the employer obligations pertaining to “periods free from work”.

Yours truly,



Alan K. Bower
Director of Labour Relations

RE: Clause (705) – Administrative Guidelines

The Company agrees to the following administration of Clause (705):

While the Company agrees that the scheduling of normal working shifts should comply with the provisions of this clause, employee(s) shall remain responsible to the Company for the identification of any potential interruption(s) to the ten-hour interval described in this clause, on an operational basis.

Once advised, the Company shall be responsible for adjusting the hours of work in order to ensure that the ten-hour entitlement is protected.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Hiring Promotion & Transfer

LETTER OF AGREEMENT

B E T W E E N

TORONTO STAR NEWSPAPER LTD.

And

**CEP LOCAL 87-M, (SONG)
Dated this 25th day of January, 2008**

RE: SUMMER STUDENTS / SUMMER CSR REPRESENTATIVES

Summer students in all departments and Summer CSR Representatives shall be paid on the following wage grid. Summer students and Summer CSR Representatives are hired to work between May 1st and September 15th.

First Summer	Second Summer	Third Summer	Fourth Summer
665.32	707.91	750.40	790.98

Notwithstanding the above, summer students in Advertising shall be paid at 75% of the regular rate of the classification in which they are hired. If re-employed in a subsequent summer, these students shall progress to 75% of the next step on the relevant classification wage grid. Summer students in Editorial shall be paid at the Editorial Intern rate in the Collective Agreement.

Per: _____
CEP Local 87-M (SONG)

Per: _____
Toronto Star Newspapers Ltd.

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Candidates for a Posted Position

It is the understanding of the parties, that where there is onerous number of candidates

who apply for a posted position and meet the minimum qualifications under Clause (802)(a) for an interview, the Company will meet with the Union for the purposes of discussing a means of streamlining the process.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

Job Reviews

LETTER INSIDE OF THE COLLECTIVE AGREEMENT

Memorandum of Agreement Re: Job Review

1. The parties acknowledge that they have developed a mutually agreed upon job review procedure to be utilized by the Company where the Union seeks a review of any classification within a job group based on the Union's assertion that there has been a significant change on or after March 2003 in the job duties and requirements or as a result of any technological change impacting the job duties. The assertion may include a claim that a position is no longer part of its former classification because of the significant change in job duties and requirements or as a result of any technological change.
2. The parties agree that once the union submits a classification to the Company for review, the job review shall be conducted by the Company in

accordance with the agreed upon job review procedure. Upon the completion of the job review, the Company shall determine whether a wage increase should be implemented and shall advise the Union of its decision. Subject to the terms herein, the Company will complete a job review within 60 days (or such greater period mutually agreed upon between parties) of the date on which the Union's request for a review (together with supporting explanations) is submitted to the Company. Any wage increase will be effective on the earlier date on which the Company issues its wage determination or the 61st day after the date on which the Union's request for a review was submitted to the Company. If the Union submits more than three claims within a 60 day period, the time for completion of the reviews and the period for which retroactivity is paid may be extended by the Company for a reasonable period.

- 3. The Company shall provide the Union, upon request, with full disclosure of all documents and compensation practices relied upon for the purposes of conducting the job review and reaching the salary determination.
- 4. The Union has the right to grieve the results of a job review, save and except that the Union can submit no more than two (2) job review grievances to arbitration each calendar year.
- 5. The Union's right to grieve the results of the job review shall not mean that the Union can challenge the job review procedure as agreed upon between the parties (including the job evaluation factors, levels, point and percentage values for job evaluation

factors and levels). The Union shall be entitled to grieve the accuracy of the job description (where it has not otherwise been agreed upon) utilized by the Company, the correct application of the agreed upon job review process, and whether the Company's wage determination and retroactivity payment is unfair, unreasonable, arbitrary or inconsistent. Nothing herein entitles the Union to participate in the creation of any job description.

Date: January 25, 2008

Per: _____
CEP Local 87-M (SONG)

Per: _____
Toronto Star Newspapers Ltd.

Leaves of Absence

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**
(and forming part of the Main Agreement)

Between:
Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And:
CEP Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

**RE: DEFERRED COMPENSATION LEAVE
PLAN**

Pursuant to Clause (1008) of the Agreement, employees who have completed a minimum

of twelve (12) months' continuous active employment shall be entitled to participate in a self-funded voluntary leave plan. Employees who wish to participate shall execute any documents required to provide for the initiation of the Plan or to give effect to its terms.

Conditions of the leave plan are as follows:

1. The Plan shall meet all the requirements of the Income Tax Act. Employees shall be responsible for the tax consequences of their participation in the Plan and of any failure to comply with the requirements of the legislation or the Plan.
2. The leave must be for a minimum of six (6) months and no longer than twelve (12) months. The contributions shall be no more than 33 1/3% of earnings and no less than 5% of earnings. An employee who participates in the Deferred Compensation Leave Plan must take his or her leave not later than six (6) years following the commencement of his or her participation in the Plan.
3. The funds being deferred shall be held in a trust account with a financial institution arranged by the Employer. Interest on the account (net of any charges levied by the financial institution in connection with the establishment and maintenance of the trust account) shall be paid to the employee annually.
4. Funds from the trust account will be paid to the employee on a monthly or lump sum basis during the leave. In the event of the death or termination of the employee prior to payments being made to exhaust the funds in the trust account for that employee, the balance shall be paid to the employee or at the employee's direction or the employee's estate.
5. During the leave, benefits will continue provided that the employee pays the full premium cost of such benefits, except that, there shall be no Short or Long Term Disability coverage during the leave period. In the event that, the employee is not fit to return to work at the end of the leave period, as defined in Article 13, Short Term Disability benefits shall commence on the date on which the employee was scheduled to return to work.
6. Seniority accumulation for employees on leave shall be as set out in Clause (1605) in the Agreement.
7. (a) The employee must give the Employer irrevocable written notice of his or her request for leave under the Plan at least six (6) months prior to the requested start date of his or her intended leave. In addition, the employee shall indicate the period of leave requested and shall confirm, in writing, the return date thirty (30) days in advance of the scheduled return.
(b) The only exceptions to (a) above, shall be that the employee may withdraw from the Plan in the event of Long Term Disability, termination of employment, death or any other reason as agreed by the employee and the Employer.
8. Selection of employees who apply for a leave pursuant to the terms of the Plan shall be on the basis of first come, first considered (subject to paragraphs 9 and 11 following). The same principles shall apply in the event that two or more employees request leave for the same period or starting at the same time and all applicants cannot be accommodated.

9. An employee shall not be entitled to leave in circumstances where his or her absence might interfere with the normal business or operations of the Employer. Employees are cautioned that operational requirements are likely to preclude leave being granted to all otherwise eligible employees at their preferred times and that, therefore, employees shall be responsible for ascertaining the availability of leave opportunities and ensuring, to the extent possible that they shall be able to obtain leave within the parameters of the Plan and the Income Tax Act requirements.

10. An employee who is absent on leave may be replaced for the full duration of his or her leave by a part-time or temporary employee notwithstanding any limitation or restriction otherwise applicable under the provisions of Articles 24 and 25.

11. An employee shall not be permitted to use leave under the Deferred Compensation Leave Plan to extend any other leave obtained pursuant to the Collective Agreement or statute. Accordingly, upon completing a period of leave taken under the terms of the Plan, the employee must return to active employment for a minimum of six (6) months before being eligible for any other leave (except pregnancy or parental leave provided for in Article 10) and an employee shall not be entitled to commence a leave under the terms of the Plan if the employee would be or become eligible for another leave commencing during or immediately after the leave to be taken under the terms of the Plan.

12. In accordance with the requirements of the Income Tax Act, the employee must return to work for a period of time at least equal to the period of the leave.

13. On return from leave, the employee shall be returned to the job classification in

which he or she worked immediately prior to going on leave and at the appropriate rate of pay for that classification. If the employee's position in that classification no longer exists, the employee shall be placed in a comparable position. If the employee's classification has been affected by a staff reduction, the employee shall be placed in a job classification which the employee may be entitled to claim by virtue of his or her qualifications, abilities, and seniority. In the event that the employee's classification is affected by a staff reduction during the employee's leave, the employee shall, for all purposes associated with the staff reduction (including but not limited to any notice requirements), be treated as if he or she was at work and actively employed.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA GUILD
PER:

- | | |
|-------------------|------------------|
| Mike Sullivan | Maureen Dawson |
| Elizabeth Marzari | Craig Wattie |
| Dan Smith | Leslie Veszlenyi |
| Steve Gjorkes | Cathie Nichols |

TORONTO STAR NEWSPAPERS LIMITED
PER:

- | | |
|-----------------------|------------------|
| Alan Bower | Myfanwy Marshall |
| Demir Vangelov | Elaine Muller |
| Catharine Tunnacliffe | |
-

Benefits, Health & Wellness

MEMORANDUM OF AGREEMENT

B E T W E E N
TORONTO STAR NEWSPAPERS LIMITED
(the "Company")

and

**COMMUNICATIONS, ENERGY, AND
PAPERWORKERS UNION OF CANADA,
LOCAL 87-M, SOUTHERN ONTARIO
NEWSMEDIA GUILD**
(the "Union")

RE: Application of 26 Weeks of Short-Term Disability

WHEREAS the Employer gave notice in the 2005 collective bargaining negotiations with regard to the application of the 26 weeks of Short Term Disability (STD) benefits;

AND WHEREAS the impact of the notice has the potential to result in employees having a gap in income in certain circumstances;

AND WHEREAS the Employer and the Union (the "Parties") have met to discuss this matter;

THE PARTIES AGREE:

The following administrative practice will be implemented by the Employer and that the notice given in bargaining is not impacted. This document is an administrative practice that will be implemented by Health Services. It is intended to address the fact that there will be circumstances where an employee will have exhausted their entitlements to short term disability benefits prior to returning to work to full duties or to being eligible for receipt of long term disability benefits (if applicable).

This administrative practice is guided by the following three general guidelines:

1. Employees should not be discouraged from returning to work on a gradual basis;
2. The Employer wishes to avoid or minimize hardship that may occur due to gaps in income hardship that may be suffered by employees when absent from work due to disability;
3. Employees, if necessary, should be provided with sufficient time to plan for potential gaps in income that they may experience; and,
4. The Employer and the Union agree that it is in their combined interests to curb abuse of the short term disability benefit.

Administrative Practice

1. When an employee has exhausted four (4) months (cumulative or otherwise) entitlement of short term disability benefits, Health Services will conduct a formal Four Month Case Review.
2. The purpose of the Four Month Case Review is to determine the answers to the following questions:
 - (a) Should the employee be provided with an application for long term disability benefits?
 - If the employee's return to work is not imminent, the answer to this question will be "yes" in all circumstances.
 - (b) Should the employee be considered for permanent accommodation?

- It is acknowledged that this assessment does not occur until the employee reaches his or her Maximum Medical Recovery (“MMR”), which may not have occurred at the Four Month Case Review.

under the collective agreement.

- If such an extension is granted, the Manager of Labour Relations, or her designate, shall advise the Union.

(c) Is the employee likely, based on the information available to Health Services, to exhaust the 26 week entitlement to short term disability benefits?

- Health Services will forward all cases where it is anticipated that the employee will suffer a gap in income due to the fact they will have exhausted their short term disability entitlement.
- Labour Relations will review the file and determine whether, consistent with the objectives stated above, the employee’s entitlement to short term disability benefits should be extended for a maximum of three months to bridge to a full return to work or the date upon which the employee may be eligible to receive long term disability benefits (if approved by the insurer). Any extension that is made will be without prejudice to the parties’ strict rights

DATED at Toronto this 25th day of January, 2008.

For the Company:

For the Union:

Alan Bower

Mike Sullivan

January 25, 2008

Mike Sullivan
CEP, Local 87-M
5915 Airport Rd., Suite 510,
Mississauga, ON L4V 1T1

Dear Mike,

Re: Defined Matching Contribution Retirement Savings Plan

In the bargaining discussions held in the end of 2007 with respect to the renewal of the collective agreement between Toronto Star Newspapers Limited (“Star”) and the Communications, Energy and Paperworkers Union of Canada, Local 87-M (“Guild”), the parties agreed to certain terms with respect to a defined matching contribution retirement savings plan for new hires into the Guild bargaining unit.

(a) Defined Matching Contribution Retirement Savings Plan

It was agreed that, effective upon the ratification of the renewal collective agreement, employees hired into the Guild bargaining unit on and after such date will participate in a defined matching contribution retirement savings plan. The Star will make matching contributions for these employees as follows:

- (i) Employees with three (3) months and up to five (5) years service – the Star will match an employee’s contribution to the plan to a maximum of two (2) percent of annual salary (at base day rate);
- (ii) Employees with five (5) and up to ten (10) years service – the Star will match an employee’s contribution to the plan to a maximum of four (4) percent of annual salary (at base day rate); and,
- (iii) Employees with ten (10) or more years of service – the Star will match an employee’s contribution to the plan to a maximum of six (6) percent of annual salary (at base day rate).

Employees will not be eligible to participate in the plan until they reach three (3) months service. Contributions into the plan would be limited by the maximum allowable RRSP contributions as prescribed under the Income Tax Act. In order to encourage retirement savings, employees will be required to contribute a minimum of 2% of annual salary into the plan (after three months service). This plan shall be in accordance with the terms of the current Star Media Group Retirement Savings Plan, Group Retirement Services Policy #53400 (the “Plan”). In the event of an inconsistency with this

letter and the Plan, the terms of the Plan shall prevail. A copy of the Plan is attached.

These employees would not participate in the existing pension plan and defined pension supplemental plan arrangements that are outlined in the Collective Agreement and which apply to employees hired before the date outlined above.

Yours Truly,



Alan K. Bower

Director of Labour Relations

The Guild understands and is in agreement with the terms of this letter.

Mike Sullivan

LETTER OF UNDERSTANDING

January 25, 2008

Mike Sullivan
CEP, Local 87-M
5915 Airport Rd., Suite 510,
Mississauga, ON L4V 1T1

Dear Mike:

Re: Benefits Costs and Downloading

In the course of bargaining for the renewal of the collective agreement, the parties agreed that the Company has no obligation for any costs associated with or resulting from any action taken by the Provincial or Federal governments that would result in a cost to an individual for health care coverage ("downloading") on or after January 1, 2008. Specifically, this letter confirms that the Company and the Union agree that the collective agreement does not contemplate that any costs resulting from downloading being covered by the collective agreement, and agrees that should any downloading occur, these costs will not be the responsibility of the Employer. The Union also agrees that it will not bring forward any grievances either on behalf of employees or by the Union asserting that the Employer has any obligation for any costs resulting from downloading.

Agreed to:

For the Union: Mike Sullivan:

For the Company: Alan Bower

January 25, 2008

Mike Sullivan
CEP, Local 87-M
5915 Airport Rd., Suite 510,
Mississauga, ON L4V 1T1

Dear Mike,

Re: Benefits for Employees Age 65 or Older

All active employees age 65 or older shall not be covered by the provisions of Article

14 – Benefit Plans and shall be covered by the terms of this letter. Should any provision of the Collective Agreement conflict in any way with this Letter of Agreement, the provisions of this Letter of Agreement will apply.

Effective the first month coincident with or following the day on which an employee turns 65, all active employees of the Toronto Star who are 65 or older shall move from the benefits plans referred to in the Collective Agreement, Article 14, and shall be covered by the Flexible Healthcare Program. For clarity, employees 65 or older shall maintain benefit coverage set out in Article (1402) and (1403) (AD&D and life insurance, as per the terms of those plans). This program is intended to provide comprehensive benefit coverage, while allowing employees the opportunity to choose from one of three healthcare benefit packages that best suits their needs. The details of the Flexible Healthcare Program are as per the Company's Flexible Healthcare Program and do not form part of the Collective Agreement. The rates for the plan for 2008 are as per the Company proposal dated December 21, 2007, however, the Company reserves the right to make changes as conditions warrant.

Any employees currently age 65 shall be moved to the Flexible Healthcare Program no earlier than June 1, 2008.

Yours truly



Alan K. Bower
Director of Labour Relations

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT
(and forming part of the Main
Agreement)**

Between:

Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And:

CEP Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008

**RE: DISABILITY ABSENCES AND
RETURN TO WORK**

This will confirm our recent discussions and agreement regarding certain issues relating to the Star's management of disability absences and return to work programs.

- The employee shall provide medical documentation that is satisfactory to the Company, which can include both Doctor's notes and opinions and Attending Physician's Statements.
- An employee returning to work on modified duties or shifts will be monitored by the Return to Work (RTW) committee. The Committee shall consist of two representatives from the Union. A letter outlining the agreed rehabilitation program will be given to the employee taking into consideration any medical restriction.
- When an employee is returned to work on modified duties or shifts, the period of modified time shall not count as a return to active employment for the purpose of re-establishing eligibility (Clause

1308(i)). Active employment does not include unauthorized absences or absences due to disability.

- An employee who is working on modified duties or time who at the end of the 6 months of short term disability (STD) has not been medically cleared to return to active employment, will be reviewed by the RTW Committee and then referred to Labour Relations for decision and recommendation in accordance with the Gap in Income Protocol. Under no circumstances will the entire period of the STD be extended by more than 3 months.

**LONG TERM DISABILITY (LTD)
REHABILITATION PROGRAM**

- An employee on an LTD Rehabilitation Program will continue to receive his/her monthly payments to a maximum of 60% of his/her regular salary from the insurance carrier, subject, of course, to the eligibility decision of the insurance carrier.
- While an employee is in an LTD same Rehabilitation Program and able to perform all of the essential duties of their pre-injury position, The Star is prepared to pay the employee for any actual hours worked which are in excess of 60% of the work week during their rehabilitation program in addition to their regular monthly payment from the insurance carrier.
- No employee will be eligible to receive more than 100% of his/her salary while on this program. They will not be eligible for any overtime, extra shifts or holiday coverage.
- For all provisions of the Collective Agreement, these employees will still be considered to be on LTD.

- Once the employee has been medically cleared to return to active employment, the employee shall be added to payroll. This date would be considered the start of Return to Active Employment under Clause 1308(i).
- Prior to his/her return on an LTD Rehabilitation Program or other-wise, the employee must be cleared by Health Services.

The Star is pleased that we have been able to work together to address these RTW issues and by the Guild's commitment to assisting in rehabilitating employees and returning the employee to the workplace as quickly as medically possible. This letter is, of course, subject to Company policies regarding attendance and absenteeism.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSMEDIA GUILD
PER:

Mike Sullivan

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan Bower

**LETTER OUTSIDE OF THE COLLECTIVE
AGREEMENT**

January 25, 2008

Mr. Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Long Term Disability/Duty to Accommodate and Return to Work

The Toronto Star is fully committed to the principles that guide the "Duty to Accommodate" legislation, as expressed under the Human Rights Code.

As such, and with a view towards a cooperative approach for the reintegration of our employees who experience very unfortunate and lengthy absences – beyond the benefit thresholds of the Long Term Disability (LTD) program – we commit to the following approach:

1. For employees who are medically able to return to work "post LTD coverage thresholds", the Company fully intends to first attempt to place an employee in his or her own position. If this is not reasonable to do so, the searching for an accommodation opportunity or return to work, will expand to any/all suitable occupations.
2. It is understood that at the conclusion of the Short Term Disability (STD) program coverage (i.e. 6 months), the principles of the legislation governing the "Duty to Accommodate" will guide the parties. To this end, the Union, the Company, and the employee in question, will cooperatively and reasonably explore and/all accommodation opportunities during the normal course of the benefit coverage period for LTD.
3. The exploration of opportunities described above, will of course incorporate any/all known medical restrictions necessary to facilitate a successful integration into the workplace.
4. Upon the successful return of an employee – beyond the LTD maximum

benefit coverage – it is understood that should this return result in an overall addition to staff levels, the Company fully maintains its right to adjust staff levels in accordance with prescribed protocols under the applicable Collective Agreement.

The parties will conduct these negotiations through a joint labour-management committee with representation from the five bargaining agents.

The committee will commence its discussions no later than twenty-four months prior to the expiry of the Collective Agreement.

The Company will continue its practice of disclosing all relevant financial and actuarial information relevant to the status of the fund.

Yours truly,

Yours truly,



Jagoda S. Pike
Alan Bower

Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Ltd.

Dated this 4th day of February, 2003.

July 20, 2010

March 26th, 1998

Mr. Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Mr. Howard Law
Executive Officer
CEP, Local 87-M
Southern Ontario Newsmedia Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Mike:

Dear Howard,

RE: Profit Sharing and Pension Plan

RE: Pension Improvements

The Company and the Union shall engage in discussions during the Term of the collective agreement with respect to the following issues:

The parties agree to review the status of the pension fund during the term of this Collective Agreement with the intent of negotiating pension plan improvements (e.g. automatic base year updating, reduction of actuarial penalties on early retirement, or bridging pension supplement) provided that the pension plan has a sufficient amount of surplus and a reliable history of surplus in the fund. In the event that the parties are unable to negotiate such improvements, the matter will be remitted to the next round of collective bargaining.

- (a) Profit Sharing Plan; and,
- (b) Toronto Star Pension Plan.

The Graphic Communications Conference/International Brotherhood of Teamsters, Local 100M ("Teamsters"), International Association of Machinists and Aerospace Workers, Local 232 ("IAM") and International Brotherhood of Electrical Workers, Local 353 ("IBEW") shall have the

right to fully participate in such negotiations but such participation is not required for the Guild and the Star to engage in the required discussions. Similarly, the option for the Teamsters, IAM and IBEW to participate in such negotiations is not contingent on negotiations going forward with the Guild.

The parties agree that there shall be a role for expert guidance for both sides inside the negotiation process. In addition, the parties are committed to meeting regularly and at least once per quarter during the Extended Term. It is further agreed that the meetings will take place between appropriately authorized senior officials fully participating on each side.

The parties agree to engage in good faith negotiations in such discussions. The Company and the Union shall:

- (a) establish dates on which negotiations are to take place;
- (b) such negotiations shall be concluded by December 30, 2012.

The parties agree that any changes that are negotiated between the parties will be implemented into the Profit Sharing Plan and Toronto Star Pension Plan respectively during the Extended Term.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Portability of Service

This is to confirm our understanding that when an employee transfers from another Torstar-owned company to Toronto Star Newspapers Ltd, the Company will continue its practice of allowing service for the purposes of vacation, as well, the practice of not having to wait for commencement of benefits under the Company's benefits plans. It is recognized that the Company may amend or change this practice at any time.

Yours truly,



Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

Health & Safety

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**
(and forming part of the Main Agreement)

Between:
Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And:
CEP, Local 87-M,
Southern Ontario Newsmedia Guild
(hereinafter known as the "Guild")

Dated this 25th day of January, 2008.

March 26th, 1998

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

Re: Highway Traffic Act Violations

This will confirm The Star's position with respect to non-moving violations of the Highway Traffic Act and/or appropriate Municipal By-Laws, which may occur during the course of an employee's work performance.

- a. Employees should park or stop in areas legally designated for that purpose whenever possible.
- b. In the event that an employee finds he or she has no reasonable alternative but to park or stop in an area not legally designated for that purpose during the course of his or her work performance and as a result incurs the issuance of a traffic ticket, the Employer will pay the fine. The employee however must advise his or her Supervisor of the fact immediately following the issuance of the ticket. Any delay in advising Supervision which results in additional levies or fines will not be paid by the Employer.

If an employee is charged with an offense which appears to have arisen out of the

performance of his or her duties on behalf of the Employer, the question of whether or not such an employee should be provided with legal assistance should in my view be dealt with at a very senior level within both the Guild and the Company. It would be acceptable to The Star to have such issues reviewed by a permanent standing committee made up of the Director of Human Resources and a Vice President of the Company, the Unit Chairman and the Executive Officer (or other senior designated Guild representatives).

Yours truly,

Jagoda S. Pike

Alan Bower

Miscellaneous

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

January 25, 2008

Mr. Mike Sullivan
CEP, Local 87-M
Southern Ontario Newsmedia Guild
5915 Airport Rd., Suite 510
Mississauga, Ontario
L4V 1T1

Dear Mike:

RE: Performance Reviews and Non-disciplinary Evaluations

This letter is to confirm our agreement that performance evaluations or other non-disciplinary evaluations of employees are not subject to the grievance process unless it is established that the evaluation is disciplinary or in contravention of articles 201 or 613. It is also agreed that performance evaluations do not form part of the Collective Agreement.

However, an employee shall have the opportunity to submit a written reply or provide comment to any such evaluation and that reply or comment shall be placed in his / her personnel file.

It is agreed that accuracy and reasonableness of the employer's evaluation may be subject to challenge in the event that the evaluation affects an employee's rights under the Collective Agreement.

Yours truly,

A handwritten signature in black ink, appearing to read 'Alan Bower', written in a cursive style.

Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

ATTACHMENTS

Dated this 25th day of January, 2008

**APPENDIX "B"
PROFIT SHARING PLAN
FOR
UNIONIZED EMPLOYEES OF THE TORONTO STAR**

A. Purpose of the Plan

This profit sharing plan (hereinafter referred to as the "Plan") is being established for the benefit of all of the unionized employees of the newspaper operations of Toronto Star Newspapers Limited (hereinafter referred to as the "Corporation"):

The purpose of this Plan is threefold:

1. To align employee compensation with business results;
2. To foster employee interest in the financial performance of the business and to focus employees on business objectives; and
3. To improve the financial and operating performance of the Corporation.

Eligible employees will have an opportunity to share in the Corporation's profits on the terms and subject to the conditions specified herein.

B. Implementation of the Plan

The Plan shall be effective for the fiscal period of the Corporation ending December 31, 1998 and shall continue for subsequent fiscal years of the Corporation, subject to the right to amend or terminate the Plan pursuant to Section H hereof.

C. Eligibility for Participation in the Plan

All permanent full-time and part-time employees of the Corporation who are covered by the existing collective agreements between the Corporation and

1. CEP, Local 87-M, Southern Ontario Newsmedia Guild;
2. Graphic Communications Conference/International Brotherhood of Teamsters, Local 100M;
3. International Association of Machinists and Aerospace Workers, Local 235;
4. International Brotherhood of Electrical Workers, Local 353; and
5. CEP, Local 591G;

are eligible to participate in the Plan (“Eligible Participants”).

D. Performance Criteria for Purposes of the Plan and Creation of Profit Sharing Pool

The criteria for measuring the performance of the newspaper operations of the Corporation during a particular fiscal year for purposes of the Plan shall be the Cash Margin. Cash Margin is defined as the profit of the newspaper operations of the Corporation before depreciation and amortization (all referred to as the “Toronto Star Segment Cash Flow” in the Management’s Discussion and Analysis section of the Torstar Corporation Annual Report).

Cash Margin in respect of a particular fiscal year shall be calculated before any provision is made for interest or taxes.

The funds to be allocated for purposes of the Plan (hereinafter referred to as the “Profit Sharing Pool”) in respect of a particular fiscal year shall be determined in accordance with the following Table:

Cash Margin as % of Revenue	% of Cash Margin to be Allocated to the Profit Sharing Pool
<13%	0%
13% to 13.99%	1%
14% to 14.99%	2.5%
15% to 19.99%	3% of Cash Margin in respect of that portion of Cash Margin which is up to 19.99% of revenue.
20% and above	3% of Cash Margin in respect of that portion of Cash Margin which is up to 19.99% of revenue plus 4% of Cash Margin in respect of that portion of Cash Margin which is equal to or greater than 20% of revenue.

E. Eligibility for Sharing in the Profit Sharing Pool

Where funds have been allocated to the Profit Sharing Pool in accordance with the provisions of the Plan in respect of a particular fiscal year of the Corporation, the Profit Sharing Pool in respect of such fiscal year shall be divided in accordance with the following formula:

Profit Sharing Pool

Number of Full-Time Equivalent Eligible Participants*

The figure arrived at in respect of a particular fiscal year as a result of the application of this formula shall be referred to as the "Profit Sharing Amount". Each Eligible Participant who is full-time and on the payroll records for the last pay week of the particular fiscal year shall receive the Profit Sharing Amount subject to the proration rules listed below. Each Eligible Participant who is part-time and on the payroll records for the last pay week of the particular fiscal year shall receive a pro rated portion of the Profit Sharing Amount based on regular hours paid during the particular fiscal year.

In addition, pro rated payments shall be made to Eligible Participants according to actual regular hours paid during the fiscal year in the following circumstances:

1. a full-time Eligible Participant who has joined the Plan after the start of the fiscal year;
2. an Eligible Participant who takes any kind of unpaid leave of absence;
3. an Eligible Participant who has gone on or come off LTD during the fiscal year;
4. an Eligible Participant who has retired;
5. an Eligible Participant who dies (the payment shall be made to the estate);
6. an Eligible Participant who transfers to or from the Management Salary Plan; and
7. an Eligible Participant who incurs any other kind of unpaid absence.
8. an Eligible Participant who accepts a voluntary severance package.

* The number of full-time equivalent Eligible Participants is arrived at by dividing the number of straight time regular hours paid to permanent full or part-time employees in the fiscal year by the regular full-time hours in a work year by shift and department.

F. Form of Payment

Payments under the Plan shall be made in the form of one lump sum payment and shall be subject to all deductions and withholdings required by applicable law.

G. Timing of Payment

Payments under the Plan in respect of a particular fiscal year of the Corporation shall be made shortly after the Board of Directors of Torstar Corporation approves the financial statements of Torstar Corporation for such fiscal year (hereinafter referred to as the "Approval Date") and, in any event, no later than 30 days after the Approval Date.

H. Amendment or Termination of the Plan

The Torstar Board of Directors may, from time to time, amend or terminate the Plan as it shall deem advisable, except that any amendment or termination of the Plan pursuant to this Section H shall not take effect prior to the commencement of the next fiscal year of the Corporation.

SCHEDULE "A"

The number of full-time equivalent Eligible Participants is arrived at by dividing the number of straight time regular hours paid to permanent full or part-time employees in the fiscal year by the regular full-time hours in a work year by shift and department.

<u>Regular Work Week (Hours)</u>	<u>Regular Work Week (Shifts)</u>	<u>Full-Time Calculation</u>	<u>Full-Time Equivalent</u>	<u>Part-Time (3 shift example assuming full shifts)</u>	<u>Full-Time Equivalent</u>
37.5	5	37.5/3.75	1	22.5/37.5	0.6
35	5	35/35	1	21/35	0.6
35	4	35/35	1	26.25/35	0.75
34	4	34/34	1	25.5/34	0.75
32	4	32/32	1	24/32	0.75

This formula is then used at the end of the year to calculate FTE's for that fiscal year. For example, in 1997, total unionized FTE's were 1,414 under this formula.

The cash margin for 1997 was \$84,253,000 or 20.9% of revenue which was \$402,881,000. Based on that, the profit sharing pool for 1997 would have been as follows:

3% of the Cash Margin dollars from 15% up to 19.99% (\$80,576,000)	\$ 2,417,280
4% of the Cash Margin dollars from 20 to 20.9% (\$3,677,000)	\$ <u>147,080</u>
Total Profit Share Pool	\$ 2,564,360

In 1997, the payment for a permanent full-time employee would have been \$ 1,813.55 (\$2,564,360 ÷ 1,414).

A permanent part-time employee's payment would have been pro-rated based on the total regular hours he/she worked in the fiscal year. For example:

Regular Full-time		Total Hours in a Year	Regular Part-time Total Hours in a Year	Full-time Equivalent	Prorated Profit Share Amount
Work Week (Hours)	Work Week (Shifts)				
37.5	5	1,950	1,170	1170/1950 = .6	1813.55 x .6 = \$1088.13
35	5	1,820	1,092	1092/1820 = .6	1813.55 x .6 = \$1088.13
35	4	1,820	1,365	1365/1820 = .75	1813.55 x .75 = \$1360.16
34	4	1,768	1,326	1326/1768 = .75	1813.55 x .75 = \$1360.16
32	4	1,664	1,248	1248/1664 = .75	1813.55 x .75 = \$1360.16

Note – all numbers rounded to the nearest 000's

APPENDIX "C"**SALARIES**

(901) The following weekly salaries shall be in effect during the period of this Agreement. A weekly salary shall be defined as the minimum rate of pay for a normal workweek as defined in Clause (701). **Refer to Clause (905) for details of the annual increases.**

ADVERTISING**Group 1 - Group Supervisor and Supervisor:**

	First Year	After 1 Yr.
Jan 1/08	1495.54	1539.17
Jan 1/09	1525.45	1569.95
Jan 1/10	1555.96	1601.35

Group 2 - Senior Salesperson:

Jan 1/08	1454.08
Jan 1/09	1483.16
Jan 1/10	1512.82

Group 3 - Advertising Salesperson:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1039.13	1128.51	1221.53	1439.91
Jan 1/09	1059.91	1151.08	1245.96	1468.71
Jan 1/10	1081.11	1174.10	1270.88	1498.08

Group 3A - Head Service Representative:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1231.56	1354.71	1461.73
Jan 1/09	1256.19	1381.80	1490.96
Jan 1/10	1281.31	1409.44	1520.78

Group 3B - Commercial Telephone Salesperson:

	Intern	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	992.46	1078.75	1162.49	1269.70
Jan 1/09	1012.31	1100.33	1185.74	1295.09

Jan 1/10	1032.56	1122.34	1209.45	1320.99
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Group 3C - Training Room Instructor, Co-ordinator-Classified and Administrator-Auctions:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1199.29	1263.90	1326.97
Jan 1/09	1223.28	1289.18	1353.51
Jan 1/10	1247.75	1314.96	1380.58

Group 3E - Special Sections Administrator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1055.11	1145.85	1239.81	1461.73
Jan 1/09	1076.21	1168.77	1264.61	1490.96
Jan 1/10	1097.73	1192.15	1289.90	1520.78

Group 4 - Assistant Supervisor:

	First Year	After 1 Yr.
Jan 1/08	1190.63	1255.24
Jan 1/09	1214.44	1280.34
Jan 1/10	1238.73	1305.95

Group 5 - Head Traffic Clerk, Senior Sales Co-ordinator and Advertising Production Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1052.94	1161.07	1255.24
Jan 1/09	1074.00	1184.29	1280.34
Jan 1/10	1095.48	1207.98	1305.95

Group 5A - Head Copy Processor:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1037.41	1087.32	1210.53
Jan 1/09	1058.16	1109.07	1234.74
Jan 1/10	1079.32	1131.25	1259.43

Group 6 - Service Representative:

	First Year	After 1 Yr.	After 2 Yrs.
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Jan 1/08	1004.77	1088.49	1195.73
Jan 1/09	1024.87	1110.26	1219.64
Jan 1/10	1045.37	1132.47	1244.03

Group 6A - Head Graphic Clerk:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1017.85	1082.79	1174.37
Jan 1/09	1038.21	1104.45	1197.86
Jan 1/10	1058.97	1126.54	1221.82

Group 6B - Assistant Head Copy Processor and Intermediate Advertising Sales Co-ordinator (excluding Internet):

	Intern	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	897.59	975.64	1022.68	1138.56
Jan 1/09	915.54	995.15	1043.13	1161.33
Jan 1/10	933.85	1015.05	1063.99	1184.56

Group 6C - Ad Taker:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	931.09	1014.26	1123.29	1151.57
Jan 1/09	949.71	1034.55	1145.76	1174.60
Jan 1/10	968.70	1055.24	1168.68	1198.09

Group 6D - Pre-Publishing Technician:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1024.40	1073.83	1195.49
Jan 1/09	1044.89	1095.31	1219.40
Jan 1/10	1065.79	1117.22	1243.79

Group 6D - Ad Builder:

	Intern	First Year	After 1 Yr.	After 2 Yrs.	Ex-Composing
Jan 1/08	942.01	1024.40	1073.83	1195.49	1374.14
Jan 1/09	960.85	1044.89	1095.31	1219.40	1401.62
Jan 1/10	980.07	1065.79	1117.22	1243.79	1429.65

Group 6E - Intermediate Advertising Sales Co-ordinator-Internet and Intermediate Advertising Sales Co-ordinator-Auctions:

	Intern	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	897.59	975.64	1022.68	1163.69
Jan 1/09	915.54	995.15	1043.13	1186.96
Jan 1/10	933.85	1015.05	1063.99	1210.70

Group 7 - Admarc Co-ordinator, Head Copy Censor and Service Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	912.01	961.92	1085.15
Jan 1/09	930.25	981.16	1106.85
Jan 1/10	948.86	1000.78	1128.99

Group 8 - Advertising Production Clerk and Advertising Sales Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	907.05	954.72	995.32	1039.22
Jan 1/09	925.19	973.81	1015.23	1060.00
Jan 1/10	943.69	993.29	1035.53	1081.20

Group 8A - Copy Processor:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	Ex-Comp. 1	Ex-Comp. 2
Jan 1/08	901.20	945.63	987.96	1017.85	1335.47	1374.14
Jan 1/09	919.22	964.54	1007.72	1038.21	1362.18	1401.62
Jan 1/10	937.60	983.83	1027.87	1058.97	1389.42	1429.65

Group 9 - Traffic Clerk, Graphic Clerk and Advertising Service Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	888.19	932.56	974.93	1004.81
Jan 1/09	905.95	951.21	994.43	1024.91
Jan 1/10	924.07	970.23	1014.32	1045.41

Group 9A - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	1038.98

Jan 1/09	799.04	839.51	881.80	1059.76
Jan 1/10	815.02	856.30	899.44	1080.96

Group 10 - Switchboard Operator and Assistant Copy Censor:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	757.75	803.18	863.87	950.39
Jan 1/09	772.91	819.24	881.15	969.40
Jan 1/10	788.37	835.62	898.77	988.79

Group 11 - Cut Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	715.54	755.17	796.65	899.26
Jan 1/09	729.85	770.27	812.58	917.25
Jan 1/10	744.45	785.68	828.83	935.60

Group 11A - Stenographer-Typist - Advertising:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	709.68	746.86	802.06	880.10
Jan 1/09	723.87	761.80	818.10	897.70
Jan 1/10	738.35	777.04	834.46	915.65

Group 12 - Advertising Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	701.61	738.87	794.01	872.05
Jan 1/09	715.64	753.65	809.89	889.49
Jan 1/10	729.95	768.72	826.09	907.28

Group 13 - Junior Clerk and Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

Group 14 - Assistant Clerk:

	First	After	After	After
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	Year	1 Yr.	2 Yrs.	3 Yrs.
Jan 1/08	650.36	676.08	712.05	751.49
Jan 1/09	663.37	689.60	726.29	766.52
Jan 1/10	676.64	703.39	740.82	781.85

Group 15 - Office Messenger:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	615.73	641.76	697.57
Jan 1/09	628.04	654.60	711.52
Jan 1/10	640.60	667.69	725.75

Group 16 - Service Verifier:

	First Year	After 1 Yr.
Jan 1/08	409.28	450.04
Jan 1/09	417.47	459.04
Jan 1/10	425.82	468.22

AUDIOTEX DEPARTMENT

Group 1 - Audiotex Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1306.59	1432.28	1506.44
Jan 1/09	1332.72	1460.93	1536.57
Jan 1/10	1359.37	1490.15	1567.30

Group 2 - Audiotex Technician:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	984.45	1066.38	1177.06	1274.44
Jan 1/09	1004.14	1087.71	1200.60	1299.93
Jan 1/10	1024.22	1109.46	1224.61	1325.93

**CIRCULATION -
OFFICE DIVISION**

Group 1 - Group Supervisor:

	First Year	After 1 Yr.
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Jan 1/08	1495.54	1539.28
Jan 1/09	1525.45	1570.07
Jan 1/10	1555.96	1601.47

Group 1A - Supervisor:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1239.72	1348.05	1439.91
Jan 1/09	1264.51	1375.01	1468.71
Jan 1/10	1289.80	1402.51	1498.08

Group 1B - Senior Co-ordinator C.S.R.:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1202.37	1270.23	1326.97
Jan 1/09	1226.42	1295.63	1353.51
Jan 1/10	1250.95	1321.54	1380.58

Group 1C - Circulation Accounts Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	898.14	953.82	1002.62	1044.78	1138.56
Jan 1/09	916.10	972.90	1022.67	1065.68	1161.33
Jan 1/10	934.42	992.36	1043.12	1086.99	1184.56

Group 1D - Administrative Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	912.01	961.92	1085.15
Jan 1/09	930.25	981.16	1106.85
Jan 1/10	948.86	1000.78	1128.99

Group 1E - Customer Service Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	849.58	891.05	946.11	1038.98
Jan 1/09	866.57	908.87	965.03	1059.76
Jan 1/10	883.90	927.05	984.33	1080.96

Group 1F - Senior Clerk, Senior Clerk Single Copy and Senior Clerk Traffic:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	849.58	891.05	946.11	1017.85
Jan 1/09	866.57	908.87	965.03	1038.21
Jan 1/10	883.90	927.05	984.33	1058.97

Group 2 - Circulation Traffic Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	849.58	891.05	946.11	1017.85
Jan 1/09	866.57	908.87	965.03	1038.21
Jan 1/10	883.90	927.05	984.33	1058.97

Group 3 - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	967.13
Jan 1/09	799.04	839.51	881.80	986.47
Jan 1/10	815.02	856.30	899.44	1006.20

Group 4 - Stenographer-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	764.87	806.39	861.88	939.91
Jan 1/09	780.17	822.52	879.12	958.71
Jan 1/10	795.77	838.97	896.70	977.88

Group 5 - Intermediate Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	731.05	772.48	827.56	899.26
Jan 1/09	745.67	787.93	844.11	917.25
Jan 1/10	760.58	803.69	860.99	935.60

Group 6 - Summer Customer Service Representative:

	First Summer	Second Summer	Third Summer	Fourth Summer
Jan 1/08	665.32	707.91	750.40	790.98
Jan 1/09	678.63	722.07	765.41	806.80
Jan 1/10	692.20	736.51	780.72	822.94

Group 7 - Clerk Typist and Junior Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

Group 8 - Office Messenger:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	615.73	641.76	697.57
Jan 1/09	628.04	654.60	711.52
Jan 1/10	640.60	667.69	725.75

**CIRCULATION -
OUTSIDE SALES DIVISION**

Group A - Supervisor:

	First Year	After 1 Yr.
Jan 1/08	1495.54	1539.17
Jan 1/09	1525.45	1569.95
Jan 1/10	1555.96	1601.35

Group B - Senior District Representative:

Jan 1/08	1461.73
Jan 1/09	1490.96
Jan 1/10	1520.78

Group C - District Representative, Country Traveller and Circulation Assistant:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	982.49	1057.85	1199.65	1319.58	1439.91
Jan 1/09	1002.14	1079.01	1223.64	1345.97	1468.71
Jan 1/10	1022.18	1100.59	1248.11	1372.89	1498.08

Group D - City Traveller:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
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Jan 1/08	951.62	1014.26	1079.65	1145.11	1210.53
Jan 1/09	970.65	1034.55	1101.24	1168.01	1234.74
Jan 1/10	990.06	1055.24	1123.26	1191.37	1259.43

Group E - Designated Assistant District Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	931.09	1014.26	1123.29	1151.57
Jan 1/09	949.71	1034.55	1145.76	1174.60
Jan 1/10	968.70	1055.24	1168.68	1198.09

Group F - Zone Assistant (prior to March 31, 1994 was Circulation Driver):

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.
Jan 1/08	746.86	787.49	841.65	961.92	1065.98	1094.23
Jan 1/09	761.80	803.24	858.48	981.16	1087.30	1116.11
Jan 1/10	777.04	819.30	875.65	1000.78	1109.05	1138.43

Group G - Zone Office Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	931.09	1014.26	1123.29	1151.57
Jan 1/09	949.71	1034.55	1145.76	1174.60
Jan 1/10	968.70	1055.24	1168.68	1198.09

Group H - Public Service Representative-N.I.E.:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	946.65	1051.57	1146.35	1266.17	1439.91
Jan 1/09	965.58	1072.60	1169.28	1291.49	1468.71
Jan 1/10	984.89	1094.05	1192.67	1317.32	1498.08

CREATIVE COMMUNICATIONS

Group 1 - Art Director:

Jan 1/08	1637.33
Jan 1/09	1670.08
Jan 1/10	1703.48

Group 1A - Assistant Art Director:

Jan 1/08	1538.25
Jan 1/09	1569.02
Jan 1/10	1600.40

Group 2 - Senior Representative:

Jan 1/08	1454.08
Jan 1/09	1483.16
Jan 1/10	1512.82

Group 2A - Artist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Jan 1/08	976.63	1075.59	1144.30	1244.81	1306.59	1432.28	1506.44
Jan 1/09	996.16	1097.10	1167.19	1269.71	1332.72	1460.93	1536.57
Jan 1/10	1016.08	1119.04	1190.53	1295.10	1359.37	1490.15	1567.30

Group 3 - Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.
Jan 1/08	946.65	1051.57	1146.35	1241.12	1315.18	1439.91
Jan 1/09	965.58	1072.60	1169.28	1265.94	1341.48	1468.71
Jan 1/10	984.89	1094.05	1192.67	1291.26	1368.31	1498.08

Group 4 - Intermediate Artist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	935.02	977.56	1085.66	1179.84
Jan 1/09	953.72	997.11	1107.37	1203.44
Jan 1/10	972.79	1017.05	1129.52	1227.51

Group 4A - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	967.13
Jan 1/09	799.04	839.51	881.80	986.47
Jan 1/10	815.02	856.30	899.44	1006.20

Group 5 - Assistant Representative:

	First	After	After	After
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	Year	1 Yr.	2 Yrs.	3 Yrs.
Jan 1/08	815.73	849.81	897.32	955.34
Jan 1/09	832.04	866.81	915.27	974.45
Jan 1/10	848.68	884.15	933.58	993.94

Group 6 - Clerk:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	798.76	850.38	896.88
Jan 1/09	814.74	867.39	914.82
Jan 1/10	831.03	884.74	933.12

Group 7 - Junior Clerk and Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

EDITORIAL

* See Appendix A

Group 1A - Team Editor* and Deputy (Foreign, National, Entertainment, Life and Business)

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	1185.55	1286.33	1395.66	1514.29	1643.01
Jan 1/09	1209.26	1312.06	1423.57	1544.58	1675.87
Jan 1/10	1233.45	1338.30	1452.04	1575.47	1709.39

Group 1B- Page Editor*:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	1181.46	1281.88	1390.84	1509.06	1637.33
Jan 1/09	1205.09	1307.52	1418.66	1539.24	1670.08
Jan 1/10	1229.19	1333.67	1447.03	1570.02	1703.48

Group 1C - Chief Photographer, Editorial Cartoonist, Editorial Writer, Head Copy Editor, Photo Assignment/ Picture Editor, Starweek Editor and Travel Editor:

Jan 1/08	1637.33
Jan 1/09	1670.08
Jan 1/10	1703.48

Group 1D - Assistant City Editor, Associate Sports Editor, Ontario Editor, Photo Assignment Editor, Associate Travel Editor and Special Sections Editor:

Jan 1/08	1626.41
Jan 1/09	1658.94
Jan 1/10	1692.12

Group 1E - Assistant Art Director, Assistant Entertainment Editor, Assistant Features Editor, Assistant Financial Editor, Assistant Foreign Editor, Assistant Life Editor, Assistant National Editor, Assistant Sports Editor, Book Editor, Children's Page Editor, Columnist, Fashion Editor, Food Editor

Jan 1/08	1582.83
Jan 1/09	1614.49
Jan 1/10	1646.78

Group 1F – Editor*:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Jan 1/08	1053.58	1154.93	1224.25	1325.66	1386.48	1492.30	1599.26
Jan 1/09	1074.65	1178.03	1248.74	1352.17	1414.21	1522.15	1631.25
Jan 1/10	1096.14	1201.59	1273.71	1379.21	1442.49	1552.59	1663.88

Group 1G - Copy Editor:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Jan 1/08	1043.35	1143.72	1212.36	1312.79	1373.02	1477.82	1550.04
Jan 1/09	1064.22	1166.59	1236.61	1339.05	1400.48	1507.38	1581.04
Jan 1/10	1085.50	1189.92	1261.34	1365.83	1428.49	1537.53	1612.66

Group 2 - Journalist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Jan 1/08	986.20	1086.13	1155.51	1257.00	1319.39	1446.32	1559.41
Jan 1/09	1005.92	1107.85	1178.62	1282.14	1345.78	1475.25	1590.60
Jan 1/10	1026.04	1130.01	1202.19	1307.78	1372.70	1504.76	1622.41

Group 3 - Art Room Supervisor, Reporter, Photographer, Artist, Designer, Picture Editor and Assistant Supervisor Electronic Imaging:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.	After 6 Yrs.
Jan 1/08	976.63	1075.59	1144.30	1244.81	1306.59	1432.28	1506.44
Jan 1/09	996.16	1097.10	1167.19	1269.71	1332.72	1460.93	1536.57
Jan 1/10	1016.08	1119.04	1190.53	1295.10	1359.37	1490.15	1567.30

Group 3A - TSS Sales Representative and Editorial Systems Support Specialist:

First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.
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Jan 1/08	933.77	976.63	1084.64	1178.63	1276.20	1462.84
Jan 1/09	952.45	996.16	1106.33	1202.20	1301.72	1492.10
Jan 1/10	971.50	1016.08	1128.46	1226.24	1327.75	1521.94

Group 3B - Production Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1039.13	1128.51	1221.53	1439.91
Jan 1/09	1059.91	1151.08	1245.96	1468.71
Jan 1/10	1081.11	1174.10	1270.88	1498.08

Group 3C - Technician Electronic Imaging:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1054.91	1142.67	1261.24	1365.60
Jan 1/09	1076.01	1165.52	1286.46	1392.91
Jan 1/10	1097.53	1188.83	1312.19	1420.77

Group 3D - Graphics Researcher and TSS Library and Research Specialist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	984.45	1066.38	1177.06	1274.44
Jan 1/09	1004.14	1087.71	1200.60	1299.93
Jan 1/10	1024.22	1109.46	1224.61	1325.93

Group 3E - Make-up Assistant-What's On and Starweek Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	859.83	911.16	957.35	1041.32	1228.09
Jan 1/09	877.03	929.38	976.50	1062.15	1252.65
Jan 1/10	894.57	947.97	996.03	1083.39	1277.70

Group 3F - Supervisor Library and Research Services:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.
Jan 1/08	1085.35	1175.68	1297.72	1405.07	1470.52	1535.98
Jan 1/09	1107.06	1199.19	1323.67	1433.17	1499.93	1566.70
Jan 1/10	1129.20	1223.17	1350.14	1461.83	1529.93	1598.03

Group 3G - Library and Research Specialist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1033.68	1119.71	1235.92	1338.16
Jan 1/09	1054.35	1142.10	1260.64	1364.92
Jan 1/10	1075.44	1164.94	1285.85	1392.22

Group 4 - Star Probe Researcher:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	924.49	1002.74	1113.49	1210.84
Jan 1/09	942.98	1022.79	1135.76	1235.06
Jan 1/10	961.84	1043.25	1158.48	1259.76

Group 4A - Assistant Library and Research Specialist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	900.38	972.21	1074.74	1163.69
Jan 1/09	918.39	991.65	1096.23	1186.96
Jan 1/10	936.76	1011.48	1118.15	1210.70

Group 5 - TSS Sales Assistant:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	791.95	843.31	889.49	973.48	1160.24
Jan 1/09	807.79	860.18	907.28	992.95	1183.44
Jan 1/10	823.95	877.38	925.43	1012.81	1207.11

Group 5A- Editorial Assistant:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	774.84	813.96	854.77	951.69	1034.96
Jan 1/09	790.34	830.24	871.87	970.72	1055.66
Jan 1/10	806.15	846.84	889.31	990.13	1076.77

Group 5B - Syndicate Accounting Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	777.42	833.07	881.87	924.04	1017.85
Jan 1/09	792.97	849.73	899.51	942.52	1038.21
Jan 1/10	808.83	866.72	917.50	961.37	1058.97

Group 6 - Syndicate Sales Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	707.01	746.10	786.88	883.86	967.13
Jan 1/09	721.15	761.02	802.62	901.54	986.47
Jan 1/10	735.57	776.24	818.67	919.57	1006.20

Group 7 - Editorial Student Trainee:

Jan 1/08	899.26
Jan 1/09	917.25
Jan 1/10	935.60

Group 8 - Head Office Messenger:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	715.54	755.17	796.65	899.26
Jan 1/09	729.85	770.27	812.58	917.25
Jan 1/10	744.45	785.68	828.83	935.60

Group 9 - TSS Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	722.69	765.31	807.76	848.34
Jan 1/09	737.14	780.62	823.92	865.31
Jan 1/10	751.88	796.23	840.40	882.62

Group 10 - Office Messenger:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	615.73	641.76	697.57
Jan 1/09	628.04	654.60	711.52
Jan 1/10	640.60	667.69	725.75

FINANCE AND ADMINISTRATION

Group 1 - Group Supervisor, Senior Supervisor, Supervisor of the following Divisions: General Accounting, Internal Audit, Purchasing, Postal and Messenger Services, Cashiering, Accounts Receivable, Accounts Payable, Credit and Collection, Mimeograph-Mult

First Year	After 1 Yr.
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Jan 1/08	1495.54	1539.17
Jan 1/09	1525.45	1569.95
Jan 1/10	1555.96	1601.35

Group 2 - Assistant to the Accounting Manager:

	First Year	After 1 Yr.
Jan 1/08	1209.59	1264.11
Jan 1/09	1233.78	1289.39
Jan 1/10	1258.46	1315.18

Group 3 - Senior Customer Accounts Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	951.62	1014.26	1079.65	1145.11	1210.53
Jan 1/09	970.65	1034.55	1101.24	1168.01	1234.74
Jan 1/10	990.06	1055.24	1123.26	1191.37	1259.43

Group 3A - Customer Accounts Representative and Cashier's Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	898.14	953.82	1002.62	1044.78	1138.56
Jan 1/09	916.10	972.90	1022.67	1065.68	1161.33
Jan 1/10	934.42	992.36	1043.12	1086.99	1184.56

Group 3B - Payroll Co-ordinator and Accounts Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	833.28	888.89	937.75	979.91	1073.72
Jan 1/09	849.95	906.67	956.51	999.51	1095.19
Jan 1/10	866.95	924.80	975.64	1019.50	1117.09

Group 3C - Research and Communications Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.	After 5 Yrs.
Jan 1/08	888.95	936.63	1000.33	1091.19	1115.24	1163.69
Jan 1/09	906.73	955.36	1020.34	1113.01	1137.54	1186.96
Jan 1/10	924.86	974.47	1040.75	1135.27	1160.29	1210.70

Group 3D - Senior Clerk - Research and Communications:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	798.81	854.42	903.26	945.43	1039.22
Jan 1/09	814.79	871.51	921.33	964.34	1060.00
Jan 1/10	831.09	888.94	939.76	983.63	1081.20

Group 3E - Senior Clerk Transient:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	849.58	891.05	946.11	1017.85
Jan 1/09	866.57	908.87	965.03	1038.21
Jan 1/10	883.90	927.05	984.33	1058.97

Group 4 - Senior Clerk in the following Divisions: General Accounting, Accounts Receivable, Accounts Payable, Credit and Collection, Internal Audit, Cashiering, Payroll, Purchasing, Postal and Messenger Services, Senior Bookkeeping Machine Operator, Senior C2 Clerk and Senior Mimeograph - Multilith Operator

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	849.58	891.05	946.11	1017.85
Jan 1/09	866.57	908.87	965.03	1038.21
Jan 1/10	883.90	927.05	984.33	1058.97

Group 4A - Intermediate General Accounting Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	836.56	878.01	933.07	1004.81
Jan 1/09	853.29	895.57	951.73	1024.91
Jan 1/10	870.36	913.48	970.76	1045.41

Group 4B - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	1038.98
Jan 1/09	799.04	839.51	881.80	1059.76
Jan 1/10	815.02	856.30	899.44	1080.96

Group 4C - Stenographer-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	764.87	806.39	861.88	939.91

Jan 1/09	780.17	822.52	879.12	958.71
Jan 1/10	795.77	838.97	896.70	977.88

Group 4D - Cashiers Clerk and Intermediate Accounts Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	741.53	782.97	838.03	909.78
Jan 1/09	756.36	798.63	854.79	927.98
Jan 1/10	771.49	814.60	871.89	946.54

Group 5 - Mimeograph-Multilith Operator and Inside Credit and Collection Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	715.54	755.17	796.65	899.26
Jan 1/09	729.85	770.27	812.58	917.25
Jan 1/10	744.45	785.68	828.83	935.60

Group 6 - Intermediate Clerk in the following Divisions: Internal Audit, Payroll, Accounts Receivable, Accounts Payable, General Telephoning and Bookkeeping Machine Operator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	731.05	772.48	827.56	899.26
Jan 1/09	745.67	787.93	844.11	917.25
Jan 1/10	760.58	803.69	860.99	935.60

Group 6A - Junior Accounts Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	769.77	812.37	854.87	895.43
Jan 1/09	785.17	828.62	871.97	913.34
Jan 1/10	800.87	845.19	889.41	931.61

Group 7 - Accounts Payable Clerk, Junior Records Clerk and Junior Cashiers Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	665.32	707.91	750.40	790.98
Jan 1/09	678.63	722.07	765.41	806.80
Jan 1/10	692.20	736.51	780.72	822.94

Group 8 - Junior Clerk in the following divisions: General Accounting, Credit and Collection, Payroll, Internal Audit, Purchasing, Accounts Receivable and Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

Group 9 - Office Messenger:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	615.73	641.76	697.57
Jan 1/09	628.04	654.60	711.52
Jan 1/10	640.60	667.69	725.75

Group 10 - Assistant Supervisor in the following Divisions: General Accounting, Internal Audit, Purchasing, Postal and Messenger Services, General Telephoning, Credit and Collection and Office Services Representative (previously in Group 3):

Jan 1/08	1208.69
Jan 1/09	1232.86
Jan 1/10	1257.52

**FINANCE AND ADMINISTRATION
DATA PROCESSING**

Group 1 - Senior Programmer:

	First Year	After 1 Yr.
Jan 1/08	1378.25	1467.22
Jan 1/09	1405.82	1496.56
Jan 1/10	1433.94	1526.49

Group 1A - Group Supervisor:

	First Year	After 1 Yr.
Jan 1/08	1495.54	1539.17
Jan 1/09	1525.45	1569.95
Jan 1/10	1555.96	1601.35

Group 2 - Senior Supervisor:

Jan 1/08	1454.08
Jan 1/09	1483.16
Jan 1/10	1512.82

Group 3 - Supervisor Data Processing:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1239.72	1348.05	1439.91
Jan 1/09	1264.51	1375.01	1468.71
Jan 1/10	1289.80	1402.51	1498.08

Group 4 - Intermediate Programmer:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1169.39	1261.57	1396.80
Jan 1/09	1192.78	1286.80	1424.74
Jan 1/10	1216.64	1312.54	1453.23

Group 4A - Lead Operator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1110.93	1198.47	1326.97
Jan 1/09	1133.15	1222.44	1353.51
Jan 1/10	1155.81	1246.89	1380.58

Group 4B - Assistant Supervisor Data Processing:

Jan 1/08	1209.73
Jan 1/09	1233.92
Jan 1/10	1258.60

Group 5 - Junior Programmer:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	952.90	1077.57	1207.18
Jan 1/09	971.96	1099.12	1231.32
Jan 1/10	991.40	1121.10	1255.95

Group 6 - Senior Computer Operator:

	First Year	After 1 Yr.	After 2 Yrs.
Jan 1/08	1017.85	1082.79	1174.37
Jan 1/09	1038.21	1104.45	1197.86
Jan 1/10	1058.97	1126.54	1221.82

Group 7 - Senior Clerk Data Processing:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	833.28	888.89	937.75	979.91	1073.72
Jan 1/09	849.95	906.67	956.51	999.51	1095.19
Jan 1/10	866.95	924.80	975.64	1019.50	1117.09

Group 7A - Computer Operator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	777.42	833.04	881.87	924.04	1038.98
Jan 1/09	792.97	849.70	899.51	942.52	1059.76
Jan 1/10	808.83	866.69	917.50	961.37	1080.96

Group 8 - Senior Keypunch Operator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	777.42	833.04	881.87	924.04	1017.85
Jan 1/09	792.97	849.70	899.51	942.52	1038.21
Jan 1/10	808.83	866.69	917.50	961.37	1058.97

Group 8A - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	967.13
Jan 1/09	799.04	839.51	881.80	986.47
Jan 1/10	815.02	856.30	899.44	1006.20

Group 9 - Programmer Trainee and Junior Computer Operator:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	782.05	850.23	952.46
Jan 1/09	797.69	867.23	971.51
Jan 1/10	813.64	884.57	990.94

Group 9A - Stenographer-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
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Jan 1/08	764.87	806.39	861.88	939.91
Jan 1/09	780.17	822.52	879.12	958.71
Jan 1/10	795.77	838.97	896.70	977.88

Group 10 - Keypunch Operator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	743.01	784.42	839.51	931.17
Jan 1/09	757.87	800.11	856.30	949.79
Jan 1/10	773.03	816.11	873.43	968.79

Group 11 - Intermediate Clerk and Machine Tender:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	731.05	772.48	827.56	899.26
Jan 1/09	745.67	787.93	844.11	917.25
Jan 1/10	760.58	803.69	860.99	935.60

Group 12 - Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

Group 13 - Office Messenger:

	First 6 Mos.	After 6 Mos.	After 1 Yr.
Jan 1/08	615.73	641.76	697.57
Jan 1/09	628.04	654.60	711.52
Jan 1/10	640.60	667.69	725.75

NEWSPAPER LAYOUT DEPARTMENT

Group 1 - Assistant Manager Newspaper Layout and Senior Layout Person:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1039.13	1128.51	1221.53	1439.91
Jan 1/09	1059.91	1151.08	1245.96	1468.71
Jan 1/10	1081.11	1174.10	1270.88	1498.08

Group 2 - Intermediate Layout Person:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	980.83	1044.78	1146.83	1306.23
Jan 1/09	1000.45	1065.68	1169.77	1332.35
Jan 1/10	1020.46	1086.99	1193.17	1359.00

Group 3 - Layout Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1029.37	1082.23	1169.73	1263.90
Jan 1/09	1049.96	1103.87	1193.12	1289.18
Jan 1/10	1070.96	1125.95	1216.98	1314.96

Group 4 - Junior Layout Person:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	923.24	971.27	1043.23	1138.56
Jan 1/09	941.70	990.70	1064.09	1161.33
Jan 1/10	960.53	1010.51	1085.37	1184.56

PUBLIC RELATIONS & PROMOTION

Group 1 - Newspaper-in-Education Co-ordinator and Senior Co-ordinator, Public Relations and Promotion:

	First Year	After 1 Yr.
Jan 1/08	1517.35	1593.72
Jan 1/09	1547.70	1625.59
Jan 1/10	1578.65	1658.10

Group 2 - Public Service Representative and Promotion Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	1077.11	1195.59	1303.19	1440.04	1637.33
Jan 1/09	1098.65	1219.50	1329.25	1468.84	1670.08
Jan 1/10	1120.62	1243.89	1355.84	1498.22	1703.48

Group 3 - Supervisor Public Service Bureau:

Jan 1/08	1111.47
Jan 1/09	1133.70
Jan 1/10	1156.37

Group 4 - Public Information Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.	After 4 Yrs.
Jan 1/08	784.27	819.96	861.48	914.93	967.13
Jan 1/09	799.96	836.36	878.71	933.23	986.47
Jan 1/10	815.96	853.09	896.28	951.89	1006.20

Group 4A - Secretary-Stenographer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	783.37	823.05	864.51	967.13
Jan 1/09	799.04	839.51	881.80	986.47
Jan 1/10	815.02	856.30	899.44	1006.20

Group 5 - Assistant Public Service Representative and Assistant Supervisor Public Service Bureau:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	815.73	849.81	897.32	955.34
Jan 1/09	832.04	866.81	915.27	974.45
Jan 1/10	848.68	884.15	933.58	993.94

Group 5A - Public Service Bureau Clerk:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	739.19	778.63	829.33	919.74
Jan 1/09	753.97	794.20	845.92	938.13
Jan 1/10	769.05	810.08	862.84	956.89

Group 6 - Plant Tour Guide:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	719.38	765.93	848.53	896.88
Jan 1/09	733.77	781.25	865.50	914.82
Jan 1/10	748.45	796.88	882.81	933.12

Group 7 - Junior Public Information Representative:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
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Jan 1/08	716.14	755.81	797.24	895.43
Jan 1/09	730.46	770.93	813.18	913.34
Jan 1/10	745.07	786.35	829.44	931.61

Group 8 - Junior Clerk and Clerk-Typist:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	654.86	697.49	739.93	780.48
Jan 1/09	667.96	711.44	754.73	796.09
Jan 1/10	681.32	725.67	769.82	812.01

SUMMER STUDENTS

Summer Students in All Departments (except summer students in Advertising who shall be paid at 75% of the regular rate of the classification in which they are hired, and summer students in Editorial who shall be paid at the Editorial Intern rate) - refer

	First Summer	Second Summer	Third Summer	Fourth Summer
Jan 1/08	665.32	707.91	750.40	790.98
Jan 1/09	678.63	722.07	765.41	806.80
Jan 1/10	692.20	736.51	780.72	822.94

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Data Entry:

	First 6 Mos.	After 6 Mos.
Jan 1/08	529.81	606.32
Jan 1/09	540.41	618.45
Jan 1/10	551.22	630.82

Data Entry Internet Processor:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	688.12	722.55	758.67	796.60
Jan 1/09	701.88	737.00	773.84	812.53
Jan 1/10	715.92	751.74	789.32	828.78

Designer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
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C.E.P. Local 87-M Collective Agreement 2008-2012

Jan 1/08	839.34	881.27	925.36	971.53
Jan 1/09	856.13	898.90	943.87	990.96
Jan 1/10	873.25	916.88	962.75	1010.78

Senior Designer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	982.95	1032.06	1083.66	1137.79
Jan 1/09	1002.61	1052.70	1105.33	1160.55
Jan 1/10	1022.66	1073.75	1127.44	1183.76

Internet Producer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	857.16	899.99	945.09	992.18
Jan 1/09	874.30	917.99	963.99	1012.02
Jan 1/10	891.79	936.35	983.27	1032.26

Senior Internet Producer:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	1088.64	1143.09	1200.17	1260.18
Jan 1/09	1110.41	1165.95	1224.17	1285.38
Jan 1/10	1132.62	1189.27	1248.65	1311.09

Traffic Co-ordinator:

	First Year	After 1 Yr.	After 2 Yrs.	After 3 Yrs.
Jan 1/08	873.32	916.96	962.93	1010.91
Jan 1/09	890.79	935.30	982.19	1031.13
Jan 1/10	908.61	954.01	1001.83	1051.75

Appendix "D"
Performance Based Incentive Plan

1. Eligibility

Full-time and part-time employees in outside sales positions in Retail Automotive, National Automotive, Local Retail, Major Retail, Multi-Market Retail, New in Homes, National PGA, National Financial/Technology, Star Week and Travel and full-time and part-time employees in inside sales positions in Retail Automotive, National Automotive, Local Retail, Major Retail, Multi-Market Retail, New in Homes, National Financial/Technology, StarWeek and Travel on staff as of April 24, 2005 shall have the voluntarily right to opt into the Performance Based Incentive Plan (the "PBIP").

Any new employees hired into inside or outside sales in the Advertising Department after April 24, 2005 will be hired into the new classifications of Commission Salesperson – Inside or Outside, who will not be on, nor have the voluntary right to participate in the PBIP.

2. Plan Document

The PBIP shall be governed by the rules and details set out in the Advertising Sales Staff Performance-Based Incentive Plan (the "Plan Document"). The Plan Document shall not form part of the Collective Agreement. If there is a discrepancy between the terms of this Schedule C and the Plan Document, the terms of the Plan Document shall prevail.

3. Plan Year

The Plan Year shall be the Retail Year. This year will run approximately from January 1st to December 31st. All dates referred to herein may be adjusted in order to match the Retail Year.

4. Compensation

A. Base Salary

Outside sales positions in the PBIP shall receive a base weekly salary of \$1295.92
Inside sales positions in the PBIP shall receive a base weekly salary of \$1142.74
The base weekly salary shall be adjusted by negotiated general wage increases.

B. Incentive Pay

Incentive Pay shall be earned and paid in accordance with the terms set out in the Plan Document.

5. Benefits & Pension

Life Insurance, Short-term Disability Benefits, Long-term Disability Benefits and Pensions shall be provided in accordance with the terms set out in the Plan Document.

6. Quotas & Targets

Quotas and Targets shall be as set out in the Plan Document.

7. Changes to Categories or Territories

A. Structural Change in Category - Recommendations for 'quota relief' can be made to the PBIP Steering Committee, in accordance with the terms of the Plan.

B. Transition Period for new Territories – A transition period may be provided to a salesperson who moves from one category under the PBIP to another category under the PBIP, in accordance with the terms of the Plan.

8. Administration of the Plan

The Company will administer the Plan in a fair and reasonable manner. The Parties are agreed however that the right to grieve is limited to those issues, and on those terms, set out in paragraph 7 above.

The terms set out in this Appendix D shall apply to employees working in inside or outside sales positions that are covered by the PBIP as of April 24, 2005.

Appendix "E" **Commission Salesperson Classifications**

1. New Classifications

There shall be two new sales classifications added to the Advertising Department entitled Commission Salespersons – (Outside Sales) and Commission Salespersons – (Inside Sales) effective upon ratification of the renewal collective agreement.

For the purposes of this proposal, inside and outside sales positions in the categories that have been identified as part of the PBIP are the "PBIP categories" (i.e.: the 54 positions) and the inside and outside sales positions that are in the categories that have not been identified as part of the PBIP (i.e.: the Outside and Inside positions in the categories of internet, real estate/rentals, recruitment, Special Sections, Special Projects and Promotions and the two inside sales positions in National PGA) are the "non-PBIP categories".

2. Duties and Responsibilities

The duties and responsibilities of employees in these new classifications shall be as assigned by the Company and can be the same as the duties and responsibilities of employees in the existing classifications of Advertising Salesperson (Outside Sales representatives) and Commercial Telephone Salesperson (Inside Sales representative) under the collective agreement.

3. Hiring of Staff into New Classifications

Except as provided below, all employees hired into an inside or outside sales position after the date of ratification shall be hired into these new commission salesperson

classifications. Any current Star employee may apply to vacancies in these new commission salesperson classifications.

4. Terms and Conditions of Employment for New Classifications

(A) Collective Agreement Provisions

Except as provided herein, the new commission salesperson classifications are covered by all provisions of the collective agreement.

(B) Compensation and Benefits

a) General Principle

The compensation and wages (including pension, benefits, premiums and vacation) and hours of work for each person hired into the new classifications will be determined by the Employer. "Compensation" means a compensation structure based on a split between commission and base salary.

b) Salary Benchmark

The Employer agrees that if all or a portion of the Commission Salesperson's wages are based on a commission structure, the wage rate used as the "benchmark" shall be the current (2008) top rate of the position of Advertising Salesperson (Outside Sales) (\$1439.91 weekly) and for the position of Commercial Telephone Salesperson (Inside Sales) (\$1269.70). For example, a Commission Salesperson (Outside Sales) employee who is to be paid salary based on a 50% (commission) and 50% (wage) split shall have a base rate of \$719.96. General wage increases negotiated as part of the renewal collective agreement shall apply to the salary benchmark.

c) Internal Candidate - Pension and Benefit Coverage

Should an internal candidate be the successful candidate for a vacancy for a Commission Salesperson position in a PBIP category, the employee shall maintain the same benefit entitlements except:

- pensionable earnings shall be based on actual earnings (commission plus base) in the new position;
- short and long term disability benefits entitlement shall be calculated based upon an averaging of actual earnings over the prior twelve months, or in the event the period of employment is less than twelve months, benefit entitlement shall be based on a prorated averaging;
- life insurance shall be based on total earnings (commission plus base) in the twelve-month period prior to death; and
- vacation entitlement shall be in accordance with the collective agreement and vacation pay shall be based on an averaging of actual earnings (commission plus base) for the prior calendar year.

- An employee's pension and benefit entitlement remains subject to the terms of the pension and benefit plan documents.

d) External Candidate - Pension and Benefit Coverage

(i) Should an external candidate be the successful candidate for a vacancy for a Commission Salesperson position in a PBIP category and the Employer determines that

1. the salary structure for the candidate will be a split between commission and base, and
2. the percentage (%) allocated to the base component is 70% or greater of the salary structure, then
3. the employee shall receive pension and benefits in accordance with the terms of the collective agreement except:

- pensionable earnings shall be based on actual earnings (commission plus base) in the new position;
- short and long term disability benefits entitlement shall be calculated based upon an averaging of actual earnings (commission plus base) over the prior twelve months, or in the event the period of employment is less than twelve months, benefit entitlement shall be based on a prorated averaging;
- life insurance shall be based on total earnings in the twelve-month period prior to death and;
- vacation entitlement shall be in accordance with the collective agreement and vacation pay shall be based on an averaging of actual earnings (commission plus base) for the prior calendar year.
- An employee's pension and benefit entitlement remains subject to the terms of the pension and benefit plan documents.

(ii) In all other instances, should an external candidate be the successful candidate for a vacancy for a Commission Salesperson position in a PBIP category, the Employer shall determine the terms of the pensions and benefit coverage that will be provided to the employee but further agrees that:

- pensionable earnings, if in a defined benefit plan, shall be based on actual earnings (commission plus base);
- short and long term disability benefits entitlement will be calculated based on a twelve month averaging of actual earnings (commission plus base), or in the event the period of employment is less than twelve months, benefit entitlement shall be based on a prorated averaging;
- life insurance shall be based on total earnings in the twelve-month period prior to death;

- vacation entitlement will be no less than 3 weeks and vacation pay shall be based on an averaging of actual earnings (commission plus base) for the prior calendar year;
- Dental as in the collective agreement;
- EHC as in the collective agreement;
- AD&D as in the collective agreement; and,
- An employee's pension and benefit entitlement remains subject to the terms of the pension and benefit plan documents.

e) Hours of Work, Scheduling and Premiums

The Employer shall set the hours of work and premiums, if any, applicable to a position. The Employer agrees to discuss these issues with the Union prior to the hiring of the first person into either of the new classifications.

The parties agree to continue discussions regarding these issues pursuant to the terms of the Living Agreement Letter.

f) Changes to the Terms and Conditions of Employment

The Employer may review the commission and base salary components of a Commission Salesperson on an annual basis and may make adjustments or changes to the same, such that:

- (i) any changes will be applicable to the employee's next year of employment; and
- (ii) will result in the potential for improved or increased commission or base pay for the employee.

Any other changes in terms of employment of a Commission Salesperson can only be made on agreement between the employee and the Employer and cannot be a breach of the terms of this proposal. In the event such changes are agreed to, the Union will be advised of the changes.

5. Trial Option and Training Opportunities for Certain Incumbents

(a) Trial Option

The Company recognizes the concerns raised by the Union with respect to the potential for career progression for employees in the classifications of Inside Sales, Sales Coordinator, Ad Taker, TSS Sales Representative and District Representatives (Sales). Accordingly, the Company is prepared to agree that when the Company has determined a vacancy exists in a non-PBIP category position and has posted such vacancy, those employees who are on staff as of the date of ratification in the above classifications will be provided with the following options:

(1) the right to apply for the vacancy;

(2) if the employee is the successful candidate, the right to elect whether to transfer to the existing salary plan for the non-PBIP position or to transfer to the new classification of Commission Salesperson; and, at the option of the Company, the additional option of transferring to the PBIP;

(3) the right to elect to return to their previous position for a period of six (6) months from the employee's first day in the non-PBIP category position or such greater period of time (but not longer than twelve (12) months in total) agreed upon between the employee and the Employer. The Union will be advised in the event of such an agreement;

and,

(4) If the employee elects to transfer to the Commission Salesperson classification, the employee's compensation and benefits shall be as set out in 4 (B) above. For the sake of clarity the employee's benefit entitlements would be as set out under 4 (B) (c).

b) Training Opportunity

The Employer agrees that the February 4, 2003 (now dated April 24, 2005) Memorandum Outside the Collective Agreement regarding Training – Career Development in Advertising (as necessarily amended as a result of the terms of this proposal) applies to the first posting for a permanent vacancy in a non-PBIP position, so long as the successful candidate for the vacancy is an employee covered under 5(a).

c) Expiry of Protection

Once a vacancy in a non-PBIP position has been posted and filled under either 5(a) or 5(b), any vacancy in such position thereafter shall be treated as a new classification and compensation and benefits for such vacancy shall be as set out in 4(B). For the sake of clarity, the benefits entitlement would be determined in accordance with 4(B)(d) if the successful candidate is an external candidate.

This paragraph 5(c) would not apply to the first time a vacancy in a position is posted and;

- a. the successful candidate under 5(a) elects to return to the employee's prior position during the trial period; or
- b. a training opportunity is provided under 5(b) and the candidate is unsuccessful.

In each of such circumstances, paragraph 5(c) would apply to the second posting for the vacancy.

This paragraph 5(c) would also not apply to a temporary assignment posting in a non-PBIP position that is posted to cover a leave of absence. However, should the employee on the temporary assignment become permanent in that position, the provisions of this paragraph 5(c) shall apply.

6. Employee Transfer

a. Transfer Initiated by Management

In the event management decides to transfer an employee in an Inside or Outside Sales position, who is not on the PBIP and is not a Commission Salesperson, to another Inside or Outside Sales position, that employee has the following options:

- (i) elect to stay on the employee's existing compensation plan;
- (ii) elect to transfer to the Commission Salesperson compensation plan; or,
- (iii) if offered by the Employer, transfer to the PBIP.

In addition, in effecting such transfers management will endeavour to transfer an employee to a territory with comparable commission revenue potential. Further, the salesperson may be provided with a transition period that would be determined by Management. In determining whether to provide a transition period, the factors Management will consider may include, but are not limited to, a salesperson's experience in the industry/market, knowledge of the industry/market/advertisers, etc. For like categories, there may be no transition period. For unlike categories, a transition period will be provided. When a transition period is provided, the duration shall be determined, with staff input, by Management and shall be up to twelve (12) months.

The Vice President of Advertising shall make the final determination of the provision of a period.

A salesperson that transfers to a new category will, for any transition period be paid the greater of:

- (i) the actual earnings of the salesperson in the category from which the employee transferred; or

- (ii) that earned by the salesperson in the category to which they were transferred.

After any transition period a salesperson's compensation is determined based upon the salesperson's classification and category.

b. Transfer Initiated by the Employee:

In the event that an employee requests and is granted a transfer to another position, the employee shall also transfer to the compensation plan of the new position. However, in the event the position to which the employee transfers is:

- (i) compensated at 100% of the base salary, the employee can elect to transfer to the Commission Salesperson compensation plan or, if offered by the Employer, transfer to the PBIP; or
- (ii) on the PBIP, the employee can elect to transfer to the Commission Salesperson compensation plan.

7. Vacancy

When the Employer determines that a vacancy arises in a PBIP category or in the new Commission Salesperson classifications, and the Employer determines that the vacancy shall be filled, the vacancy will be posted as a new classification and will be filled in accordance with the provisions of Article 8 of the Collective Agreement.

When the Employer determines that a vacancy arises in a non-PBIP category and the Employer determines that the vacancy shall be filled, the vacancy will be posted and filled in accordance with the provisions of Article 8 of the Collective Agreement, as modified by the provisions of this proposal.

Nothing herein restricts the Company's rights to determine if a vacancy exists in any classification or whether any such vacancy shall be filled, as set out in Article 8.

8. Union Leave

- Should an employee in the outside or inside sales classifications take an approved leave of absence for union business or an approved paid leave for a period of greater than two days (subject to such other period as may be discussed pursuant to the terms of the Living Agreement Letter) the employee can apply to the employee's Manager to request relief in the established targets for the pay period in which the leave occurs because the employee's ability to achieve the employee's established targets has been negatively impacted. Such requests shall be given reasonable consideration.

9. Draws Against Commission

The Company will discuss the issue of a draw against earned commission where the commission component of the compensation model is 60% or greater.

10. Communication Commitment

The Employer acknowledges that, in any instance where commission is a component of the employee's compensation (established pursuant to the collective agreement), it is important that the Employer communicates accurate sales information and reports to affected employees in a timely manner. Accordingly, the Employer commits to using its best efforts to ensure such communications meet this standard. The Employer also commits to meeting with the Union, at the Union's request, in the event issues arise regarding the accuracy and timeliness of the communication of sales information and sales reports. Furthermore, the Employer commits to delivering targets, objectives, goals etc. to affected employees in a timely way.

11. Bereavement and Jury Leave

a. Leaves of Absence

The Employer agrees that where commission is a component of an employee's compensation (as established pursuant to the Collective Agreement), the Employer will calculate a day's pay (under Article 1005) and a day of regular pay (under Article 1006) by: dividing the employee's total compensation (base plus commission) paid to the employee for the previous calendar year by fifty two (52) and then by five (5).

b. Requests for Relief

Where such an employee takes a paid leave of absence other than under Articles 10, 11, and 12 for a period of greater than one week (subject to such other period as may be discussed pursuant to the terms of the Living Agreement Letter) the employee can apply to the employee's Manager to request relief in the established targets for the pay period in which the leave occurs. Such requests shall be given reasonable consideration.

12. Clarity Note:

Nothing herein shall in any way constitute any limitation on the right of the Company to contract out work or any acknowledgement on the part of the Company of the same.

List of Employees regarding Clause 1701 (z)

Last Name	First Name
Anderson	Gregg
Aprahamian	Garo
Arrogante	Andrea
Bennett	Joan
Berezuc	Darlene
Birdsall	Ronald
Briggs	Robert
Broderick	Maria
Burt	William
Campbell	Roderick
Carrabs	John
Crawford	William
Dawson	Maureen
Devenish	Robert
Doherty	Martha
Doris	Mark
Duncanson	Kelly
Elder	Jeanne
Fрати	Luci
Funston	John
Galand	April
Gillan	Kathleen
Goodwin	Glenn
Gubb Nearing	Deanna
Hambly	Kathy
Harris	Stephen
Hashimoto	Gail
Henry	Julie
Holton	James
Houghting	Deborah
Humphries	Robert
Hurst	Kellianne
Knight	Angie
Labella	Laura
Le Donne	Yolanda
Lennon	Daria
Maguire	Annabel
Marzari	Elizabeth

Matthews	Douglas
McBurney	Joan
McCardle	Tracy
Mcdowell	John
McNair	Trisha
Middleton	Rebecca
Morris	Janet
Morris	Pamela
Morton	Suzanne
Mozewsky	Michael
Murchison	JoAnne
Neville	Lynne
Newell- Chestnut	Amanda
Nishimura	Lynda
Nolan	Norma
Panchalingam	Maithily
Pastore	Grace
Pearce	Jane
Poissant	Dawn
Prentice	Catherine
Price	Robert
Rains-King	Donna
Ratanji	Maggie
Remers	Karen
Rhodes	Jacqueline
Ricci	Jennifer
Richards	Catherine (Anne)
Roberts	Kelly
Sanders	Kelly
Smith	Mark
Smith	Robert
Smith	Sharon
Staniland	Elspeth
Stollery	Ann
Tanko	Myra
Taylor	Gillian
Thompson	Myra
Tsapis	David
Warren	Terrance
Wheeler	Phyllis
Wilson	Diane
Wylds	Clare

Appendix "F"

Dispute Resolution Procedure – PBIP and Commission Salesperson Classifications

It is the intention of the parties that the administration of the PBIP and any compensation plan of an employee in the Commission Salesperson – Inside or Commission Salesperson –Outside Classifications shall be fair and reasonable.

Individual Complaints:

Step 1:

A. Employees will first discuss any complaints or inquiries with their direct supervisor.

If no resolution, the employee or the supervisor may refer the complaint or inquiry to the Advertising Commission Committee.

Step 2:

The Union and the Employer shall also establish an Advertising Commission Committee (ACC) with 3 members of management and three members from the Union. The ACC will meet within 2 weeks of being notified of a dispute, unless the parties agree otherwise. The purpose of the Committee is to address disputes regarding:

- Issues relating to the budgetary process including forecasting realized rates, setting targets and quotas, determining and approving contract rates, assignments to accounts and territory assignments.
- Revision of targets where it is argued that an adjustment is required because of the effect of leaves of absence, structural change; delayed budgets, allowances, adjustments and make goods; and loss of revenue through the reassignment of accounts without fault of the salesperson.
- A change of a Commission Salesperson's commission split where it is alleged that the change has been made for punitive or disciplinary reasons; and.
- The length of transition income protection periods.
- A decision on any dispute should be reached within 2 weeks, unless the parties agree otherwise.

Where the dispute is not resolved by the ACC, the matter may then be referred by the employee to the Director of Labour Relations for resolution.

Step 3:

The Union shall have the right to file a grievance under Article 26 regarding the PBIP or regarding the wages and commission split of an employee in the Commission Salesperson Classification only on the following terms and with respect to the following issues (and after following the dispute resolution process set out above.)

1. The Union can grieve the business rationale of the following management decisions on the grounds that such decisions were not made on an objective basis:
 - a. Forecasting realized rates
 - b. Setting targets and quotas
 - c. Determining and Approving contract rates
2. The Union can grieve where it is alleged that a Commission Salesperson's hours of work have been changed after such hours were established by the employee upon hire or transfer or where it is alleged that an error has been made in a payment to an employee.
3. It is agreed that if management's decision regarding the items in 1 above is found to have been made on an objective basis, the decision is also fair and reasonable.
4. For the sake of clarity, the Union cannot file grievances with respect to territory or account assignment or any matter not set out in paragraph 1 or 2 above.

Policy Issues:

Step 1:

Where the union wishes to discuss a matter of general importance or policy in respect of the PBIP or the compensation plan of a Commission Salesperson, it may raise the issue at the departmental labour-management committee. With proper notice, the Director of Labour Relations shall also attend.

Step 2:

The Union may file a grievance pursuant to Article 26 only in relation to a breach of Appendix E.

The ACC will also meet quarterly, or more often as needed, to discuss concerns or matters relating to commission sales, to share information regarding commission sales matters with employees and the Union and to obtain input from such employees and the Union to potential changes to the commission plan and/or structure and related issues.

HISTORICAL SUPPLEMENTAL AGREEMENTS AND LETTERS TO THE MAIN AGREEMENT

Dated January 1, 2002 to December 31, 2004.

RE: CENTRAL IMAGING AREA ("CIA")

Shared Work Agreement

I PREAMBLE

- i. It is the intent of this Shared Work Agreement to create a common environment of work sharing that allows for the development of staff, improved service to clients, standardization of quality control and the capability to react to the changes in the marketplace and production technologies.
- ii. This Agreement shall be in principle subject to review by respective legal counsel and shall lead to the creation of a comprehensive shared work agreement which shall be part of the respective Collective Agreements between the Company and each union. In the event any provision of this Agreement is inconsistent or in conflict with any provision of a particular Collective Agreement, the terms of this Agreement shall prevail. It is understood and agreed that the terms of the Main Agreement shall be deemed to be modified hereby only to the extent necessary to give effect to the foregoing and are otherwise confirmed.

II UNION JURISDICTIONS

(i) GCIU 500M -- Current and Historical Jurisdictions:

Scanning

- electronic scanning of all continuous tone, black and white and color images for

advertising copy from all hard copy sources for final output and reproduction in the paper.

- electronic scanning of all line art for advertising copy from all hard copy sources for purposes of final output and reproduction in the paper except for line art that is two ad columns by two inches or below that size of final reproduction. For clarity, all copy containing screens shall not be considered line art.
- all scanning that is not for final output and reproduction in the paper can be performed in any department designated by the Company.

Image Manipulation and Output

- electronic colorization of completed advertising material from hard copy for final output and reproduction in the paper. For greater certainty, this does not confer jurisdiction of color creation in the ad make-up process.
- correction or alteration of the image for advertising copy with respect to color values, form or size. However, subsequent manipulation of size of the image may be performed by non-bargaining unit employees subject to values prescribed by the Company. Once copy has been scanned and/or corrected or altered, it shall be at The Star's sole discretion as to how and by whom such material shall be stored and/or redirected electronically, positioned, repositioned or killed.
- outputting of negatives, positives or paper through the image setters used in Engraving.
- high resolution proofing from film

- the stripping of all advertising hard copy in preparation for scanning
- advertising copy may be received in digital electronic form directly from an advertiser or advertising agency and it shall be at The Star's sole discretion as to how and where such material shall be received and/or stored and as to how and by whom such material shall be redirected electronically provided that if such material requires correction or alteration of the image as described above, such work shall be performed by members of the bargaining unit.

All of the foregoing applies to technology to be used on the Employer's premises. References herein to "the paper" include the TMC, Starweek and For Rent.

Operational Maintenance

Operational maintenance shall be performed by bargaining unit members but not to the exclusion of management or others.

(ii) SONG -- Current and Historical Jurisdictions:

Scanning

- electronic scanning of all line art and continuous tone, black and white and color images for editorial copy from all hard copy sources for final output and reproduction in the paper.
- all scanning that is not for final output and reproduction in the paper can be performed in any department designated by the Company.
- scanning and enhancing of all hard copy images from archival sources to outside sources

Image Manipulation and Output

- correction or alteration of the image for editorial copy with respect to color values, form or size. However, subsequent manipulation of size of the image may be performed by other bargaining unit members or non-bargaining unit employees subject to values prescribed by the Company. Once copy has been scanned and/or corrected or altered, it shall be at The Star's sole discretion as to how and by whom such material shall be stored and/or redirected electronically, positioned, repositioned or killed.
- outputting of negatives, positives or paper through the image setters used in Editorial.
- editorial copy may be received in digital electronic form directly from any source and it shall be at The Star's sole discretion as to how and where such material shall be received and/or stored and as to how and by whom such material shall be redirected electronically provided that if such material requires correction or alteration of the image as described above, such work shall be performed by members of the bargaining unit.
- printing of black and white and color images through all processors.
- mechanical or hand processing of all black and white and color film.

None of the above shall preclude the Photographers from performing functions which they have historically performed in limited circumstances where creative considerations are necessary. Similarly, none of the above shall preclude the Photo Editors from continuing to direct the

technicians in the performance of their functions.

All of the foregoing applies to technology to be used on the Employer's premises. References herein to "the paper" include the TMC and Starweek.

Operational Maintenance

Operational maintenance shall be performed by bargaining unit members but not to the exclusion of management or others.

III HISTORICAL JURISDICTION

Historical jurisdiction shall be preserved as clarified by Section II and all such work shall be shared in the CIA. In the event that this Agreement is terminated for any reason, the provisions of Section II shall continue but shall in no way limit or reduce the historical jurisdiction held by either Union as at date of signing of this Agreement. For greater certainty, the parties agree that in the event that the Guild acquires representational rights with respect to Composing Room employees, it is understood that the Guild shall have full status to assert its jurisdiction over work historically performed by those employees.

IV WORK ASSIGNMENT

The work to be assigned to the CIA shall be all work which either bargaining unit has historical jurisdiction over including the work clarified in Section II. The Company may, from time to time, introduce additional work assignments to the CIA but this will not confer additional jurisdiction on either Union. New work assignments to be introduced are:

1. Scanning and enhancement of all images for the purposes of electronic archiving. This shall apply for the balance of this

Collective Agreement and the term of the next Collective Agreement.

2. Enhancement of all black and white wire photos. This will be phased in with the implementation of the pagination system.

V CENTRAL IMAGING AREA JOINT COMMITTEE

There shall be a CIA Joint Committee comprised of two representatives from each of the parties to this Agreement. The Committee shall be charged with the responsibilities of implementation, operation and interpretation of this Agreement, including dispute resolution. Any decisions reached by the Committee to be effective must be supported by a majority vote comprised of at least one consenting member from each of the parties to this Agreement.

VI PROPORTIONAL STAFFING

1. Effective date of signing of a Shared Work Agreement, the number of employees working in the CIA shall be a total of 36, 21 from the GCIU, Local 500M and 15 from the CEP Local 87-M, Southern Ontario Newsmedia Guild as follows:

- a. the two currently vacant regular full time positions in the Guild shall be filled (restoring the staff to 14 from 12) and a fifteenth regular full time position of Electronic Imaging Technician shall be created for Wendy Watts. If Wendy chooses not to accept the position, The Star will not be required to fill the fifteenth position.
- b. the three temporary full time positions in Engraving shall be converted to regular full time positions moving the regular full time staff from 17 to 20 including

Wayne McMillan's position. To increase the staff to 21 regular full time employees, an additional individual who meets The Star's requirements shall be supplied by the GCIU.

2. a. The CIA shall be staffed on a proportionate basis by staff represented by the Guild and the GCIU. The number from each bargaining unit shall be determined by the following:

58% of the total staff will be members of the GCIU; and 42% of the total staff will be members of the Guild.

- b. Thereafter, any increase or decrease in the number of staff in the CIA by The Star shall be accomplished in such a way so as to maintain this ratio. Regardless of the percentage ratios, at no time will The Star be required to increase or decrease staff in either bargaining unit so as to achieve the ratio. Reductions shall be accomplished in accordance with the provisions of the respective Collective Agreements.

For example, should the GCIU lose three members and the Guild one member through attrition, the ratio will not be restored unless The Star determines that it needs to hire. When hiring takes place and regardless of the most recent departure, the first hiring shall be done in the GCIU bargaining unit. Should a second staff member be required, they too shall be hired into the GCIU bargaining unit. A third would be hired into the Guild.

- c. If, at the date of signing the Shared Work Agreement, any member of either bargaining unit has ceased to be employed by The Star for any reason, such that the staff number would be below 36 or 21 GCIU and 15 Guild respectively, The Star shall not be obliged to replace the position, unless it determines, at its own discretion that a vacancy exists which requires filling.

VII TRAINING

The parties to this Agreement are committed to establishing and implementing a comprehensive training program to support the objectives underlying this Agreement. The CIA Joint Committee will be charged with the responsibility of program design, planning and implementation.

VIII EXCLUSIONS

There shall be two management positions excluded from the bargaining unit. Those positions shall be filled at the sole discretion of management, and shall not require membership in either Union.

Based on today's volumes and production demands, there is a need for total of four Shift Leads for the combined department who shall be members of either bargaining unit.

For the balance of this Collective Agreement and the term of the next Collective Agreement, an equal number of these Shift Leads shall come from each bargaining unit. In the event of any increase or decrease in Shift Leads, the principles outlined in paragraph 2(b) shall apply. The foregoing shall not apply in the event of temporary coverage of a Shift Lead position for two (2) weeks or less.

IX HOURS OF WORK/SCHEDULING

1. The Company agrees to implement a combined regular and compressed workweek based on the terms and within the spirit of the attached letter which is extracted from the Guild Collective Agreement. The framework for a trial compressed work week shall be as outlined in the attached Appendix "A".
2. (i) The normal hours of work for staff covered by the Guild Collective Agreement shall be as specified in Clause (705).
 - (ii) For staff covered by the GCIU, Local 500M Collective Agreement, the hours for day work shall be between 6:00 a.m. and 6:00 p.m., the hours for night work shall be between 2:00 p.m. and 3:00 a.m. (first night) and 9:00 p.m. to 9:30 a.m. (second night).

X RATES OF PAY

The straight time rates of pay under each Collective Agreement shall be unaffected by this Agreement except as follows:

- (i) The Photoengravers shall forego the next contractual rate increase or increases up to the amount required to equalize their straight time rate of pay for each shift to the rate of pay applicable under the Guild Collective Agreement for the comparable shift. For greater clarity, the engraving day shift will forego 1.9%; the first night will forego .6%; and, the second night, 2%, but an amount equivalent to the foregone increase shall be paid out as a one time cash lump sum to each affected employee.
- (ii) The lead hand rate of pay in Engraving shall not be affected by the provisions of para (i) above.

(iii) The schedule of pay rates in Article 4 of the GCIU, 500M Collective Agreement shall be replaced by the following, such that the "unpublished rates" shall now become "published rates":

January 1, 2002	
Day Shift	
Scale	\$1192.72
Hours	35
First Night Shift	
Scale	\$1259.82
Hours	35
Second Night Shift	
Scale	\$1266.01
Hours	35

XI MISCELLANEOUS

All matters not specifically referred to in this Agreement (e.g. overtime provisions, vacation, health & welfare, recognized holidays, etc.) shall be governed by the applicable provisions of the respective Collective Agreements.

XII LABOUR DISPUTES

In the event of a strike or lock-out of either union party to this Agreement, the operation of this Agreement shall be suspended for the duration of the strike or lock-out. Bargaining unit employees working during a strike or lock-out shall not be assigned work outside of their historical jurisdiction as more fully described in section II. of this agreement.

XIII COLLECTIVE BARGAINING

The Star, the Guild and the GCIU, 500M expressly undertake and agree that (i) no party shall raise or discuss in collective bargaining for a collective agreement to follow or replace the current Collective Agreement (for the term January 1, 1995 to

December 31, 1997) or during the term of such renewal or replacement Collective Agreement, any of the matters resolved hereby and (ii) the renewal or replacement collective agreements shall incorporate as a Supplemental Agreement this Shared Work Agreement forthwith following ratification of this Shared Work Agreement.

XIV It is agreed that upon ratification of this Shared Work Agreement by both the Guild and GCIU 500M, The Star shall pay a \$500.00 lump sum (less statutory deductions) to each employee covered under this Shared Work Agreement.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSPAPER GUILD
PER:

Howard Law Mike Holochuk

Ann Maguire Sharon Fagan

Libby Stephens Maureen Dawson

George Stepaniuk

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan Bower Jim Fealy

Sharon Dean Lou Macchiusi

Glenn Simmonds Mark Spencer

Alan Christie

APPENDIX "A"

The following sets out the terms agreed upon by The Star, the Guild and the GCIU, Local 500M for the introduction and

implementation of a trial compressed workweek arrangement in CIA.

1. Whenever any provision of the respective Collective Agreements conflicts in any way with any of the following terms, the provisions of this Appendix "A" shall apply and have precedence. The Collective Agreements shall be deemed to be amended as fully as necessary to give effect to the following and to facilitate the implementation of this arrangement.
2. The following arrangement shall be implemented according to the schedule established by the CIA Joint Committee.

Hours of Work

3. The hours of work for employees participating in this arrangement shall be as follows:
 - (a) the normal working shifts shall consist of 8.75 hours falling within ten consecutive hours within one 24 hour period;
 - (b) the normal workweek shall consist of four days (35 hours);
 - (c) all working shifts shall exclude a lunch period of thirty (30) minutes duration as designated by The Star;
 - (d) the normal days of work shall be scheduled for four of seven days, Monday to Sunday; and
 - (e) the schedules for days off shall be posted at least four weeks in advance of the week to which they apply.

Overtime

4. Employees shall be entitled to overtime compensation only in respect of work time required and authorized by The Star on any day in excess of the 8.75 hours of

a normal working shift. Subject to paragraph 5., overtime shall be paid at the rate of time and one-half or double time as provided for in Clause (804)(a) of the Guild Collective Agreement for employees covered by that Agreement and for employees covered by the GCIU, Local 500M Collective Agreement, overtime shall be at the rate of time and one-half and double time as stipulated in Article 6 of that Agreement.

5. In the event that an employee is required and authorized to work a fifth shift, it shall be paid at the overtime rate of time and one-half. All subsequent shifts shall be paid in accordance with the terms of the respective collective agreements.

Recognized Holidays and Other Paid Absences

6. For the purposes of calculating compensation and entitlements of any kind, including, by way of example and without limitation, entitlements in respect of vacation, recognized holidays and bereavement leave, the employee's hours of work shall be based on the compressed four day work week.
7. For the purposes of both Collective Agreements, any other provisions that refer, directly or indirectly, to "a day's pay", one day's pay at straight time shall be calculated as 25% of an employee's weekly salary for so long as the employee participates in this compressed work week arrangement.
1. An employee participating in this compressed work week arrangement who has less than 12 months of continuous service will receive one day of vacation for each month of continuous service or major fraction thereof up to 12 days rather than 15 as set forth in the respective Collective Agreements.

2. Similarly, upon termination of employment, an employee participating in this compressed work week arrangement shall receive accrued vacation pay at the rate of one day (1 1/3 days when entitled to a fourth week, or 1 2/3 days when entitled to a fifth week, or 2 days when entitled to a sixth week) for each month of service following the last previous vacation period ended September 30 or date of employment, whichever is later; but in no case shall the total vacation pay be greater than that of the number of days to which he or she would normally be entitled under a five-day work week.
3. For an employee participating in this compressed work week arrangement, one week of vacation means four working days.

Duration

4. Either party shall be at liberty to terminate the arrangements provided for herein upon four weeks' notice in writing to the other party.
5. Similarly, it is understood and agreed that a participating employee who wishes to return to his or her regular work schedule shall be permitted to do so provided only that the employee shall give The Star a minimum of four weeks' notice of the employee's desire to revert to the prior work schedule and that each participating employee shall be obliged to adhere to the terms of this arrangement for the balance of the notice period, subject only to The Star's determination, in its sole discretion, that the individual shall revert to his or her regular work schedule at a date earlier than that set out in his or her notice to The Star. In the event that a participating employee gives such notice,

The Star shall have the right to, but shall not be required to, terminate or suspend the arrangement.

The parties further acknowledge and agree that when the business or operational requirements of The Star, including any cost implications of this arrangement, necessitate regular five day work schedule, the arrangements provided for herein may be suspended, provided only that The Star shall give a minimum of four weeks' notice in writing of the suspension of these arrangements and that The Star's notice shall stipulate the date upon which the suspension will cease and these arrangements will resume.

The Company and the Unions acknowledge that during the term of this agreement, the parties have agreed to enter into discussions on various collective agreement letters that are either incorporated inside the collective agreement or stale letters with a shared goal of clarifying and improving the contract administration of this collective agreement. The parties will also seek to agree on amendments related to various letters to improve various workplace processes, address old or stale contract provisions, and to seek opportunities for a more consistent understanding on various work processes.

With this goal in mind, the parties agree to engage in joint management / Unions discussions following the ratification of new collective bargaining agreement and to commence such discussions no later than 4 months following ratification.

It is agreed that both parties shall identify their representatives that will participate in this living agreement no later than June 30, 2005. Such representatives shall be empowered and authorized by both the Company and the Unions to recommend formal changes to the respective collective agreement; formal approval of any contract language must receive final approval of both the Director of Labour Relations and the Local Representative of the Unions.

The parties agree that neither party will refuse to engage in the discussions on the issues set out above and that representatives shall be reasonably available to meet for such discussions.

The parties agree that they will engage in such discussions with the intent of reaching a mutual agreement on the issues and making the required amendments or modifications of the collective agreement. However, during the term of this collective agreement, no amendments or modifications shall be made to the collective agreement

**MEMORANDUM OF AGREEMENT
OUTSIDE THE COLLECTIVE AGREEMENT**

B E T W E E N

**TORONTO STAR
(the "Company")**

and

**COMMUNICATIONS , ENERGY AND
PAPERWORKERS UNIONS OF CANADA,
LOCAL 500G**

And

**COMMUNICATIONS , ENERGY AND
PAPERWORKERS UNIONS OF CANADA,
Local 87-M, SOUTHERN ONTARIO
NEWSPAPER GUILD**

(Collectively the "Unions")

Dated this 24th day of April, 2005.

**A LIVING AGREEMENT RE: Central
Imaging Area (CIA) Shared Work
Agreement**

without the agreement of both parties. If no mutual agreement can be reached through such discussions, the collective agreement shall not be changed. Furthermore, if no such mutual agreement can be reached by March 31, 2006, this process shall be concluded unless by mutual agreement of the parties to extend the process for a reasonable period for the purpose of obtaining agreement.

Date: April 24, 2005

Toronto Star

CEP, Local 500G

CEP Local 87-M (the Guild)

It is understood that the bargaining unit work in the Central Imaging Area includes:

Printing of Editorial Black & White, and colour digital images from server or portable based storage formats through to colour, photographic quality printers. This includes printing of these images for the purpose of sale by the Toronto Star as per past practice. It is recognized that technology changes may have an impact on the formats described herein and as such; the Company and the Union agree to meet to discuss the impact of any such future changes to ensure previous rights are maintained.

Both the Company and the Union agree that, consistent with the provisions of Clause (204) of the Union Collective Agreement, nothing in the aforementioned contemplates an expansion of rights to the Union on work performed by employees outside of the bargaining unit at the date of the signing of the Collective Agreement.

Yours truly,

Alan Bower

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

April 27, 2002

Mr. Howard Law
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

RE: CIA Imaging Area– Bargaining Unit Work

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

April 27, 2002

Mr. Howard Law
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

RE: PDF Workflow

The parties understand and agree that the technological advancements of digital files and formats are continuing to evolve. The evolution requires The Toronto Star to ensure an ad inventory & tracking process is in place to service its customers both internal and external.

To this end, The Toronto Star, in full cooperation of the GCIU, Local 500, and the Guild have developed a workflow process (titled "PDF Workflow"), which describes the inventory and tracking processes, while maintaining the historical jurisdiction of all parties concerned.

The PDF document reflects the workflow of ads in their native format, prior to conversion to PDF's. It is understood and agreed that this workflow, as presented, may continue to evolve over time. If there is significant change, which affects the workflow process, the parties involved will review these changes to ensure the revisions meet the concerns of all.

Yours truly,

Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

April 27, 2002

Mr. Howard Law
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

RE: Ad Builder Jurisdiction

The parties agree that the following work is included in the bargaining unit and will not be performed by non-bargaining unit employees:

- The creation, manipulation and/or correction of advertisements for external clients;
- The manipulation and/or correction of advertisements submitted by external clients; and
- The creation, manipulation and/or correction of "filler" advertisements for internal clients according to past practice.

Notwithstanding the above paragraph, it is understood that MSP staff have historically performed the following duties in connection to bargaining unit work:

- Logging and tracking the location of advertisements submitted by external clients;
- Creation, manipulation and/or correction of internal Toronto Star advertisements announcing appointments to senior management positions, requiring confidential processing;
- Fault diagnosis and recovery of electronic files containing advertisements, e.g. detecting and resolving corrupt files or images;
- Creation, manipulation and/or correction of advertisement normally performed exclusively by Ad Builders in the event that a publishing deadline will not be met because of

unanticipated absence or lack of availability of bargaining unit staff;

- Training of new staff.

For illustrative purposes, reference may be made to the Ad Builder position description dated December 5, 1997.

This agreement has no bearing upon the definition of bargaining unit work in the Creative Department and Photoengraving Department.

Yours truly,

Alan K. Bower
Director of Labour Relations
Toronto Star Newspapers Limited

event that the proposed amalgamation of these two departments failed.

It is the Company's view that this language would not change.

While we all understand the technological advancement, both at present and into the future, would change the equipment and processes utilized, any reflection of this change should be identified outside of the Collective Agreement in order to preserve the historical rights.

For greater clarity, continued success of the amalgamation of these two departments will eventually distort the historical jurisdictional right of both unions if the current language is modified.

Yours truly,

Alan Bower
Director of Labour Relations
Toronto Star Newspapers Limited

LETTER OUTSIDE OF THE COLLECTIVE AGREEMENT

April 27, 2002

Mr. Howard Law
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

RE: CIA Agreement– GCIU, Local 500M & Guild

The intent of the CIA agreements, incorporated into the Collective Agreement of the CGIU, Local 500M (Photoengravers) and the Guild (for Electronic Imaging), was to provide a snapshot in time of current and historical work jurisdiction. This snapshot, taken during the collective bargaining process of 1997-98, was to demonstrate the jurisdictional rights of the two unions in the

SUPPLEMENTAL AGREEMENT TO THE MAIN AGREEMENT (and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited (hereinafter known as the "Employer")

And: CEP, Local 87-M, Southern Ontario Newspaper Guild (hereinafter known as the "Guild")

Dated this 4th day of February, 2003.

RE: PODS

I. Aims and Purposes

The aims and purposes of this agreement are to implement and administer a restructuring of work in the Advertising Department at the Toronto Star. The focus of this restructuring shall be a "pod system" of integrated work teams consisting of several work classifications. The "pods" will be supported by "pools" of employees in related work classifications. It is understood that the spirit of creating integrated work teams will involve a greater overlap of non-core job duties in a team concept.

The implementation of the restructuring will include a significant element of experimentation and reevaluation of the initial plan. The parties have not ruled out the possibility that they may need to negotiate amendments to this agreement which are driven by modifications to the restructuring plan that are not foreseeable at the moment.

The supporting principles of this restructuring endeavor are:

- a. a joint and cooperative effort by management and the employees as represented by their bargaining agent;
- b. a commitment to improving customer service;
- c. a commitment to improving teamwork by relaxing traditional notions of "job orders" and encouraging employees in different classifications to assist each other in providing customer service;
- d. a commitment to ongoing training and career development assistance for employees within the department;
- e. a commitment to evaluate the pay rates of jobs significantly affected by the restructuring; and

- f. a commitment to preserve the employment and income security of all affected employees.

II. Advertising Department Joint Committee

There shall be an Advertising Department Joint Committee comprising up to four representatives from each of the parties to this agreement. The Committee shall be charged with the responsibilities of implementation, operation and interpretation of this Agreement. Decisions shall be by consensus. An alleged violation of this agreement may be subject to the grievance and arbitration provisions of the collective agreement.

III. Training and Career Progression

- a. The parties to this Agreement are committed to establishing and implementing a comprehensive training program to support the objectives underlying this agreement. The Joint Committee will be charged with the responsibility of program design, planning and implementation. In particular, to the extent possible, prior to the redeployment phase of the restructuring and subsequent thereto, the Company will provide cross-training which is designed to prepare employees for any new job duties that they may be required to perform as part of this restructuring. Also, to the extent possible, prior to the redeployment phase of the restructuring, any employee affected by the restructuring as identified in this agreement in the department who wishes to apply for an anticipated vacancy in a higher paid classification will have the opportunity for training in that position.
- b. Opportunities for career advancement are fundamental to high employee morale

and excellent customer service. Therefore the company will continue to offer regular developmental opportunities within the department. This shall include, if required, short term (eg. 6 months) temporary promotions.

- c. The Company agrees that it is committed to internal hiring within the Company as the preferred method of filling job vacancies. Therefore it will promote internal candidates who are suitable and qualified.
- d. The Company shall maintain a practice of regular performance reviews. The focus of the reviews will include past performance in relation to future training and career progression. It is understood that any serious deficiency in work performance shall be brought to the attention of the employee as it may occur rather than waiting for the performance review.

The parties will implement a revised job competition protocol, as attached in Appendix A.

IV. Transitional Measures

- a. Composing room employees

The current staff of Ad Builders will receive full credit for their company service in determining their seniority date within the Guild bargaining unit. In the event of job loss, none of these staff will be entitled to bump any other employee in the bargaining unit, or be bumped by any other employee in the bargaining unit. Layoff will be by reverse order of seniority within this group of Ad Builder employees. (New hires as Ad Builders following the date of this agreement will be subject to the terms of the collective agreement in the same manner as all other employees). Any other entitlements

(i.e. shift preferences, vacation scheduling) shall continue to be based upon seniority and/or priority dates within the Ad Builder group of employees. The current staff of Keyboard Operators, Machine Monitors and Proofreaders will receive full credit for their company service in determining their seniority date within the Guild. Proofreaders shall be treated as a separate group and Keyboard Operators/ Machine Monitors shall also be treated as another separate group, each in the same manner as the Ad Builders, for the purpose of layoff, vacation scheduling and shift preferences.

It is the intention of the Company to merge the duties of the Keyboard Operators, Proofreaders, and Copy Processors under the Copy Processing job classification Group 8A. In the event of job reduction in this classification, no current Guild member may be laid off if the former incumbents of the Keyboard Operator or Proofreader positions are performing or will perform any of the duties of the former Copy Processing position as described in the job description attached as Appendix C of this agreement.

Scheduling of vacations among current Composing Room staff shall continue to be within work groups as according to past practice.

Hours of Work - Four day workweek: The parties agree to meet status quo without prejudice to either party. It is the Company's intention to place all new hires on a five day workweek.

b. Pay Adjustments

It is agreed that the restructuring of work may require adjustments in wage classification rates. However no current employee will have their pay affected

negatively. Employees currently in wage classifications that are downward adjusted will be grandparented. "Grandparented" means that these employees will progress in the normal course along the classification grid that existed prior to the downward adjustment and these employees shall also receive all future economic increases that are negotiated in collective bargaining. - See Appendix B - Pay Adjustments.

c. Redeployment

During the initial stages of restructuring there will be positions, in the same classification, that are redeployed from one location or work group to another (e.g. from an existing work area to a new "pool", or to a "pod"). Management reserves the right to make these assignments at its discretion. The assignment selection shall take into consideration employee preference, skills and performance. Assignment(s) are to be reviewed within a three-year period.

The restructuring will also require the filling of new positions and/or increased complement of existing jobs. Employees who wish to move from their own position to another job in a different wage classification shall have an opportunity to do so as provided in article 8 of the collective agreement.

d. Job Security

The Company will not layoff or reduce the hours of any employee as a direct result of this restructuring. The company reserves its right to layoff or reduce hours as a result of other business considerations, subject to the Collective Agreement.

V. Classification Reassignments, Title Changes, and Transfers from Composing

1. Classification Reassignments (based on current staff levels)

a)

Service Representative (Group 6)	7 (6 FT/1 PT)
Pod - Adjusting Pool	4 (3 FT/1 PT)
# to be reassigned	3

b)

Copy Processor (Group 8A)	8
Pod - Ad Central	4
# to be reassigned	4

c) Eliminate Head Copy Processor (Group 5A) classification and incumbent to be reassigned, post the Intermediate Layout Person (Group 2) classification in Newspaper Layout Department

d) Eliminate Asst. Head Copy Processor (Group 6B) classification and incumbent to be reassigned

Complete posting/hiring process for all additions before determining need for reassignments. If reassignment is required, it will be done by reverse seniority and "grandparenting" will apply as per IV. b.

2. Title Changes

Head Service Rep (Adjusting) becomes Senior Service Rep. (Adjusting Pool) Group 3A

Head Service Rep (Cut Desk/Room) becomes Senior Service Rep (Ad Central) Group 3A

Graphic Clerk and Traffic Clerk
become Ad Coordinators (new title)
Group 9

Admarc Coordinator Group 7
becomes Service Coordinador Group
7

Int. Sales Coordinator, Commercial
Telephone Salesperson and Ad Taker -
new titles to be determined

**3. Transfers from Composing (based on
current staff levels)**

Ad Builders	32
Keyboard	7
Operators	
Proofreaders	2
Machine Monitors	2
Ad Clerk	1

- Ad builders assigned to Pods and Production Pool Group 6B
- Keyboard Operators assigned to Ad Central as Copy Processors Group 8A
- Proofreaders assigned to Ad Central as Copy Processors Group 8A
- Machine Monitors and Ad Clerk assigned to Ad Central as Ad Coordinators (new title) Group 9

VI. Work Jurisdiction

It is recognized that the Company is adding to the Guild's work jurisdiction some of the work currently performed in the Composing Room. This work is being added to the Advertising Department. The Guild acknowledges that the Company has the discretion to determine how this newly added work will be supervised and managed.

It is the Company's current intention to have this work supervised and managed by the Pre-Press Department which will continue to fall outside the ambit of the Guild Collective Agreement. Therefore, and for greater certainty, no exclusions for any positions in the Pre-Press Department or its management are required. It is also understood that Article (2102) of the Collective Agreement applies.

VII. Implementation

The transfer of work jurisdiction (referred to under VI) to the Guild shall be effective date of ratification of the renewal Collective Agreement. However, all other provisions shall not take effect until January 1, 1999, at which time the Composing Room employees identified herein shall transfer into the Guild bargaining unit.

VIII. Agreement in Principle

The foregoing forms the Agreement in Principle between the parties.

**APPENDIX A
JOB COMPETITION PROTOCOL**

1. The purpose of this job competition protocol is to ensure that promotions and transfers are determined by the company in a manner that is in compliance with the collective agreement, and is widely perceived to be fair and impartial.
2. To accomplish this purpose, the company agrees to implement the following:
 - job postings will contain all the key job requirements, or provide candidates with access to documents that outline these requirements;
 - if necessary, a "screening" process that only rejects applicants without an interview if they fail to meet basic

qualifications. The screening process will be recorded in writing. Applicants shall not be rejected because of mere technical deficiencies in their applications and shall be offered a reasonable opportunity to correct those deficiencies;

- prior to the interview process, the selection committee shall determine the relative weighting of each portion of the candidate evaluation process, including the interview, any written test, past work record, past relevant experience, performance reviews, and reference checks. Those weightings shall be reasonably related to the requirements of the position;
- interview questions shall be standard for all candidates;
- members of the selection committee shall score their own evaluations of the interview, past work record and relevant experience. "Consensus" may be sought for the final selection of a candidate but not for the actual evaluations;
- where members of the selection committee are, or have been, in the direct line of supervision over a candidate, the member shall declare this to the other members of the committee and the committee shall make every effort to solicit a separate reference check for that candidate.
- the job competition interview panel will include one Guild observer to be appointed by the Guild.

APPENDIX B
PAY ADJUSTMENTS

1. Ad Builder classification to be added to Group 6B under Article 10. Pay grid as follows:

First Year	After 1 Year	After 2 Years
\$760.92	\$797.60	\$887.99

2. Keyboard Operators and proof-readers to be merged with Copy Processor classification as Group 8A under Article 10. Pay grid as follows:

First Year	After 1 Year	After 2 Years	After 3 Years
\$702.86	\$737.51	\$770.52	\$793.83

3. Intermediate Sales Coordinator moves from Group 6C to Group 6B
4. Machine Monitors to be merged with Ad Clerks under new job title of Ad Coordinators as Group 9.
5. Ad Builder Rate: The parties agree that the Ad Builder classification Group 6B may be subject to a job rate review during the term of the Collective Agreement in the event that the duties of the position change, e.g. more creative work. It is understood that any such job rate review shall not be subject to the grievance procedure.

APPENDIX C
JOB DESCRIPTIONS

KEYPUNCH OPERATORS

Primary Functions

Input text for Display orders on the Mac server or CCI server.

- Input Editorial text and coding into SII system on a P.C. or Coyote terminal.
- Assign and format text for Editorial e.g. STOCK, TABLES, SPORTS
- Download Mutual funds and output to typeset.
- Proof read ad copy after Ad Builders complete and some Editorial news pages and copy.
- Track Editorial hard copy that requires Key punching by date and section.

COPY PROCESSOR

Primary Functions:

PURPOSE: Enter on line orders for billing and text, space reservations, changes and cancellations into ADMARC, CEES, ADSERT.

JOB DUTIES:

- Enter ad orders into CEES and ADMARC systems.
- Enter Insert orders into ADSERT system.
- Alphabetize and file all original ad copy and Inserts.
- Enter ads for Advertising remnant program into ADMARC.
- Verification of all orders for complete information. e.g., adtype, position, deadlines.
- Logging all orders by classification.
- Contact by phone/fax credit:
 - a) clear X status
 - b) open new accounts
 - c) add new contract information
 - d) advise sales of outcome when required.
- Fax orders for Insert documentation to Circulation and Mailing Room.
- Process Classified and Display ad material to Cut Desk or Cut Room for delivery to Composing.
- Return all orders (green) waiting for material to Sales staff.

- Back up to Sales Co-ordinators and Voluntary Ad taker (Cross training program ongoing.)
- Back up to Head Copy Processor and ADMARC/Systems co-ordinator - (Cross training program ongoing).
- Back up to Voluntary and Commercial Sales during System downtime.

PROOFREADER

Primary Functions:

Proof read ad text and mark corrections on hard copy of proof and/or proof and make corrections to news text on terminal.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSPAPER GUILD
PER:

Howard Law	Mike Holochuk
Ann Maguire	Sharon Fagan
Libby Stephens	Maureen Dawson
George Stepaniuk	

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan K. Bower	Jim Fealy
Sharon Dean	Lou Macchiusi
Glenn Simmonds	Mark Spencer
Alan Christie	

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**

(and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited
(hereinafter known as the
"Employer")

And: CEP, Local 87-M,
Southern Ontario Newspaper Guild
(hereinafter known as the "Guild")

Dated this 4th day of February, 2003.

**RE: A.M. DESIGNATED ASSISTANT
DISTRICT REPRESENTATIVES**

Whereas the Employer has assigned to certain of its employees in Sales Division-Circulation ("Circulation") duties in connection with the delivery of the Monday to Friday morning edition;

And Whereas the duties assigned to such Circulation employees have included and include their being required to: attend at and open their respective zone offices; report to the Employer's main facility at One Yonge Street, Toronto to load their vans; distribute newspapers to carriers, dealers and the like; arrange for the attendance or replacement of carriers; attend to the assignment of carriers; direct the activity and secure the attendance of staff members; perform runs; attend to various assignments of the zone office; and, generally, do all such things as are necessary to ensure the timely delivery of the Employer's morning edition;

Therefore it is agreed as follows:

- i. Any Designated Assistant District Representative ("D.A.D.R."), or District Representative ("D.R.") who is or was specifically assigned by the Employer to perform the duties referred to in the above recitals (hereinafter referred to as the "recited

duties") in connection with the distribution and delivery of the Employer's morning edition (Monday to Friday inclusive) shall be paid the lesser of:

PER:

Howard Law Mike Holochuk

Ann Maguire Sharon Fagan

Libby Stephens Maureen Dawson

George Stepaniuk

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan K. Bower Jim Fealy

Sharon Dean Lou Macchiusi

Glenn Simmonds Mark Spencer

Alan Christie

**MAIN AGREEMENT
(AND FORMING PART OF THE
MAIN AGREEMENT)**

BETWEEN

TORONTO STAR NEWSPAPERS LIMITED
(hereinafter known as the "Employer")

AND

SOUTHERN ONTARIO NEWSPAPER GUILD
CEP, LOCAL 87-M

AND

GRAPHIC COMMUNICATIONS
INTERNATIONAL
UNION
LOCAL 500M
(hereinafter known as the "Union")

- a) his or her normal rate of pay for the shift (as determined by his or her classification and experience rating) plus, a differential of twenty-five dollars (\$25.00) per shift; and
 - b) the applicable rate for a Supervisor - First Year.
- ii. In addition to the foregoing the employee so assigned shall be paid any differential required by Clause (716) of the Collective Agreement.
 - iii. Nothing herein limits or shall be deemed to limit the Employer's right to select and assign employees to perform the recited duties and to determine and establish such further duties to be performed by such employees when so assigned.
 - iv. Under no circumstances shall the Employer be obliged to pay the rate or differential referred to in paragraphs 1. hereof to more than one employee per zone per day.
 - v. The Employer shall at all times be at liberty to assign the recited duties referred to herein to a Circulation employee classified as a Supervisor and, in the event that the Employer does so, no D.A.D.R. or D.R. working in the zone in which a Supervisor is so assigned shall receive the rate or differential referred to in paragraph 1. hereof.

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSPAPER GUILD

**SUPPLEMENTAL AGREEMENT
TO THE MAIN AGREEMENT**

(and forming part of the Main Agreement)

Between: Toronto Star Newspapers Limited
(hereinafter known as the "Employer")

And: CEP, Local 87-M,
Southern Ontario Newspaper Guild
(hereinafter known as the "Guild")

Dated this 4th day of February, 2003.

**RE: TERMS & CONDITIONS OF
EMPLOYMENT FOR COMMUNITY
NEWS REPORTERS**

A Community News Reporter is a Reporter assigned to the coverage of community news for inclusion solely (except as specified hereinafter) in special sections of the newspaper (such as Neighbors) devoted exclusively to the coverage of news in those areas encompassed by the boundaries of the Municipality of Toronto (with the exception of the City of Toronto) and the Regional Municipality of York; and the Regional Municipalities of Durham, Peel and Halton.

A Community News Reporter shall not be used to cover news stories for the daily paper except in cases of emergency or lack of time to get regular reporting staff to the relevant location.

Not more than seven (7) Community News Reporters may be employed by the Employer at any time during the life of the Collective Agreement in connection with the production of each of the suburban sections of the paper (such as Neighbors) and the total number of Community News Reporters shall not exceed twenty-one (21).

A Community News Reporter may be hired on either a full-time or part-time basis as those terms are defined in the Main Collective Agreement between the parties dated January 1, 1995 - December 31, 1997 but the total number of Community News Reporters shall not exceed those set out in Paragraph 2, above.

A Community News Reporter shall be included in a new Editorial Department Group 5A.

Except as may be specifically stated in this Supplemental Letter Of Agreement, Community News Reporters shall be covered by all of the terms and conditions of the Main Collective Agreement between the parties dated January 1, 1995 - December 31, 1997 provided that Clause (1110) shall apply to Community News Reporters as if the references therein to Editorial Department Group 3A were amended to refer to a new Editorial Group 5A so that Community News Reporters shall be subject to the provisions of the first paragraph of Clause (1110).

CEP, LOCAL 87-M
SOUTHERN ONTARIO NEWSPAPER GUILD
PER:

Howard Law Mike Holochuk

Ann Maguire Sharon Fagan

Libby Stephens Maureen Dawson

George Stepaniuk

TORONTO STAR NEWSPAPERS LIMITED
PER:

Alan K. Bower Jim Fealy

Sharon Dean Lou Macchiusi

Glenn Simmonds Mark Spencer

Alan Christie

Dated this 4th day of February, 2003.

March 26th, 1998

Mr. Howard Law
Executive Officer
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

Re: TSTV Feed

This is to confirm our understanding regarding the conditions under which we have assigned to the Editorial Department work connected with the supply of a news feed to TSTV:

1. In the event that The Star is the supplier of a news feed for TSTV, the Guild shall have jurisdiction over the bargaining unit work done in the Editorial Department in creating the material for the feed. TSTV may choose to be supplied by The Star and/or other sources at their discretion.
2. The Star news feed, once created, is the property of The Star, and may be remarketed, resold or otherwise reused by The Star.
3. The initial demands for this service necessitate the addition of two News Editor, Group 1 positions.

4. Existing News Editors will not be compelled to rotate through the TSTV feed assignment.

5. This agreement is without prejudice to the parties' respective positions in regard to Labour Board File No. 3694-97-R. Neither party will introduce into evidence the agreement reached in collective bargaining, or proposals tabled in bargaining, pertaining to TSTV.

Yours very truly,

Jagoda S. Pike

Alan Bower

March 26th, 1998

Mr. Howard Law
Executive Officer
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard,

The provisions of the Collective Agreement that apply to the Delivery-Garage, Realty, and Terms and Conditions of Employment for Inserters are omitted for editorial purposes only and are still in force. For reference purposes, the full text of these provisions may be found in the Collective Agreement between the parties that was in effect January 1, 1995 to December 31, 1997.

Sincerely,

Jagoda S. Pike

Alan Bower

**LETTER OUTSIDE OF THE COLLECTIVE
AGREEMENT**

April 27, 2002

Mr. Howard Law
CEP, Local 87-M
Southern Ontario Newspaper Guild
1253 Queen Street East
Toronto, Ontario
M4L 1C2

Dear Howard:

RE: Groupings and Titles

The provisions of the Collective Agreement that apply to the following positions:

- Style Editor
- Star Probe Editor
- Deputy Saturday Editor
- Sunday Magazine Art Director
- Sunday Magazine Managing Editor
- Perspective Editor
- Video Magazine Editor
- Fast Forward Editor
- Spotlight Editor

are omitted for editorial purposes only and are still in force.

For reference purposes, the full text of these positions may be found in the Collective Agreement between the parties that was in effect from January 1, 1998 to December 31, 2001

Yours truly,

Alan Bower
